



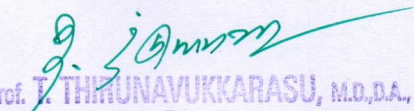
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**Reports of Programs/Workshops/ Seminars on Quality Improvement During
last 5 Years**

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2017-18

**A workshop on Innovative Teaching Learning Strategies in Medical Education
Report**

Date: 06-07-2017

Time: 8am-4pm

The first session was on introduction to innovative teaching learning strategies. Under this topic Dr Samir Bele HOD of Community Medicine Department VMCH&RI talked briefly about theories of learning where he enumerated the categories of intellectual skills. He also briefed upon the approaches to learning. He also enumerated that effective teaching to be a main concentrating point and increasing it through sharpening the skills was an important milestone towards the goal.

Problem-based learning (PBL), Under this topic Dr Trupti Bodhare clearly spoke about the clinical relevance, small-group interactions, and active learning methods that is given by the PBL curricular alternatives. She also talked about the potential issues and the role of the faculty in maintaining a successful design of PBL. She also briefed upon the Maastricht seven-jump process as the methodology in PBL.

Dr Dhaval briefed upon the topic of flipped classroom and generally talked about the "pedagogy-first" approach of teaching method. He briefed on the methodology by introducing the materials outside the classroom, which in class time is re-purposed for inquiry, application, and assessment. He mentioned about the main disadvantage as it requires reliance to technology and have resistance to change. He concluded the topic by saying it is an instructional strategy and a type of blended learning.

Dr. Jeyashree talked about simulation-based learning and explained that it is a training session in a virtual environment that mimics the real world activates and scenarios. She also mentioned that in medicine it offers great advantages to clinicians by giving the most realistic hands-on experience. She concluded the topic by saying that it provides opportunities to offer support and guidance to upcoming learners but have a disadvantage of maintenance and costly.

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Dr Dhaval opened the topic by saying that self-directed learning is a very different method of teaching, and it mainly depends on the students where the he/she takes initiative for learning by themselves and it includes activities such as selecting, managing and assessing their own learning activities. He also threw light by saying that teachers must help the student by providing the advice, direction, and resources to support the students while peers provide collaboration.

Dr Trupti Bodhare enumerated Community Based learning by explaining that it is an organizations program to promote learning and social development work. She added by saying the methodology as including individuals and groups in various activities in communities using a range of formal and informal methods. She also briefly explained about the Wisconsin model of Community Education and added on to the fact that it helps in providing process framework.

Dr Saranya talked about Small group discussion and the methodology of conducting this by having proper interaction among small group and the process should include dynamic, spontaneous and continues with each participant playing active roles. She also added to the topic that it may have some disadvantages in a larger group of people due to the difficulty in organizing such a meeting.

Dr. Deiveegan talked about the Interprofessional learning. He enumerated that when two or more professions learn with, from and about each other to improve collaboration and the quality of care is the heart of interprofessional learning. He also added on to that by saying that it greatly depends upon the relationship and the communicative skills between the different types of professions. He specified that the main disadvantage is the tremendous effort required to project an agenda with many professions involved and making it a feasible one for all.


The session concluded with valedictory function and vote of thanks.

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Sl. No.	Duration	Topic	Faculty
1.	8.00 am to 8.15am	Registration	--
2.	8.15 am to 8.30am	Welcome address and introduction to workshop objectives	Dr. Samir Bele
3.	8.30am-9.15 am	Introduction to innovative teaching learning strategies	Dr. Samir Bele
4.	9.15am-10.00am	Problem-based learning (PBL)	Dr. Trupti Bodhare
5.	10.00am-10.45am	Flipped classroom	Dr. Dhaval V Mahadevwala
6.	10.45am-11.00am	Tea Break	
7.	11.00am-11.45am	Simulation based learning	Dr. Jeyashree
8.	11.45am-12.30pm	Self-directed learning	Dr. Dhaval
9.	12.30pm-1.30pm	Lunch Break	
10.	1.30pm-2.15pm	Community Based learning	Dr. Trupti Bodhare
11.	2.15pm-3.00pm	Small group discussion	Dr. Saranya
12.	3.00pm-3.15pm	Tea Break	
13.	3.15pm-4.00pm	Interprofessional learning	Dr. Deiveegan
14.	4.00 pm onwards	Valedictory function	


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A Workshop on Quality Assurance In Medical Education

Report

Date: 06-10-2017

Venue: Lecture Hall

Time: 8am-4pm

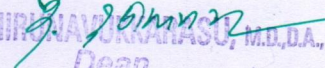
Program started with introduction and welcome address by Dr Samir Bele.

Dr. Trupti spoke about the context and change in Medical and highlighted some of the education barriers to change in medical education. She explained in detail what is quality and quality assurance mechanism.

Dr Samir explained in detail the coordination of Quality Assurance Process, importance of understanding of the various standards being used and adequate preparation and planning. He emphasised that an effective communication strategy. And everyone including Staff, students, trainees, and other stakeholders need to understand the rationale and significance of the quality assurance process including what is to take place and their contribution. He talked about accrediting teams should work cooperatively meeting agreed deadlines for written submissions.

Dr. Rajkishore emphasised that a range of instructional methods should be used to deliver the program which utilizes all three domains of learning (cognitive, psychomotor, and affective). There should be adequate opportunity for both horizontal and vertical integration of subject material. There should be a strong nexus demonstrated between the program's research and teaching. Adequacy of clinical contact in a variety of healthcare settings is an important consideration.

Dr John informed that as per the specific recommendation by the regulatory body, all the medical colleges are organising FDPs. He insisted that the quality assurance of such programs must be ensured and the outcomes of the same are evaluated as a follow-up activity. He suggested that the quality assurance of the FDP can be accessed via either the internal or external quality assurance methods.


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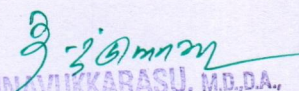
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Dr. Trupti Bodhare discussed the various Components of Feedback, Types of Feedback, Purpose of feedback and Feedback and Evaluation.

Dr Dhaval talked about the validity and reliability of the assessment tools for any given competence and emphasized the need for standardized assessment in medical education. He suggested to organise the workshop to train faculty members in assessment process. Dr Dhaval told that assessment in any medical education setting should reflect the educational objectives of the program and should be based on appropriate sampling of the program learning outcomes. A focus should be to provide high-quality formative assessment, through regular feedback. Assessment strategies should include direct observation of core clinical skills, behaviours, and the professional domains of practice. There should be a feasible assessment plan with a workload requirement that can be reasonably met by students and trainees.

A topic on Fostering a quality culture was discussed by Dr. Deiveegan. He highlighted the importance of Internal quality assurance cell (IQAC) as one of the core support systems on which teachers from medical colleges rely to ensure the quality of their educational processes. Through IQAC they can demonstrate that they are having control on their educational quality at par with the standards of accrediting bodies and can continuously improve and enhance their educational programmes.

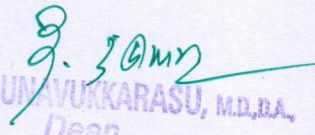
Finally, Dr John Spoke about Governance and Evaluation. He said that medical education program should make explicit the committee structures governing the activities of the program and this should include appropriate representation from students or trainees. Governance needs to reflect the educational missions and objectives of the program and should ensure autonomy and control over the decision making including the program's overall strategic direction and budget allocation. The responsibilities of the academic leadership of the program should be made clear. Program Evaluation should be transparent and address the content and context of the curriculum and the outcome of the program. Accreditation teams will be keen to see that feedback about the program is used to inform subsequent development and design.


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S.N.	Time	Topic	Faculty
1.	8.00 am – 8-15 am	Registration	
2.	8.15 am – 8-30 am	Welcome address and Introduction to workshop objectives	Dr Samir Bele
3.	8.30 am – 9-15 am	Introduction to quality assurance	Dr Trupti Bodhare
4.	9.15 am – 10-00 am	Accreditation	Dr Samir Bele
5.	10.00 am – 10-40 am	Quality in educational programme and curriculum	Dr.Rajkishore Mahato
6.	10.40 am – 10-45 am	Tea break	
7.	10.45 am – 11-30 am	Faculty training and evaluation	Dr. John Rajpathy
8.	11.30 am – 12-15 pm	Feedback in Medical Education	Dr Trupti Bodhare
9.	12.15pm – 1.00 pm	Quality assurance of assessment in medical education	Dr.Dhaval Mahadevwala
10.	1.00 pm – 2.00 pm	Lunch break	
11.	2.00 pm – 3.00 pm	Fostering a quality culture	Dr. Deiveegan
12.	3.00 pm – 4.00 pm	Governance and Evaluation	Dr. John Rajpathy
13.	4.00 pm onwards	Valedictory Function	


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A Workshop on NAAC Orientation and Documentation Report

Date: 12-01-2018

Time: 8am to 4pm

Dr Samir Bele elaborated and said that NAAC accreditation process involves a series of steps that assess the quality and performance of higher education institutions (HEI) in India. He explained about the Application, Self-Study Report (SSR), Peer team visit, On-site assessment, institutional presentation, Assessment Report, Accreditation Decision.

Dr Trupti Bodhare talked about the data requirement for institute profile and extended profile of the Institution. She also said that it involves a comprehensive assessment of the institution's strength, weakness and opportunities for improvement. She elaborated on the steps as gathering data, identify assessment criteria, form various committees, analyze strength and weaknesses etc. She also added that setting up a mechanism to collect data from various sources and ensuring the data collection mechanism are designed to capture all relevant information accurately is a crucial step.

Dr. Deiveegan discussed about the Key Indicators related to Criteria 1-2. He talked about the importance and need of Curricular Planning and its effective Implementation and insisted to plan more numbers of inter-disciplinary / inter-departmental courses /training, Certificate/ Diploma / Add-on courses and value-added courses. He recommended that the mechanism to obtain structured feedback should be objective and strengthened and requested the faculties to use more Student-centric methods for enhancing learning experiences.

Dr Trupti spoke about the Research, Innovations and Extension. She suggested to create an ecosystem for innovations including Incubation Centre and insisted all faculties to obtain more number of research projects/clinical trials funded by government, industries and non-governmental agencies. She requested all the department to plan extension and outreach activities and engaging the students through NSS/YRC/Institutional clubs.

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She advised the department to make Functional MoUs with other institutions/ Industries for academic, clinical training / internship, project work, student / faculty exchange, collaborative research programmes etc. she also suggested the automation of Library insisted all faculty to register with various portal of e-Library.

Dr RajKishore spoke about the Student Support and Progression. He insisted that the students must be provided training and guidance for competitive examinations and career counseling and also recommended to strengthened the mechanism for timely redressal of student grievances, prevention of sexual harassment and prevention of ragging. He insisted to establish an effective Performance Appraisal System for teaching and nonteaching staff.

