

VELAMMAL COLLEGE OF ENGINEERING AND TECHNOLOGY, MADURAI

Minutes of The first meeting for planning towards Academic Autonomy of VCET
on 19.06.19 in Seminar Hall - I at 3.00 p.m.

Ex Officio - Vice Chairman - Shri. Ganesh Natarajan

Members Present:

1. Dr. N. Suresh Kumar/Principal
2. Dr. P.Alli, Dean (Planning & Development), HOD/CSE,
3. Dr. Geetha Sivasubramanian, HOD/Chem,
4. Dr.L.Andal, HOD/Civil,
5. Dr. S.Vasuki, HOD/ECE,
6. Dr. A. Shunmugalatha, HOD/EEE,
7. Dr. R.Perumal Raja, HOD/IT,
8. Dr. G.Manikandan, HOD/Mech,
9. Dr. S. John Ethilton HOD/PHY
10. Dr. S. Velammal, HOD/ MAT
11. Mrs. S. Gomathy/ HOD/ ENG
12. Dr. S. Karthikeyan, Exam Cell In-charge,
13. Mrs. J. P. Annie Sweetline Jebarani, AP/Civil,
14. Dr. S. Poonkuntran, Prof/CSE,
15. Dr. G. Veera Senthil Kumar, ASP/ECE,
16. Dr. N. Karpagam, Prof/EEE,
17. Dr. S. Kamalesh, AP/IT,
18. Mr. T. Kamatchi, AP/Mech,
19. Dr. V. Gopalakannan, AP/Chem,
20. Mrs. V.Vishalakshi, AP/ENG,
21. Mr. K. Pitchaimani, AP/MAT,
22. Mrs. S. Devipriya, AP/PHY

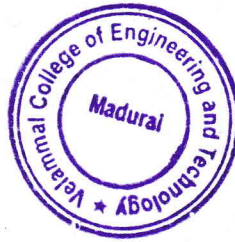
AGENDA

1. Processes involved in applying for Autonomy
2. Road Map for getting Autonomous Status
3. Role and responsibilities of Committee members

| S.NO. | Subject | Discussion | Responsibility | Target Date | | | | | | | | | | | | | | | | | | |
|-------|--|--|-----------------------|--------------------|------|----|--------------------|----------|----|----------------------------|----------|----|----------------------------------|----------|----|--------------------|----------|----|--------------------------|----------|-------------------|---|
| 1. | Processes involved in applying for Autonomy | Dr. P.Alli explained about the various committees to be formed for the autonomy and she explained the various processes involved in the same. She informed that preliminary works for getting 2F certificate is over. | - | - | | | | | | | | | | | | | | | | | | |
| 2. | Road Map for getting Autonomous Status | <ul style="list-style-type: none"> Dr. P.Alli explained that every faculty of the Institution should know about autonomy. In this regard, orientation programs will be conducted for the faculty members In connection with the autonomy process, Dr. P.Alli and Dr. Geetha Sivasubramanian have planned to visit MEPCO and TCE in forthcoming week. Dates for various meetings is as follows: <table border="1"> <thead> <tr> <th>S.NO.</th> <th>MEETING</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Initiation meeting</td> <td>19/06/19</td> </tr> <tr> <td>2.</td> <td>Academic framework meeting</td> <td>26/06/19</td> </tr> <tr> <td>3.</td> <td>Preparation for board of studies</td> <td>10/07/19</td> </tr> <tr> <td>4.</td> <td>Finalizing syllabi</td> <td>31/10/19</td> </tr> <tr> <td>5.</td> <td>Academic council meeting</td> <td>13/11/19</td> </tr> </tbody> </table> | S.NO. | MEETING | DATE | 1. | Initiation meeting | 19/06/19 | 2. | Academic framework meeting | 26/06/19 | 3. | Preparation for board of studies | 10/07/19 | 4. | Finalizing syllabi | 31/10/19 | 5. | Academic council meeting | 13/11/19 | All staff members | - |
| S.NO. | MEETING | DATE | | | | | | | | | | | | | | | | | | | | |
| 1. | Initiation meeting | 19/06/19 | | | | | | | | | | | | | | | | | | | | |
| 2. | Academic framework meeting | 26/06/19 | | | | | | | | | | | | | | | | | | | | |
| 3. | Preparation for board of studies | 10/07/19 | | | | | | | | | | | | | | | | | | | | |
| 4. | Finalizing syllabi | 31/10/19 | | | | | | | | | | | | | | | | | | | | |
| 5. | Academic council meeting | 13/11/19 | | | | | | | | | | | | | | | | | | | | |
| 3. | Role and responsibilities of Committee members | <ul style="list-style-type: none"> Dr. Geetha Sivasubramanian explained the role and responsibility of Autonomy committee members. She insisted that members should sensitize the faculty members towards autonomy. Two programs have been planned one regarding CBCS and another regarding processes of autonomy. She added that the committee members should ensure the implantations of Teaching and learning process in their respective departments. | All committee members | By end of July '19 | | | | | | | | | | | | | | | | | | |
| 4. | Any other matter | <p>The Principal shared his experience regarding autonomy:</p> <ul style="list-style-type: none"> He informed that separate applications should be sent for UGC and Anna University He shared that there will be representation from UGC and Anna University in board of studies. | - | - | | | | | | | | | | | | | | | | | | |

| | | | | |
|--|--|--|--|--|
| | | <ul style="list-style-type: none">• He insisted that framing curriculum and syllabi will be key areas.• He also added that curriculum should include various aspects like Basic science, Humanities, Core engineering, etc.• In addition to all teaching staff members also non-teaching staff members and students should also know about autonomy. | | |
|--|--|--|--|--|

H.I.
Principal



Geetha Sivasubramanian
Dr. Geetha Sivasubramanian

HOD/Chem