Institutional Values and Best Practices were discussed by Dr Jayashree. She told that Institutional best practices can be designed considering the Social Responsibilities of the institution and she also recommended to conduct few training program for promotion of gender equity. He brought into the notice that alternate sources of energy are essential for accreditation process. She requested various departments to plan Medical, Legal, Ethical and Social Issues involved in organ transplantation and prepare the institution for other accreditations like NABH, NABL and ISO.

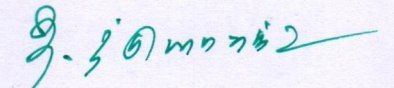
Dr John informed that the assessment process will be carried out in three stages. He told about three main components, viz., Self-Study Report (SSR), Student Satisfaction Survey and the Peer Team Report. He then expined the procedural details for IIQA/SSR submission, assessment outcome the final grading system.

Dr Samir Bele talked about the Internal Quality Assurance Cell, its functions, benefits, composition of the IQAC. He explained in detail the role of coordinator and operational Features of the IQAC.



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1.	8.00 am - 8.15am	Registration	---
2.	8.15 am - 8.30am	Inaugural function	--
3.	8.30am-8.45 am	Introduction to workshop and its objectives	Dr. Samir Bele
4.	8.45am-9.45am	NAAC accreditation process	Dr. Samir Bele
5.	9.45am-10.15am	Data Requirements for Self - Study Report	Dr. Trupti
6.	10.15am-10.30am	Tea Break	
7.	10.30am-11.15am	Quality Indicator (Criteria 1-2)	Dr. Deiveegan
8.	11.15am-12.00pm	Quality Indicator (Criteria 3-4)	Dr. Trupti
9.	12.00pm-1.00pm	Lunch Break (60 minutes)	Bodhare
10.	1.00pm-1.45pm	Quality Indicator (Criteria 5-6)	Dr. RajKishore
11.	1.45pm-2.30pm	Quality Indicator (Criteria 7& Part B)	
12.	2.30pm-2.45pm	Tea Break	
13.	2.45pm-3.15pm	Assessment process	Dr. John Rajapathy
14.	3.15pm-4.00pm	Internal Quality Assurance Cell	Dr. Samir Bele


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Research Methodology Workshop

Report

Date: 06.04.2018

Time: 8am to 4pm

The workshop on Research Methodology was started with a pre-test which was carried out by Department of Community Medicine. First session of the day was on Introduction to research methodology, which was handled by Dr. Deiveegan. He explained the importance of research and elaborated the main objectives of the Research Methodology Workshop were as follows:

- a. To familiarize participants with various research methods and techniques.
- b. To enhance participants' understanding of the research process from conceptualization to publication.
- c. To provide practical guidance on designing research studies and data collection methods.
- d. To enable participants to critically evaluate research studies and identify methodological strengths and limitations.
- e. To facilitate networking and knowledge sharing among researchers from different disciplines.

This was followed by another topic on "Research design and strategy", by Dr. Jayashree. She taught about formulating research questions, objectives and selecting appropriate research designs (quantitative, qualitative, mixed-methods).

Later Dr. Praveena dealt with the topic "Descriptive studies". She explained about the basic summary about the types of research design and went into his topic – case reports and case series. Starting from history to ending with the advantages and disadvantages of the case studies, she explained in depth and in an easily understandable way.

After a short tea break, Dr. Samir handled the subject on "Analytical studies". He explained about the types of analytical studies - case control studies and cohort studies. He emphasized the importance of analytical studies in finding the association between two study groups and in testing a hypothesis.



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This was followed by “Randomized controlled trials”, by Dr. Trupti Bodhare. In RCT, she explained about the basics about RCT, Blinding types and technique, advantages, and the difficulties in conducting a RCT. And a few words about quasi experimental studies were also explained.

After this session there was a lunch break for 1 hour. After lunch two sessions were continuously taken by Mr. Vijay Anto on “Sampling methods” and “Data collection and analysis”. He explained about the different types of probability and non-probability sampling techniques with suitable examples and pictorial representation. Sample size calculation was dealt in brief for each study design.

Level of significance, power of study and different formula for sample size calculation was explained briefly with an example. Then he also provided participants with practical knowledge of different data collection methods and their application in various research contexts. Participants gained familiarity with statistical analysis techniques for quantitative data and qualitative analysis methods for textual or narrative data, enabling them to draw meaningful conclusions from their research findings.

After a short tea break Dr. Dhaval discusses about “Ethics in medical research”. He emphasized the importance of ethical conduct in research, including obtaining informed consent, ensuring participant confidentiality, and addressing potential conflicts of interest.

After conducted the post-test, the workshop ended with vote of thanks.

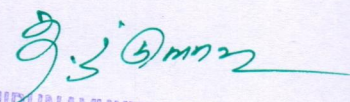
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S. No	Duration	Topic	Faculty
1.	08.00am – 08.15am	Pretest	
2.	08.15am – 09.00am	Introduction to research methodology	Dr.Deiveegan
3.	09.00am- 09.45am	Research design and strategy	Dr. Jayashree
4.	09.45am – 10.30am	Descriptive studies	Dr. Praveena
5.	10.30am- 10.45am	Tea Break	
6.	10.45am – 11.30am	Analytical studies	Dr. Samir bele
7.	11.30am – 12.15pm	Randomized controlled trials	Dr. Trupti bodhare
8.	12.15pm-01.15pm	Lunch Break	
9.	01.15pm- 02.00pm	Sampling methods	Mr. Vijay Anto
10.	02.00pm-02.45pm	Data collection and analysis	Dr. Vijay Ano
11.	02.45pm-03.00pm	TEA BREAK	
12.	03.00pm-03.45pm	Ethics in medical research	Dr. Dhaval Mahevwala
13.	03.45pm-04.00pm	Post test	


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2018-19

A Workshop on Communication Skills In Medicine

Report

Date: 06.07.2018

Venue: Lecture Hall

Time: 8am-4pm

Program started with introduction and welcome address.

The first session for the day was on the topic, "Objectives & Rationale for Communication Skills teaching and learning" by Dr. Samir Bele. He explained and pointed out the objectives of communication skills.

He also used many videos to elaborate importance of communication skills in teaching and learning and explained the components of communication skills in detail. Following this Dr. Trupti Bodhare has given a brief lecture on the topic, "The doctor – patient relationship".

She clearly explained that both the patient and the doctor have active roles in the concept of working in the partnership. She also given future directions for doctor patient relationship. She emphasised her point of view of patient centred behaviour. This session was continued with the topic, "Information sharing and shared decision Making", by Dr. John.

He suggested the need for considerable efforts in our communication teaching. He explained the skills of Information sharing and shared decision making in the current teaching practice. He concluded his speech by saying that cutting edge of future development will be how to enable patients to not only understand the information but to help them to understand the scientific uncertainty and clarify their own personal preferences and values and how these impact on their eventual decisions. After a short tea break, Dr. Praveena dealt with the topic, "Written communication".

She mentioned that Health care professionals who cultivate strong writing and communication skills are well-positioned to achieve their professional goals. She points out that health care professionals with effective writing skills can leverage their ability to strategically communicate information and ideas.

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She also explains that knowing how to communicate clearly in writing can be an integral skill that translates well in providing high-quality patient care. After this Dr.Rajkishore had a speech on topic, "Breaking Bad news".

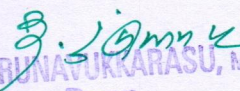
He said there is evidence that some clinicians have difficulty or lack the skills to share difficult news and that poor delivery of bad news has consequences for both patients and doctors. He raised an important question that "what do patients want? And also explained the answers with many examples. This was followed by lunch break for 1 hour.

Later, afternoon session started with the topic, "Inter professional Communication and Its Challenges", by Dr. Samir Deorao Bele. He said that in the practice setting, different professionals are expected to work together effectively, and they will have an opportunity to learn how to do this in the most effective way. She later explained challenges associated with interprofessional communication. She concluded by saying that opportunities to learn and work with others, together with timely and constructive feedback, will help learners reflect on their development and how they manage these challenges from the outset and throughout their careers.

Dr. Saravanan gave a lecture on, "Learning Communication Skills". He emphasised that behaviourism has been a major influence on medical education as a whole, and clinical communication education in particular, in recent decades. He also mentioned the importance of extending this kind of education into the postgraduate domain to provide a continuum of development that follows the principles of lifelong professional learning for the doctors.

After a short tea break, Dr. Jayshree gave a lecture on, "Assessment of Communication", wherein she elaborated on the current practice in assessment of communication with attention to why it is assessed, what is assessed, who assesses, when assessments are made and how the assessment is made. She concluded by saying that Clinical communication must serve the society in which it is situated.

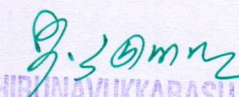
Later the workshop came to an end with valedictory function and vote of thanks.


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S. No	Duration	Topic	Faculty
1.	08.30am – 9.15am	Workshop Objectives & Rationale for Communication Skills teaching and learning	Dr. Samir Deorao Bele
2.	09.15am –10.00am	The doctor – patient relationship	Dr. Trupti Bodhare
3.	10.00am – 0.45am	Information sharing and shared decision Making	Dr. John Rajapathy
4.	10.45am-11.00am	Tea Break	
5.	11.00am – 1.45am	Written communication	Dr. Praveena. P
6.	11.45am – 2.30pm	Breaking Bad news	Dr.Rajkishore Mahato
7.	12.30pm-01.30pm	LUNCH BREAK	
8.	01.30pm-02.15pm	Inter professional Communication and Its Challenges	Dr. Samir Deorao Bele
9.	02.15pm-03.00pm	Learning Communication Skills	Dr. Saravanan. K
10.	03.00pm-03.15pm	Tea Break	
11.	03.15pm-04.00pm	The Assessment of Communication	Dr. Jeyashree
12.	04.00pm	Valedictory function	


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A Workshop On Ethics And Law In The Medical Curriculum

Report

Date: 09.11.2018

Time: 8am to 4pm

Dr. Trupti Bodhare from the Department of Community Medicine gave an introduction to ethics and law in Medical Curriculum. She defined ethics among medical professionals as “moral principles which should guide the members of medical profession in their dealing with patients, their relatives, and community and with colleagues in profession.” She talked about the need for programmatic development in medical law with multidisciplinary ethical education.

The four pillars of Medical ethics are Beneficence, Non-Maleficence, Autonomy, and justice. Framework for ethics and law education among Medical Professionals were explained by Dr. Samir Bele from the department of Community Medicine. He then talked about the Medical Ethics Concepts – Consequentialism, Utilitarianism, and Deontology

In the third session, Dr. Deiveegan from the department of Community Medicine talked about the increasing public Health concern among healthcare providers worldwide – Medical Negligence in Clinical Practice. He defined the term as “an act of omission or commission in planning or execution that contributes or could contribute to an unintended result.” He then talked about the various types of Medical Negligence that exists and talked in detail about the same with various clinical scenarios.

After a break the fourth session by Dr. Praveena was about Integrating ethics and law in clinical skills Training. She said that the Healthcare workers must recognize Healthcare dilemmas, make good judgements and decisions based on their values while keeping within the laws that govern them. She articulated the key issues arising in phenomenon of ethics education in a real-world context.

Next up, Dr. Saravanan talked about the Rights and Duties of Doctor towards the patients, his colleagues and to the society. Emphasis was made on the free will of a doctor to choose whom he will serve, his assistance in case of an

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Dr. Jayashree from department of Community Medicine presented the basic principles and standards of Ethics in medical research and publishing. The session educated them on research ethics and what constitutes research misconduct. Discussion of these are essential for finding a solution to this problem and ensuring careers are constructed on honesty and integrity, she concluded.

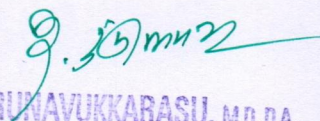
Dr. Sudharsan gave a talk on the early interprofessional learning among medical professional as it provides various benefits for future collaboration among professional and high-quality care for patients. He emphasised the integration of interprofessional education in undergraduate studies to achieve significant sustainable improvements in health care practice. He talked about various methods of incorporating interprofessional ethics and law education

The final discussion was about Confidentiality and Informed Consent by Dr. Jayashree. She defined the terms Confidentiality as “a set of rules or a promise usually executed through confidentiality agreements that limits access or places restriction on certain types of information” and Informed Consent as “an agreement by a client to accept a course of a treatment, procedure or research after being provided complete information including benefits and risks”. She then discussed the importance of both. The emphasis has been made on the ethical and legal elements of informed consent and the process of obtaining one. She concluded the session with a note on Informed refusal.



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S. No.	Time	Topic	Faculty
1.	8.00 am - 8.15 am	Registration	All Faculties
2.	8.15 am - 8.30 am	Inauguration ceremony	All faculty
3.	8.30am - 9.15 am	Introduction to ethics and law in medical curriculum	Dr. Trupti Bodhare
4.	9.15 am -10.00 am	Framework for ethics and law education	Dr. Samir Bele
5.	10.00 am -10.45 am	Medical negligence in Clinical Practice	Dr. Deiveegan
6.	10.45 am-11.00 am	Tea Break	
7.	11.00 am - 11.45 am	Integrating ethics and law in clinical skills training	Dr. Praveena. P
8.	11.45 am -12.30 pm	Rights of a Doctor	Dr. Saravanan
9.	12.30 pm -1.30 pm	Lunch Break	
10.	1.30 pm - 2.15 pm	Incorporating ethics and law in Medical Research	Dr. JayaShree
11.	2.15 pm - 3.00 pm	Incorporating inter professional ethics and law education	Dr. Sudharsan
12.	3.00 pm - 3.15 pm	Tea Break	
13.	3.25 pm - 4.00 pm	Confidentiality and Informed Consent	Dr. Jayashree


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**VELAMMAL MEDICAL COLLEGE
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**A Workshop on Evidence Based Medicine
Report**

Date: 18-12-2018

Venue: Lecture Hall

Time: 8am-4pm

After the participants underwent registration, the inauguration ceremony was conducted in which Dr. Samir Bele, Professor and Head, Department of Community Medicine welcomed all participants and dignitaries and informed about the workshop objectives.

Dr Samir then delivered a scientific session on introduction to the concept of Evidence Based Medicine. He explained in detail what is evidence-based Medicine and why we need to study Evidence Based Medicine. He then talked about the elements of Evidence Based Medicine. Also, he added a small note on the differences between expert based and Evidence based Medical Decision Making.

For the second session on EBM and Learning to a doctor, Dr. Sudhir Ben emphasized on the advantages of EBM. He also stated that the new age of Medicine is going towards the one which is evidence based. He also explained the relation of clinical uncertainty to Evidence Based Medicine.

In the next session, Dr. Trupti Bodhare, discussed the unique characteristics, strengths, and weaknesses of common clinical research study designs which includes descriptive studies (cross-sectional, case reports, case series), timed studies (prospective, retrospective) and longitudinal – observational studies (case-control, cohort studies, interventional (clinical trial)).

The detailed explanation of each type of studies were told. Also she explained how strength of evidence varies with different study designs.

The basic outline and definition of observational and interventional studies were stated by Dr. Sudharsan. He stated that an interventional study tests an intervention – a potential drug, medical advice, activity or procedure.

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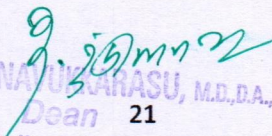
Also, the Advantages and Disadvantages of both studies were compared and explained. Dr. Jayashree talked about the relatively recent development in the medical research – Randomized Controlled Trials. She made sure that everyone gets the characteristics of an RCT including the hypotheses, inclusion and exclusion criteria. The process of randomization and blinding were explained with examples. She concluded with the problems and ethical issues associated with RCT.

Dr. Praveena from Department of Community Medicine defined the Systematic Review as a review of clearly formulated question that uses systematic and explicit methods to identify, select and critically appraise relevant research and to collect and analyse data from studies that are included in the review. She described the three features of a systematic review.

Next session was on searching the medical literature for evidence. The session then started with explaining various clinical resources categories including systems, synopses, summaries, and studies. Various Databases available to do the above including PubMed, EMBASE, and other subject specific and regional databases were mentioned, and important ones explained. Boolean Method used to add or eliminate the search topics were taught with examples.

The last session focused on appraising various articles including the therapeutic, diagnostic and articles on harm and aetiology and Appraising Prognostic Studies was conducted by Dr. Saravanan. In appraising various articles, the following to be taken into consideration – Validity of the study, importance of the valid results and how to assess the same. He also explained the unique factors to be considered for each article. He discusses various checklist like STROBE, PRISMA, CONSORT to evaluate the articles.

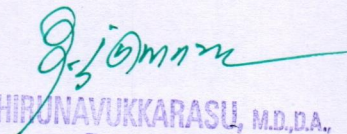
In the end Valedictory function and certificate distribution to the participants was done.


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S. No.	Time	Topic	Faculty
1.	8.00 am - 8.15 am	Registration	All Faculties
2.	8.15 am - 8.30 am	Welcome address and introduction to workshop objectives	Dr. Samir Bele
3.	8.30am - 9.15 am	Introduction to the concept of Evidence Based Medicine	Dr. Samir Bele
4.	9.15 am -10.00 am	Evidence Based Medicine and Learning to Doctor	Dr. Sudhir Ben
5.	10.00 am -10.45 am	Study Design and Strength of Evidence	Dr. Trupti Bodhare
6.	10.45 am - 11.00 am	Tea Break	
7.	11.00 am - 11.45 am	Observational and Interventional Studies	Dr. Sudharsan
8.	11.45 am - 12.30 pm	Randomized Clinical Trials	Dr. Jaya Shree
9.	12.30 pm -1.30 pm	Lunch Break	
10.	1.30 pm - 2.15 pm	Systematic Review	Dr. Praveena
11.	2.15 pm - 3.00 pm	Searching the Medical literature for Evidence	Dr. Trupti Bodhare
12.	3.00 pm - 3.15 pm	Tea Break	
13.	3.25 pm - 4.00 pm	Appraising Articles	Dr. Saravanan
14.	4.00 pm onwards	Valedictory function	


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A Workshop on Assessment In Medical Education: Setting Standards
Report

Date: 05.04.2019

Time: 8am to 4pm

Dr Samir Bele under this introduction talked about the methodology of assessment and elaborated it as the process of gathering, interpreting, recording the information of the learner responses to an educational task. He explained about the differences between Assessment and evaluation and briefly explained about the different types of assessments available in the medical curriculum.

Dr Trupti Bodhare elaborated on the topic of types of assessment and explained clearly about the Diagnostic, Formative, Summative, Criterion referenced, Norm referenced types of assessment in total. She also explained about the Van der Vleuten criteria in determining the usefulness and the flaws on a method of assessment in general.

Dr John gave an overview of the content and structure of various types of portfolios, describe the potential of electronic portfolios, present techniques, and strategies for using portfolios as tools for assessment, and discuss factors that influence the success of the introduction.

Dr. JayaShree elaborated on the objectives as of in improving the quality of learning and explaining the values, principle and guidelines leading to quality assessment practices. She also explained about that the assessment tools should align with the competencies. She also added a note on the Miller, s pyramid for assessing clinical competence of the participants.

Dr Sudhir Ben greatly explained about the characteristic of an OSPE and told it is an assessment used to measure practical/clinical competence and that it should be greatly planned and structured. He explained about the Harden's 12 tips for organizing on OSCE. He concluded by saying that it has a superiority of having high degree of validity and reliability but shortage of examiners and more time in setting up as a major disadvantage.

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Dr Saravanan briefly talked about the major role placed by simulation assessment and said it assess the students psychomotor domain including the soft skills. He talked about the SKILL LAB and also added that it will contain standardized or simulated patients and Mannequin-based simulation (part-task Trainers to virtual reality). He concluded by saying that the major disadvantage to be faced is the lack of doctor patient relationship.

Dr Sudharsan briefly explained about the powerful force of marinating a continues assessment and feedback in a ordered fashion. He also added on the fact that it is necessary to maintain a proper time scale, pre-determined worksheet, and proper authorized people for conducting a smooth continues assessment. He also described that the aspect of having a tremendous hard work and labour behind as a main disadvantage of the program.

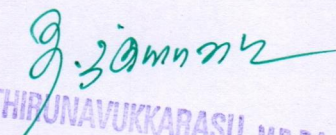
Dr Samir talked about the Workplace based assessment (WPBA) its purpose and application. He talked about various methods including observation of clinical performance (mini-clinical evaluation exercise, direct observation of procedural skills), discussion of clinical cases (case-based discussion), and feedback from peers, coworkers, and patients (multisource feedback).

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S.No	Duration	Topic	Faculty
1.	8.00 am - 8.15am	Registration	
2.	8.15am - 9.00am	Introduction to assessment in medical education	Dr. Samir Bele
3.	9.00am-9.45am	Types of assessments	Dr. Trupti Bodhare
4.	9.45am- 10.30	Portfolios for Assessment	Dr. John
5.	10.30am – 10.45am	Tea Break	
6.	10.45am-11.30am	Competency based approach to assessment	Dr. JayaShree
7.	11.30am-12.15pm	OSCE	Dr. Sudhir
8.	12.15pm-1.15pm	Lunch Break	
9.	1.15pm-2.00pm	Simulation Based assessment	Dr Saravanan
10.	2.00pm-2.45pm	Developing a culture of continues assessment and feedback	Dr. Sudharsan
11.	2.45pm-3.00pm	Tea Break	
12.	3.00pm-4.00m	Workplace-based Assessment	Dr. Samir Bele
13.	4.00pm	Conclusion & Vote of thanks	Dr. Samir Bele


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2019-20

A Workshop on Write an Educational Research Grant

Report

Date: 12.07.2019

Venue: Lecture Hall

Time: 8am to 4pm

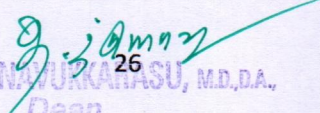
Program started with introduction and welcome address.

The first session for the day started with a lecture by Dr. Samir Deorao Bele on the topic, "Introduction to research grant". He started with the purpose of writing a grant proposal/application to get an award—money that will support our project over a few years. He discussed about two types of grant awards—classical and contract awards.

He gave the basic difference between research protocol and grant application, saying that research protocol is a document created for you and your team whereas grant application is written for an outside audience—specifically for the panel of experts who will review your request for funding. Following this Dr. Trupti Bodhare has given a brief session on the topic, "Government and Private Grant Funding Sources".

She gave a clear idea about Government sources which may be federal, state, or local, whereas Private grant and contract funding sources includes foundations, corporations, or professional associations. She said that State and local grant funding agencies are often politically grounded, and funding may be awarded as contracts that advance favoured agendas such as care of the homeless, rather than based on the likelihood of providing new knowledge

This session was continued with the topic, "Grant proposal (Introduction, components and differences from a research proposal)", by Dr. Sudhir. He gave a Basic outline of a grant proposal. He also talked about Budget and Budget Justification. He gave a major difference for grant and research proposal, saying that chief objective of writing a grant application is to convince someone to give you money to support your project.


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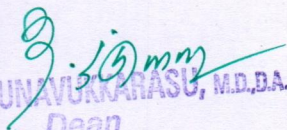
Following this there was a short tea break, after which Dr. Trupti took over the workshop on the topic, "Creating a budget and time scale for the research project". she gave list of items that you should consider when crafting your budget. He advised to be careful that your timeline is consistent with the grant funding available After this Dr. Samir had a speech on topic, "Finding a suitable funding agency How to write research protocol". He started with the introduction that funding agencies generally like to look to new projects and don't Favor funding the same endeavours over and over.

He also enlisted many ways in finding suitable funding companies and enlisted many of them.

This was followed by lunch break for 1 hour.

Later, afternoon session started with the topic, "Process of applying to external funders", by Dr.Sudharsan . He detailed each and every step in applying to external funders. After this Dr B. T.Sudhir Ben Nelson had a speech on the topic, "What Makes a Good Grant Proposal". He said that fundamentally, the grant proposal applicant most likely to be funded is the one who seems to be thoughtful, capable, and professional. He listed a few principles that apply to grant proposals of all types. After this session there was a tea break, following which there was a last session of the day on topic, "Common Errors in Grant Proposal Writing", by Dr. Trupti. She encountered the common mistakes in grant proposal writing. She also had a word about where to Learn More About Getting Grants.


Later the workshop ended with vote of thanks.


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S. No	Duration	Topic	Faculty
1.	8.00 am to 8.15am	Registration	--
2.	8.15am - 8.30am	Inauguration and introduction to workshop objectives	Dr Samir Bele
3.	08.30am – 09.15am	Introduction to research grant	Dr. Samir Deorao Bele
4.	09.15am –10.00am	Government and Private Grant Funding Sources	Dr. Trupti Bodhare
5.	10.00am – 10.45am	Grant proposal (Introduction, components, and differences from a research proposal)	Dr. Sudhir Ben Nelson
6.	10.45-11.00am	Tea Break	
7.	11.00am – 11.45am	Creating a budget and time scale for the research project	Dr. Trupti Bodhare
8.	11.45am – 12.30pm	Finding a suitable funding agency	Dr. Samir Deorao Bele
9.	12.30-1.30pm	Lunch Break	
10.	01.30pm-02.15pm	Process of applying to external funders	Dr. Sudharsan
11.	02.15pm-03.00pm	What Makes a Good Grant Proposal	Dr. Sudhir Ben Nelson
12.	03.00-3.15pm	Tea Break	
13.	03.15pm-04.00pm	Common Errors in Grant Proposal Writing	Dr. Trupti Bodhare
14.	4.00pm	Vote of thanks	


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**A workshop on Information and Communication Technology In Medical
Education**

Report

Date: 30.09.2019

Venue: Lecture Hall

Time: 8am to 4pm

After the inauguration, the session on Basic Computer Skills and Internet Browsing was initiated by Dr. Sudharsan. He talked about how to navigate using a browser, understanding simple search conventions, locating web addresses, understanding the concepts of hyperlink, getting the appropriate software installed.

The first and foremost advantage that ICT provides is the flexibility and availability of learning materials to all students. Dr. Trupti Bodhare talked about the uses of Information Technology in Teaching and learning in general with a special emphasis to that among Medical Professionals. She said that they are effective as well as efficient in various ways which included the ability of ICT to cater to individual differences, quicker access to information and many others. Dr. Saravanan spoke about Google Classroom.

He explained in detail regarding Accessing Google Classroom, Adding students to a class, Viewing the Stream page, Viewing the Classwork page, Viewing the People page, Creating assignments, Providing feedback and grades.

Dr Trupti talked about how to create and send Google Forms, Create Quizzes in Google Forms Develop different types of questions, and analyze the results and shared tips to customize your forms.

Dr. Jayashree What is an Interactive Presentation? Benefits of an Interactive Presentation, she also talked about various ways like Transitions & Animations, Hyperlinks, Adding Different Multimedia, Data and Data Visualization and creating an Interactive Quiz to make the ppt interactive.

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Dr. Dr. Deiveegan talked about the Advantages of making the instructional videos. He elaborated the types of Video Lectures and explained the Steps to Make the Instructional Videos. The steps includes Selecting the main topic, Research data, Creating slides and Recording video lessons.

Mr Madhan from IT Department talked about the creating the course using the Moodle platform. He talked about the Registration and Log in to Moodle, Configure the Course settings.Editing the contents and topics Add resources to the course.

Add activities to your course.Make the course available to students.

Dr Samir delivered a talk on Artificial Intelligence in Medical Education. He talked about the use of Artificial Intelligence (AI) in medical education.

He talked about the broad concepts of AI and AI's implications within the context of education. He discussed the impact of AI on medicine and the implications of this impact for educators trying to educate future doctors. He also talked about the changing demands and opportunities that are about to face because of AI.

This was followed by Vote of Thanks

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S.No.	Time	Topic	Faculty
1.	8.00 am – 8.15am	Registration	
2.	8.15 am – 9.00 am	Basic Computer skills and Internet Browsing	Dr. Sudharsan
3.	9.00 am – 9.45 am	Uses of ICT in teaching and Learning	Dr. Trupti Bodhare
4.	9.45 am – 10.15am	Google Classroom	Dr. Saravanan
5.	10.30 am – 10.45 am	Tea Break	
6.	10.45 am – 11.30 am	Creating online tests	Dr. Trupti Bodhare
7.	11.30 am – 12.15 am	Interactive PowerPoints	Dr. Jeyashree
8.	12.15 pm – 1.15 pm	Lunch Break	
9.	1.15 pm – 2.15 pm	Video Lessons	Dr. Deiveegan
10.	2.15 pm – 3.00 pm	Create online courses with MOODLE	Mr. Madhan, IT Manager
11.	3.00 pm – 3.15 pm	Tea Break	
12.	3.15 pm – 4.00 pm	Artificial Intelligence in Medical Education.	Dr. Samir Bele
13.	4.00 pm	Conclusion and Vote of Thanks	

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**A Workshop on Method of Assessment And Accreditation By NAAC
Report**

Date: 12.12.2019

Time: 8am to 4pm

Dr. Samir Bele briefly explained about the preparatory phase of the NAC program and explained that the institution interested in accreditation must submit letter of intent (LOI) to NAAC. Dr Samir Bele elaborated and said that NAAC accreditation process involves a series of steps that assess the quality and performance of higher education institutions (HEI) in India. He explained about the Application, Self-Study Report (SSR), Peer team visit, On-site assessment, institutional presentation, Assessment Report, Accreditation Decision.

Self-study report was broadly explained by Dr Trupti Bodhare, and he added that the SSR should include the information about the mission, goals, academic programs, faculty, infrastructure, student support services, governance, research, and other relevant aspects. She concluded by saying that the SSR contains the institutions strengths, weakness, and its future plans.

Dr. Dr John discussed about the Key Indicators related to Criteria 1-2. He talked about the importance and need of Curricular Planning and its effective Implementation and insisted to plan more numbers of inter-disciplinary / inter-departmental courses /training, Certificate/ Diploma / Add-on courses and value-added courses. He recommended that the mechanism to obtain structured feedback should be objective and strengthened and requested the faculties to use more Student-centric methods for enhancing learning experiences.

Dr Rajkishore spoke about the Key Indicators related to Criteria 3-5. He suggested to create an ecosystem for innovations including Incubation Centre and insisted all faculties to obtain more number of research projects/clinical trials funded by government, industries, and non-governmental agencies.


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He requested all the department to plan extension and outreach activities and engaging the students through NSS/YRC/Institutional clubs. She advised the department to make Functional MoUs with other institutions/ Industries for academic, clinical training / internship, project work, student / faculty exchange, collaborative research programmes etc. Dr.RajKishore also spoke about the Student Support and Progression. He insisted that the students must be provided training and guidance for competitive examinations and career counseling and also recommended to strengthened the mechanism for timely redressal of student grievances, prevention of sexual harassment and prevention of ragging.

Quality Indicators (Criteria 6-7), student satisfaction survey and Institutional Values and Best Practices were discussed by Dr Trupti. She said that Institutional best practices can be designed considering the Social Responsibilities of the institution and she also recommended to conduct few training program for promotion of gender equity. She requested various departments to plan Medical, Legal, Ethical and Social Issues involved in organ transplantation and prepare the institution for other accreditations like NABH, NABL and ISO.

Dr Sudhir Ben explained about the Peer team which is formed by the NAAC. He said that the main job of the Peer team is visit the institution and validate the SSR'S through direct interaction with stake holder, including faculty, students, administration, and alumni. He also briefed on the points by which the Peer team assess an institution and added on the topic by saying that the learning resources and the innovations and the governance of the institution is the main points they look on.

Dr Sudharsan talked about the methodology of assessment by NAAC, he said that the Peer team submits a report to NAAC evaluating the institutions performance against each criteria and that the NAAC assigns a cumulative grade. She also said that the institution receives the grade (A++,A+,A,B++,B+,B) based on the overall performance and the if the institution receives a valid grade, they are eligible for the accreditation.


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The proper way of proceeding after receiving accreditation was explained by Dr Samir and briefed that all institution should submit an Annual Quality Assurance Reports (AQARs) to NAAC, documenting their progress on implementing suggestions and improvements. He also talked about the re-accreditation after the validity period of the institution expires, which will be following a similar process.

S.NO	Duration	Topic	Faculty
1.	8.00 am - 8.15am	Registration	--
2.	8.15am - 8.30am	Inauguration and introduction to workshop objectives	Dr. Samir Bele
3.	8.30am-9.15am	NAAC accreditation process	Dr. Samir Bele
4.	9.15am-10.15am	Preparation of Self-Study report	Dr. Trupti
5.	10.15am-10.30am	Tea Break	
6.	10.30am-11.15am	Quality Indicators (Criteria 1-2)	Dr. John Rajapathy
7.	11.15am-12.00pm	Quality Indicators (Criteria 3-5)	Dr. Rajkishore
8.	12.00pm-12.45am	Quality Indicators (Criteria 6-7)	Dr. Trupti
9.	12.45pm-1.45pm	Lunch Break	
10.	1.45pm-2.30pm	Peer team visit	Dr. Sudhir Ben
11.	2.30pm – 3.15 pm	Assessment and grading & Institutional Accreditation	Dr. Sudharsan
12.	3.15pm-3.30pm	Tea Break	
13.	3.30pm-4.00pm	Post Accreditation	Dr. Samir Bele
14.	4.00pm	Vote of thanks	



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A Workshop on a Workshop on Effective Medical Writing and Publishing

Report

Date: 07.02.2020

Time: 8am to 4pm

Program started with introduction to workshop objectives and welcome address by Dr Samir Bele.

The first session for the day started with a lecture by Dr. B. T.Sudhir Ben Nelson on the topic, "Basic writing skills". He started with a hint line saying that "A good idea is the most important thing a medical writer can have". He gave many examples mentioning that most article ideas are too broad, and an early task is generally to limit the focus.

He also explained in detail about the article structure and also mentioned the do's and don'ts in medical writing. Following this Dr. Trupti Bodhare has given a brief interactive session on the topic, "Medical writing- Getting started and Getting finished". She gave a clear idea about what is prewriting. She gave the techniques and methods for data collection and organising.

She also emphasised that reviewing your work in the middle is very important. This session was continued with the topic, "Technical issues in medical writing", by Mr. Vijay Anto. He addressed many practical issues—such as copyright, permissions, and reference citations etc. He also demonstrated many types of figures that can be used in medical writing. He guided on when to Seek Permission for Use of Borrowed Material.

Following this there was a short tea break, after which Dr. Samir Bele took over the workshop on the topic, "How to write a review article".He started with the introduction on what is a review article.

Who Publishes Review Articles? and Who Reads Them? He later explained the steps involved in the planning of the review article. He also dealt with the mistakes we usually make When Writing Review Articles. After this Dr. Sudharsan had a speech on topic, "How to write research protocol".

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He detailly explained about IMRAD model. He enlisted the format for a research protocol and expanded list of possible elements. This was followed by lunch break for 1 hour.

Later, afternoon session started with the topic, "How to write a grant proposal", by Dr. Samir Bele. He gave a lecture about Government and Private Grant Funding Sources. Then he elaborated the steps involved in writing grant proposal. He also enlisted the common Errors in Grant Proposal Writing. After this Dr Sriandaal had a speech on the topic, "How to write a report of a Research study".

She also expanded her talk on IMRAD model. She focused more on acknowledgement and citations. After this session there was a tea break, following which there was a last session of the day on topic, "Getting your Writing published" by Dr Sudhir.

He gave tips on selecting the "target journal." He also said that choosing your journal should be mainly focused on its Impact Factor. He also gave the checklist for journal article or book chapter submission.

Later the workshop ended with Valedictory Function and vote of thanks.

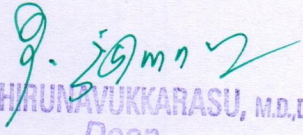
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S. No	Duration	Topic	Faculty
1.	8.00 am – 8-15 am	Registration	---
2.	8.15 am – 8-30 am	Welcome address and Introduction to workshop objectives	Dr. Samir Bele
3.	08.30am -09.15am	Basic writing skills	Dr. B. T.Sudhir Ben Nelson
4.	09.15am -10.00am	Medical writing- Getting started and Getting finished	Dr. Trupti Bodhare
5.	10.00am - 10.45am	Technical issues in medical writing	Mr. Vijay Anto
6.	10.45-11.00am	Tea Break	
7.	11.00am - 11.45am	How to write a review article	Dr. Samir Bele
8.	11.45am - 2.30pm	How to write research protocol	Dr. Sudharsan
9.	12.30-1.30pm		
10.	01.30pm -2.15pm	How to write a grant proposal	Dr. Samir Bele
11.	02.15pm -3.00pm	How to write a report of a Research study	Dr. Sriandaal
12.	3.00pm-3.15pm	Tea Break	
13.	03.15pm -4.00pm	Getting your Writing published	Dr. B. T.Sudhir Ben Nelson
14.	4.00 pm onwards	Valedictory Function	


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2020-21

A Workshop on NAAC Quality Education Program

Report

Date: 05.10.2020

Venue: Lecture Hall

Time: 8am to 4pm

After the registration process and inauguration ceremony the first session was begun by Dr. Samir, Professor, Department of Community Medicine. He introduced to the audience about the NAAC (National Assessment and Accreditation Council) and talked about the vision they adopted which is to make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion, and sustenance initiatives. He then talked about their Core Values, Revised Assessment and Accreditation Framework. He concluded the session with brief description of the seven Quality Indicator Framework (QIF).

The following sessions were all about the Quality Indicators, of which Dr. John from the department of Community Medicine talked about the Curricular Aspects which is the mainstay of any educational institution. He talked about the Key Indicators of this including Curriculum Planning and Implementation, Academic Flexibility, Curriculum Enrichment and Feedback System and share the progress of the institute on those domains.

Dr. Trupti Bodhare from the Department of Community Medicine gave an insight on the Teaching – Learning and Evaluation criterion. He mentioned about Teaching – Learning Process, Catering to Student Delivery and Student Satisfaction Surveys and the reason he explained for the latter is that all the efforts any institution and teachers take is to make learning a meaningful process.

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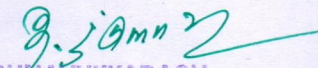
Under Research, Innovation and Extension, Dr. Sudhir Ben talked about various ways for resource mobilizations for research and Research Publication primarily. She also added notes on other key indicators of this criterion which included Innovation Ecosystem, Extension Activities and Collaborations. She explained how the collaborations can maintain a closer contact with work field.

As the adequacy and optimal use of the facilities available in an institution are essential to maintain the quality of academic and other programmes on the campus. So, Infrastructures and Learning resources are an important criterion as well. This briefs the session by Dr. SriAndaal on Infrastructure. She also talked about the key indicators Physical Facilities, maintenance of campus infrastructure and with a primary focus on the IT infrastructure, Clinical Equipment and Laboratory as well as Library as resources.

The most important of all – session on Student Support and Progression was explained by Dr. Rajkishore. Under student Support, the primary indicator, sir talked about various facilitating mechanisms and various welfare measures. He also commented on Student progression to higher studies, employment and Alumni engagement in academic matters and student support as well.

Dr. Samir Bele on Governance, Leadership and Management talked on how an effective functioning of an institution can be gauged by the policies and practices. This criterion is emphasized under the following terms Strategy Development and Deployment, Faculty empowerment strategies, Financial management and resource mobilization. He added a note about the self-regulated responsibilities of a higher institution – the Internal Quality Assurance System.

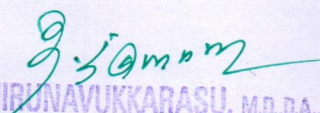
The concluding talk on Institutional Values and Best Practices by Dr. Sudhir Ben. He talked about Institutional values, Social Responsibilities, Best Practices, and institutional Distinctiveness.


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S.No.	Time	Topic	Faculty
1.	8.00 am - 8.15 am	Registration	All Participants
2.	8.15 am - 8.30 am	Inauguration Ceremony and introduction to workshop objectives	Dr. Samir Bele, All Faculties
3.	8.30 am - 9.15 am	Introduction and Vision of NAAC	Dr. Samir Bele
4.	9.15 am - 10.00 am	Curricular Aspects	Dr John Rajapathy
5.	10.00 am -10.45 am	Teaching - Learning and Evaluation	Dr. Trupti Bodhare
6.	10.45-11.00 am	Tea Break	
7.	11.00 am - 11.45 am	Research, Innovations and Extension	Dr. Sudhir
8.	11.45 am - 12.30 pm	Infrastructure and Learning Resources	Dr. Sudhir
9.	12.30-1.30pm	Lunch Break	Dr. SriAndaal
10.	1.30 pm - 2.15 pm	Student support and Progression	Dr. Rajkishore
11.	2.15 pm - 3.00 pm	Governance, Leadership and Management	Dr. Samir Bele
12.	3.00 - 3.15 pm	Tea Break	
13.	3.15 pm - 4.00 pm	Institutional Values and Best Practices	Dr. Sudhir


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Unnamed Road, Anuppanadi, Tamil Nadu 625009, India

Latitude
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Madurai - Thoothukudi Hwy, Chinthamani, Tamil Nadu 625009, India

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Monday, 05-10-2020



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Unnamed Road, Chinthamani, Tamil Nadu 625009, India

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Monday, 05-10-2020



Unnamed Road, Chinthamani, Tamil Nadu 625009, India

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Monday, 05-10-2020



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Madurai - Thoothukudi Hwy, Chinthamani, Tamil Nadu 625009, India

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Monday, 05-10-2020



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Chinthamani, Tamil Nadu
625009, India

05 Oct 2020 10:06 AM

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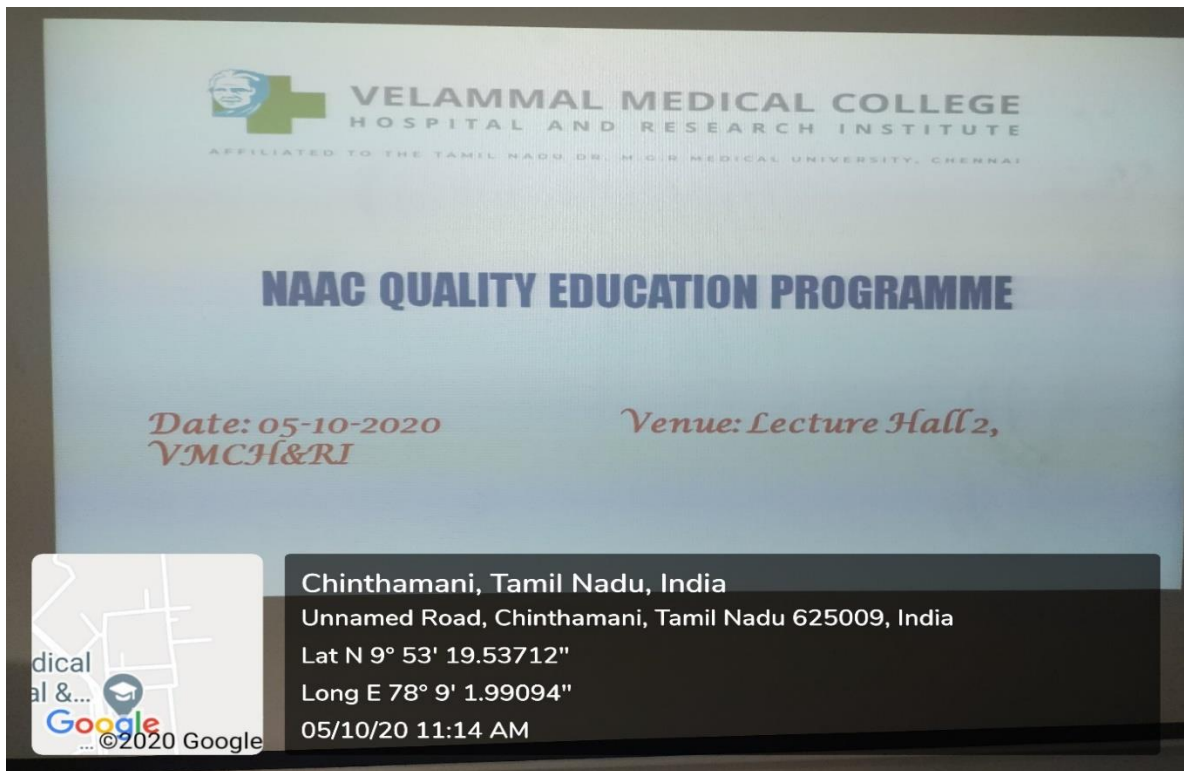
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A workshop on Quality Initiative- IQAC

Report

Date: 16.10.2020

Time: 8am to 4pm

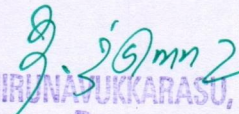
After the Registration and Inauguration took place, the first session was an Introduction to Quality Assurance. The session by Dr. Samir Bele started with defining the most subjective and the dynamic term Quality. He then talked about internal and external quality assurance and why a quality assurance is needed in general.

The emphasis has then be put on importance of quality assurance in Medical Education where he said what quality assurance in medical education means which is quality of curriculum and assessment, quality of teaching staff, faculty development and also on input processes and human resource management. Followed by this he spoke about the various quality initiatives adopted by IQAC and its progress.

He talked about quality initiatives in all seven criteria in details. He shared the progress of value-added courses and certificate courses being conducted and planned in the institute. Extension activities, MOUs, Alumni association, NSS, YRC, organization of various camps, blood donation etc. he also added a note on infrastructure and learning resources strengthening.

The next session was by Dr. Sudhir which was about the Accreditation process. He talked about the focus of assessment and accreditation which includes Quality Initiative, Quality sustenance and Quality Enhancement. He then talked about the stages of Accreditation which included submission of LOI, SSR preparation and Peer Assessment.

He concluded the session with the benefits of Accreditation listing the following – assists the institution to know its strength, weaknesses and the opportunities, innovative and modern methods of teaching and promotion of intra and inter-institutional interactions


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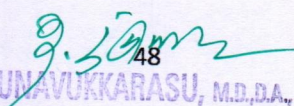
Curriculum Enrichment Session by Dr. John was mainly focused on the assessment indicators. He talked about how to incorporate the institutional goals. Its relevance to the local/regional/national/global development needs and mentioned that developing global competencies should be evident in curriculum. He concluded the session with Curriculum enrichment strategies.

Dr. Trupti Bodhare talked about the important components of quality assurance which is the Faculty Training and Evaluation. She talked about how MEU and IQAC ensures the continuous development and improvement of Faculty members.

The Faculty Training as she mentioned identifies the training need of faculties based on their academic disciplines, teaching and methodologies, emerging trends, and institutional goals. On the other hand, is the Faculty evaluation wherein Dr. Trupti mentioned about the different evaluation methods – Self Assessment, Peer review, student evaluation and administrative assessment. She concluded by saying about the Continuous Professional Development Aspect.

The next topic as important as the previous was Student Training and Evaluation. Dr. Samir Bele talked about what are the training needs of students, how training programs for them are to be designed. He said that these sessions should cover areas such as communication skills, critical thinking, problem solving, teamwork, leadership, career guidance and entrepreneurship. And he further talked about the student evaluation which he mentioned should be a comprehensive system to assess their academic performances, skills, and overall growth. He also listed the evaluation methods including the project works, examinations, presentations, examinations, research papers and practical assessments. He concluded the session with a few words about Mentoring, Counselling, and grievance Redressal and Feedback.

Dr. Sudharsan talked about an importance of Fostering Collaboration. He said that the collaboration is among various stakeholders within the institution and with the external partners. He mentioned the benefits of the same with a notable mention on how it contributes to the overall quality enhancement and institutional development. Also, the session included how IQAC can foster


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He concluded by saying the need for all these collaboration – for Institutional Development, Promoting Innovation and Continuous improvement.

Promotion of ethical and Professional conduct was the concluding session wherein Dr. Trupti Bodhare began the session by defining Professional Conduct as the ethical behaviour, integrity and adherence to standards and regulations by faculty, staff, and students within the institution.

She then talked about how IQAC address Professional Conduct which encompasses the following – Developing codes of conduct and ethics, disseminating, and enforcing policies, conducting training and awareness programs, monitoring and evaluating professional conduct, promoting professional development.

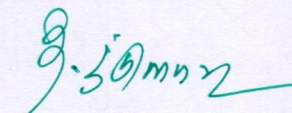
Each of them have been briefed and the session was finished as by addressing professional conduct, Institute plays a vital role in maintaining the integrity, ethical standards, and conducive learning environment.

The workshop ended with vote of thanks by Dr. Samir Bele.



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S.No.	Time	Topic	Faculty
1.	8.00 am – 8.15 am	Registration	All Participants
2.	8.15 am -8.30 am	Inauguration and workshop objectives	Dean, MS, Vice Principal, All faculties
3.	8.30 am - 9.00 am	Introduction to Quality Assurance	Dr. Samir Bele
4.	9.00 am – 9.45 am	Quality Initiative- IQAC	Dr. Samir Bele
5.	9.45 am – 10.15am	Accreditation	Dr. Sudhir
6.	10.30 am – 10.45 am	Tea Break	
7.	10.45 am – 11.30 am	Curriculum enrichment	Dr. John Rajapathy
8.	11.30 am – 12.15 am	Faculty Training and Evaluation	Dr. Trupti Bodhare
9.	12.15 pm – 1.15 pm	Lunch Break	
10.	1.15 pm – 2.15 pm	Student Training and Evaluation	Dr. Samir Bele
11.	2.15 pm – 3.00 pm	Fostering Collaboration	Dr. Sudharsan
12.	3.00 pm – 3.15 pm	Tea Break	
13.	3.15 pm – 4.00 pm	Promotion of Ethical and Professional Conduct	Dr. Trupti Bodhare


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A Workshop on Academic Audit Orientation Programme

Report

Date: 19.10.2020

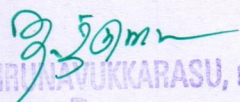
Time: 8am to 4pm

Dr. Samir Bele opened the day by talking about workshop objectives followed by overview of Academic audit and said that it comprises of the inputs, process and outputs, and feedback achieved through scientifically designed academic system. He also briefly talked about the purposes of the Academic Audit and gave an idea about the different types of academic Audit and the assumptions needed to conduct and audit.

The vision and plan of the institution with context to academic audit was explained by Dr Trupti Bodhare and she said it refers to the long-term goals, aspirations and strategic direction that the instate aims to achieve. She also briefed about the main features like the academic programs and services, stakeholder engagement and the resource allocation needed. she concluded by talking about the monitoring and evaluation needed for the program.

Dr Sudhir Ben talked on the key structure needed to be followed to have a successful audit and talked about the Planning phase, pre audit preparation and the on- site Audit preparation. His next talk was about the second half of the topic and described about the methodology of analysis and reporting and the follow up and implementation required. He concluded by saying that the audit should promote transparency, collaboration, and accountability among all stake holders.

Dr Sudharsan talked about the curriculum audit and said that is a process of assessing and evaluating an educational institutions curriculum to ensure it meets desired standards, objectives, and their outcomes. He also explained about the methodology of gathering the relevant topic and data required for analysing and alignment of the curriculum design for the institution. He concluded by saying the profits and advantages of having a good curriculum audit.


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Dr Sriandaal briefly talked about the administration audit and the key features of it by which it differs from and curriculum audit. She also talked about the dependence of other sectors on the way how the administration audit is put in into place. she also described about the purpose, scope, administrative polices, organizational structure, resource management. She concluded by talking about the points through which someone can strengthen the administrative sector.

With respect to the learning resources for an academic audit Dr Samir Bele spoke about several resources which includes the institutional policies and procedure, academic program documentation, student record and transcripts, faculty and staff records, assessment reports, financial records, external quality assurance reports available for the audit. He concluded by touching on the resources that is available for the applicable laws and regulation present with respect to the academic audit.

Dr Sudhir Ben started the topic by talking about the crucial role played by the performance appraisal system on the performance of faculty members, administration, and other staffs. He also talked about the objective criteria, regular evaluation, and multiple evaluation methodology present in this particular area. He concluded the topic by saying that the performance appraisal system should be seen as a tool for improvement rather than a mere evaluation mechanism

Dr Sudharsan talked about the major instruments that can be greatly used for the academic audit and talked about the surveys, interviews, focus group activities, classroom observations, document analysis, performance metric analysis, external review and reports, institutional self-assessment tools. He concluded by talking about the main instrument as the Rubrics evaluation criteria and the data analytics and visualization of the academic audit. The programme concluded with vote of thanks.

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S.NO	Duration	Topic	Faculty
1.	8.00 am - .15am	Registration	-
2.	8.15am - 8.30am	Inauguration and introduction to workshop objectives	Dr. Samir Bele
3.	8.30am-9.15 am	Overview of Academic Audit	Dr. Samir Bele
4.	9.15am-10.00am	The vision and plan of the institution	Dr. Trupti Bodhare
5.	10.00am-10.45am	Organization of structure of audit	Dr. Sudhir Ben
6.	10.45am-11.00am	Tea Break	
7.	11.00am-11.45am	Curriculum audit	Dr. Sudharsan
8.	11.45am-12.30pm	Administration Audit	
9.	12.30pm-1.30pm	LUNCH BREAK (60 minutes)	Dr. Sriandaal
10.	1.30pm-2.15pm	Learning resource for audit	Dr. Samir Bele
11.	2.15pm-3.00pm	Performance appraisal system	Dr. Sudhir Ben
12.	3.00pm-3.15pm	Tea Break	
13.	3.15pm-4.00pm	Instrument for academic audit	Dr. Sudharsan

T. Thirunavukkarasu

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VELAMMAL MEDICAL COLLEGE
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A Workshop on Medical Tourism
Report

Date: 22-01-2021

Venue: Lecture hall

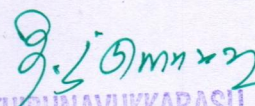
Time: 8am to 4pm

Dr. Samir Bele opened the topic by saying big corporate hospitals in developing countries promotes medical tourism by providing high quality medical services at cheaper prices to patients from industrialized nations. He also briefly touched on the history and said that it all started years before by Greeks and last dated time goes back to A.C 1326.

Dr. Trupti Bodhare started the topic by saying that the global medical tourism is valued at US\$ 10.4 Bn in 2021. She also stated that the high-quality treatment at Low cost Augmenting Global medical tourism industry as of now. She also briefly explained about the key developments in Global medical tourism industry that took place in October 2021 and July 2018.

Medical tourism in India was clearly explained by Dr Sudhrasan and he elaborated that the reduced cost, latest medical technologies, the international quality standards in India. He briefly enlisted the major hospitals in India and the cost comparison between different treatment. He explained the 7 P's of developing strategies on Indian medical tourism. He concluded by saying the current scenario and guidance for the future.

Dr. Sudhir talked on the topic of economics and the medical tourism in India and said that India has emerged as a prominent player in the global medical tourism industry, combining top-quality healthcare services with cost-effective treatments.


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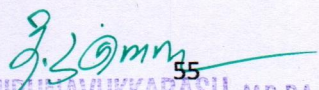
He also talked about the Economic Factors Driving Medical Tourism in India and briefed on the topics of Affordable Healthcare Services, World-Class Medical Facilities, Skilled Medical Professionals, Cultural and Heritage present in India. He concluded by saying that the combination of affordable, high-quality healthcare services, skilled medical professionals, and diverse tourist attractions has positioned India as a preferred choice for international patients seeking medical treatments

Various carrier opportunities in the medical tourism is greatly increasing and this was explained by Dr Sriandal. She elaborated the carrier opportunity, public relations, international insurance, travel and tourism, logistics management and hospital administration available. He also briefly upon the Professional Diploma in medical tourism and healthcare marketing and the online programs available

Dr Sudhir Ben clearly explained about the strength, weakness, opportunities, and threats of the upcoming sector of medical tourism in India. He pointed out that the lack of infrastructure and visa problems as the most vulnerable threats in India. Interesting fields like ayurveda and Yoga is included in one of the biggest strengths.

Dr Sudharsan threw light on the current outlook of the Indian and Global medical tourism and shared that Indian market is expected to expand at a CAGR of 35.68% from the year 2021-2027. In a general thought he said that medical tourism is a widely growing and the benefit of having historical medical care like Ayurvedha and Siddha is an advantage for India. He added that post COVID the sector have got a general dip and is recovering exceptionally well from it.

Dr Samir Bele talked on the topic of quality and safety transparency and said that Medical tourism has gained significant popularity as an option for patients seeking affordable and high-quality healthcare services abroad. Ensuring quality and safety transparency is essential in this industry to in still confidence in international patients and promote positive healthcare experiences. He also said that Renowned hospitals in India have obtained international accreditations such as JCI and NABH, demonstrating their commitment to global quality standards.


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Dr. Trupti talked on the obstacle on promoting medical tourism in India and explained that the Lack of Awareness and the infrastructural challenges are the main hurdle to be faced by the hospitals in India. She also told that the perception of language barriers may discourage potential medical tourists, leading them to opt for countries with a more prevalent use of English or their native language.

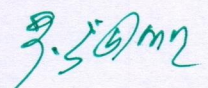
She concluded the topic by talking about the bureaucratic process for obtaining medical visas and travel logistics can be complex and time-consuming for international patients.



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1.	8.00 am to 8.15am	Registration	
2.	8.15 am to 8.30am	Inauguration and introduction to workshop objectives	Dr. Samir Bele
3.	8.30am-9.00 am	Introduction and history of medical tourism	Dr. Samir Bele
4.	9.00am-9.45am	Global medical tourism	Dr. Trupti Bodhare
5.	9.45am-10.15am	Medical tourism in India	Dr.Sudhrasan
6.	10.15am-10.30am	Tea Break	
7.	10.30am-11.15am	Economics and the medical tourism in India	Dr. Sudhir Ben
8.	11.15am-12.00pm	Various opportunities in medical tourism	Dr.Sriandal
9.	12.00pm-1.00pm	Lunch Break	
10.	1.00pm-1.45pm	Medical tourism-SWOT analysis	Dr. Sudhir Ben
11.	1.45pm-2.30pm	Medical tourism-outlook	Dr. Sudharsan
12.	2.30pm-2.45pm	Tea Break	
13.	2.45pm-3.15pm	Quality And Safety Transparency	Dr. Samir Bele
14.	3.15pm-4.00pm	Obstacle On Promoting Medical Tourism	Dr. Trupti Bodhare

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A Workshop on Research Methodology

Report


Date: 16.07.2021

Time: 8am to 4pm

The workshop on Research methodology was started with a pre-test which was carried out by Department of Community Medicine. First session of the day was on Introduction to research methodology, which was handled by Dr. Samir Bele. He said that the main objectives of the Research Methodology Workshop were as follows:

- a. To familiarize participants with various research methods and techniques.
- b. To enhance participants' understanding of the research process from conceptualization to publication.
- c. To provide practical guidance on designing research studies and data collection methods.
- d. To enable participants to critically evaluate research studies and identify methodological strengths and limitations.
- e. To facilitate networking and knowledge sharing among researchers from different disciplines.

This was followed by another topic on "Research design and strategy", by Dr. Trupti Bodhare. She taught about formulating research questions, objectives and selecting appropriate research designs (quantitative, qualitative, mixed-methods). Later Dr. Sriandaal dealt with the topic "Descriptive studies". She explained about the basic summary about the types of research design and went into his topic – Case reports and case series. Starting from history to ending with the advantages and disadvantages of the case studies, she explained in depth and in an easily understandable way.


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After a short tea break, Dr. Sudharshan handled the subject on “Analytical studies”. He explained about the types of analytical studies -Case control studies and cohort studies. He emphasized the importance of analytical studies in finding the association between two study groups and in testing a hypothesis. This was followed by “Randomized controlled trials”, by Dr. Trupti Bodhare. In RCT, she explained about the basics about RCT, Blinding types and technique, advantages, and the difficulties in conducting a RCT briefly. And a few words about quasi experimental studies were also explained.

After this session there was a lunch break for 1 hour. After lunch two sessions were continuously taken by Mr. Vijay Anto on “Sampling methods” and “Data collection and analysis”. He explained about the different types of probability and non-probability sampling techniques with suitable examples and pictorial representation. Sample size calculation was dealt in brief for each study design. Level of significance, power of study and different formula for sample size calculation was explained briefly with an example.


Then he also provided participants with practical knowledge of different data collection methods and their application in various research contexts. Participants gained familiarity with statistical analysis techniques for quantitative data and qualitative analysis methods for textual or narrative data, enabling them to draw meaningful conclusions from their research findings.

After a short tea break Dr. Sudhir Ben had a topic on “Ethics in medical research”. He emphasized the importance of ethical conduct in research, including obtaining informed consent, ensuring participant confidentiality, and addressing potential conflicts of interest. After conducted the post-test, the workshop ended with vote of thanks.



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No			
1.	08.00am – 08.15am	Pretest	
2.	08.15am – 09.00am	Introduction to research methodology	Dr.Samir Bele
3.	09.00am-09.45am	Research design and strategy	Dr. Trupti bodhare
4.	09.45am – 10.30am	Descriptive studies	Dr. Sriandaal
5.	10.30am-10.45am	Tea Break	
6.	10.45am – 11.30am	Analytical studies	Dr. Sudharsan
7.	11.30am – 12.15pm	Randomized controlled trials	Dr. Trupti bodhare
8.	12.15pm-1.15pm	Lunch Break	
9.	01.15pm-02.00pm	Sampling methods	Mr. Vijay Anto
10.	02.00pm-02.45pm	Data collection and analysis	Mr. Vijay Ano
11.	02.45pm-03.00pm	TEA BREAK	
12.	03.00pm-03.45pm	Ethics in medical research	Dr. Sudhir Ben
13.	03.45pm-04.00pm	Post test	


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A Workshop on Quality Initiative IQAC

Report

Date: 30.07.2021

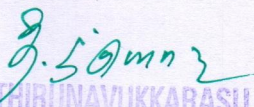
Time: 8am to 4pm

After Inauguration, the first session was an Introduction to Quality Assurance. The session by Dr. Samir Bele talked about internal and external quality assurance and why a quality assurance is needed in general. The emphasis has then be put on importance of quality assurance in Medical Education, quality of curriculum and assessment, quality of teaching staff, faculty development and also on input processes and human resource management.

Followed by this he spoke about the various quality initiatives adopted by IQAC and its progress. He talked about quality initiatives in all seven criteria in details. He shared the progress of value-added courses and certificate courses being conducted and planned in the institute. Extension activities, MOUs, Alumni association, NSS, YRC, organization of various camps, blood donation etc. he also added a note on infrastructure and learning resources strengthening.

The next session was by Dr. Sudhir who talked about Accreditation process. He talked about the focus of assessment and accreditation which includes Quality Initiative, Quality sustenance and Quality Enhancement. He then talked about the stages of Accreditation which included submission of Lol, SSR preparation and Peer Assessment. He concluded the session with the benefits of Accreditation listing the following – assists the institution to know its strength, weaknesses and the opportunities, innovative and modern methods of teaching and promotion of intra and inter-institutional interactions

Curriculum Enrichment Session by Dr. John was mainly focused on the developing global competencies in curriculum considering of CBME Curriculum. He concluded the session with Curriculum enrichment strategies by conducting more value-added courses and certificate courses.


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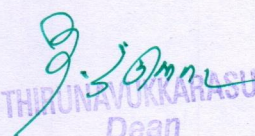


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Dr. Trupti Bodhare talked about how MEU and IQAC ensures the continuous development and improvement of Faculty members. The Faculty Training as she mentioned identifies the training need of faculties based on their academic disciplines, teaching and methodologies, emerging trends, and institutional goals. On the other hand, is the Faculty evaluation wherein Dr. Trupti mentioned about the different evaluation methods – Self Assessment, Peer review, student evaluation and administrative assessment. She concluded by saying about the Continuous Professional Development Aspect.

The next topic was on Student Training and Evaluation. Dr. Samir Bele talked about what are the training needs of students, how training programs for them are to be designed. He said that these sessions should cover areas such as communication skills, critical thinking, problem solving, teamwork, leadership, career guidance and entrepreneurship. And he further talked about the student evaluation which he mentioned should be a comprehensive system to assess their academic performances, skills and overall growth. He also listed the evaluation methods including the project works, examinations, presentations, examinations, research papers and practical assessments. He concluded the session with a few words about Mentoring, Counselling, and grievance Redressal and Feedback.

Dr. Sudharsan talked about an importance of Fostering Collaboration. He said that the collaboration is among various stakeholders within the institution and with the external partners. He mentioned the benefits of the same with a notable mention on how it contributes to the overall quality enhancement and institutional development. Also, the session included how IQAC can foster Collaboration – collaboration with students, faculties, external partners, and accreditation and Regulatory bodies. He concluded by saying the need for all these collaboration – for Institutional Development, Promoting Innovation and Continuous improvement.


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Promotion of ethical and Professional conduct was covered by Dr. Sriandal who defined Professional Conduct as the ethical behaviour, integrity and adherence to standards and regulations by faculty, staff, and students within the institution. She then talked about how IQAC address Professional Conduct which encompasses the following – Developing codes of conduct and ethics, disseminating, and enforcing policies, conducting training and awareness programs, monitoring and evaluating professional conduct, promoting professional development. Each of them have been briefed and the session was finished as by addressing professional conduct, Institute plays a vital role in maintaining the integrity, ethical standards, and conducive learning environment.

S.No.	Time	Topic	Faculty
1.	8.00 am – 8.15 am	Registration	All Participants
2.	8.15 am -8.30 am	Inauguration and workshop objectives	Dean, MS, Vice Principal, All faculties
3.	8.30 am - 9.00 am	Introduction to Quality Assurance	Dr. Samir Bele
4.	9.00 am – 9.45 am	Quality Initiative- IQAC	Dr. Samir Bele
5.	9.45 am – 10.15am	Accreditation	Dr. Sudhir
6.	10.30 am – 10.45 am	Tea Break	
7.	10.45 am – 11.30 am	Curriculum enrichment	Dr. John Rajapathy
8.	11.30 am – 12.15 am	Faculty Training and Evaluation	Dr. Trupti Bodhare
9.	12.15 pm – 1.15 pm	Lunch Break	
10.	1.15 pm – 2.15 pm	Student Training and Evaluation	Dr. Samir Bele
11.	2.15 pm – 3.00 pm	Fostering Collaboration	Dr. Sudharsan
12.	3.00 pm – 3.15 pm	Tea Break	
13.	3.15 pm – 4.00 pm	Promotion of Ethical and Professional Conduct	Dr. Sriandal

S. Sriandal
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A workshop on ISO 9001 2015 Standards and Internal Audit Training

Report

Date: 21st & 22nd December 2021

Venue: College Board Room

Time: 8am to 4pm

This report provides an overview of the ISO training program conducted in our institution over a period of two days. The purpose of the training was to familiarize participants with the ISO standards and their implementation within our organization. This report summarizes the key objectives, agenda, participation, and outcomes of the ISO training program.

Objectives of the ISO Training

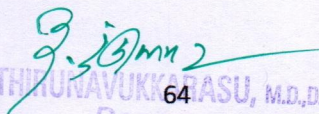
The primary objectives of the ISO training program were as follows:

- a) To create awareness and understanding of the ISO standards relevant to our institution, particularly ISO 9001 (Quality Management System) and ISO 14001 (Environmental Management System).
- b) To familiarize participants with the requirements and guidelines outlined in the ISO standards.
- c) To provide participants with the knowledge and skills necessary to implement and maintain ISO-compliant systems within their respective departments.

The training program was conducted over a span of two days and covered the following topics:

Day 1:

- Concept on Quality and Quality Management Standards.
- ISO 9000 series of standards
- ISO 9001: 2008 Standard detail interpretation clause wise and understanding the Standard requirements.


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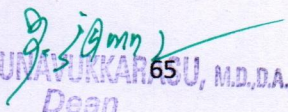
- (Quality Policy, Objectives, Documentation requirement for ISO 9001 implementation, Special process for validation, Key processes and interrelationship, Customer properties, MR responsibility, Internal audit and Management Review, Control of nonconforming products, corrective and preventive actions. etc)
- Documentation requirements for ISO 9001 implementation

Day 2:

- Review of Documentation for ISO 9001 implementation.
- Understanding the internal audit technique
- Preparation of Audit planning, Audit schedule
- Preparation of checklist for effective implementation of ISO 9001:2008 QMS in organization
- Case study discussion in context with ISO 9001 Audit
- Conducting internal audit exercise
- Discussion and preparation of Noncompliance Reports
- Root cause analysis, corrective & preventive actions
- Preparation of audit summary matrix
- Closing of NCRs and QMS Effectiveness measurement.
- ISO 9001:2015 revision changes for discussion

Participation and Training Methodology

The ISO training program was attended by faculty from various departments within our institution. The participants included staff members responsible for quality control, environmental management, and process improvement. The training sessions were conducted by experienced ISO trainers who provided a mix of presentations, interactive discussions, and group activities to engage participants and enhance their understanding of the ISO standards.


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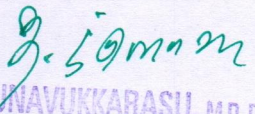


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The ISO training program achieved the following outcomes:

- a) Improved Awareness: Participants gained a comprehensive understanding of the ISO standards, their purpose, and the benefits of their implementation. They became aware of the relevance of ISO standards to their roles and responsibilities within the organization.
- b) Enhanced Knowledge: The training equipped participants with detailed knowledge of ISO 9001 and ISO 14001 requirements, allowing them to identify gaps and develop strategies for compliance within their departments.
- c) Implementation Planning: Participants developed action plans and implementation strategies specific to their departments, considering the unique requirements and challenges they faced. This enabled them to initiate the process of implementing ISO-compliant systems.
- d) Collaboration and Engagement: The training program fostered collaboration and engagement among participants from different departments. They had the opportunity to share insights, best practices, and challenges related to ISO implementation, creating a culture of cooperation and support.
- e) Roadmap for Implementation: Participants left the training program with a clear roadmap for implementing ISO standards within their respective departments. They gained the necessary tools and resources to begin the process of ISO compliance.

The ISO training conducted in our institution over two days proved to be a valuable learning experience for participants. It created awareness, enhanced knowledge, and provided participants with a roadmap for implementing ISO-compliant systems within their departments. The training program is a significant step towards ensuring quality management and environmental responsibility within our organization, aligning us with internationally recognized standards. Moving forward, it is essential to support and monitor the implementation efforts of participants to maximize the benefits of ISO compliance.


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Agenda - Day-1			
S .NO	Duration	Topic	Name of the Resource Person
1.	8.00 am to 8.15am	Registration	
2.	8.15 am to 8.30am	Inaugural and introduction to Guest speaker	Dr Samir Bele
3.	8.30am-9.30 am	Concept on Quality and Quality Management Standards	Anil Patil Kulkarni
4.	9.30 am-10.30am	ISO 9000 series of standards	Anil Patil Kulkarni
5.	10.30am-11.00am	Tea Break	
6.	11.00am-12.30pm	ISO 9001: 2008 Standard detail interpretation clause wise and understanding the Standard requirements.	Anil Patil Kulkarni
7.	12.30pm-1.30pm	Lunch Break	
8.	1.30pm-2.30pm	Quality Policy, Objectives, Documentation requirement for ISO 9001 implementation	Anil Patil Kulkarni
9.	2.30pm-4.00pm	Documentation requirements for ISO 9001 implementation.	Anil Patil Kulkarni

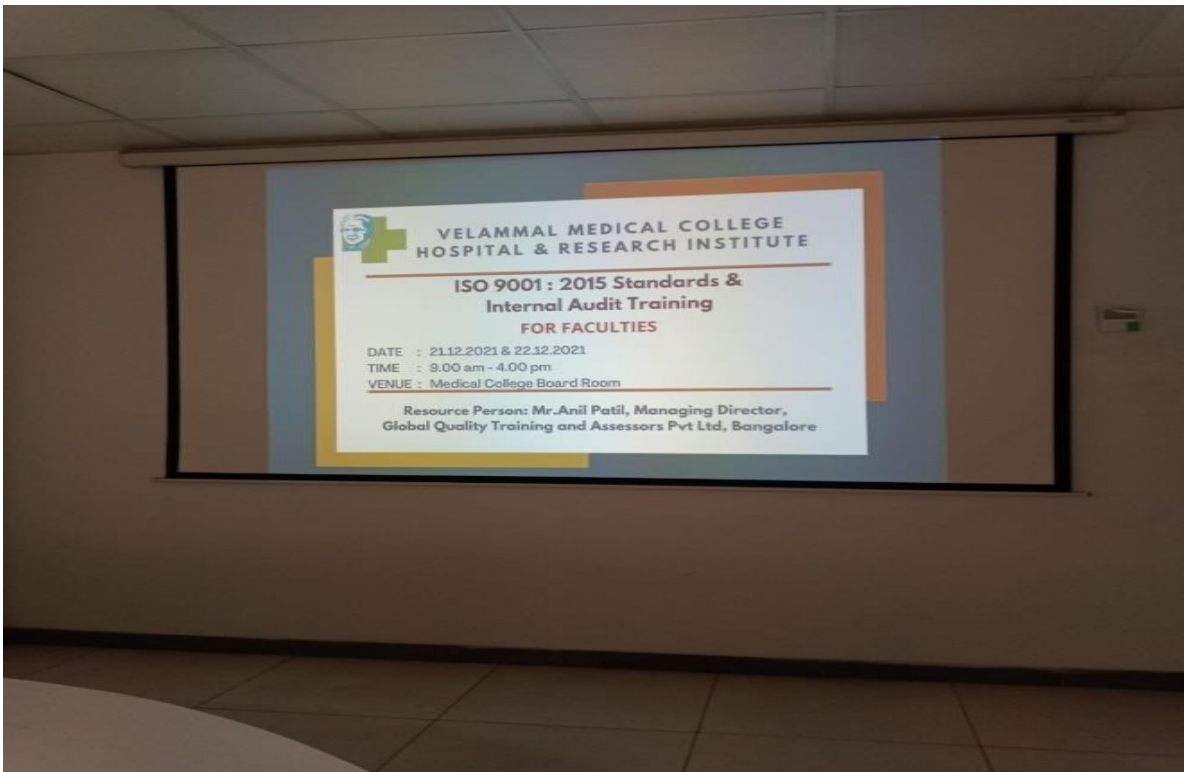


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Agenda - Day - 2			
S .NO	Duration	Topic	Name of the Resource Person
1.	8.00 am to 8.45am	Review of Documentation for ISO 9001 implementation.	Anil Patil Kulkarni
2.	8.45am-9.15 am	Understanding the internal audit technique	Anil Patil Kulkarni
3.	9.15 am-9.45am	Preparation of Audit planning, Audit schedule, checklist	Anil Patil Kulkarni
4.	9.45am-10.00am	Tea Break	
5.	10.00am-11.00pm	Case study discussion in context with ISO 9001 Audit	Anil Patil Kulkarni
6.	11.00pm-12.00pm	Conducting internal audit exercise	Anil Patil Kulkarni
7.	12.00pm-1.00pm	Lunch Break	
8.	1.00pm-1.45pm	Discussion and preparation of Noncompliance Reports	Anil Patil Kulkarni
9.	1.45pm-2.30pm	Root cause analysis, corrective & preventive actions	Anil Patil Kulkarni
10.	2.30pm-3.00pm	Preparation of audit summary matrix	Anil Patil Kulkarni
11.	3.00pm-3.45pm	Closing of NCRs and QMS Effectiveness measurement	Anil Patil Kulkarni
12.	3.45pm-4.00pm	Valedictory function	

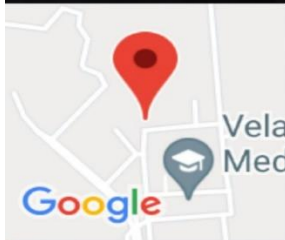
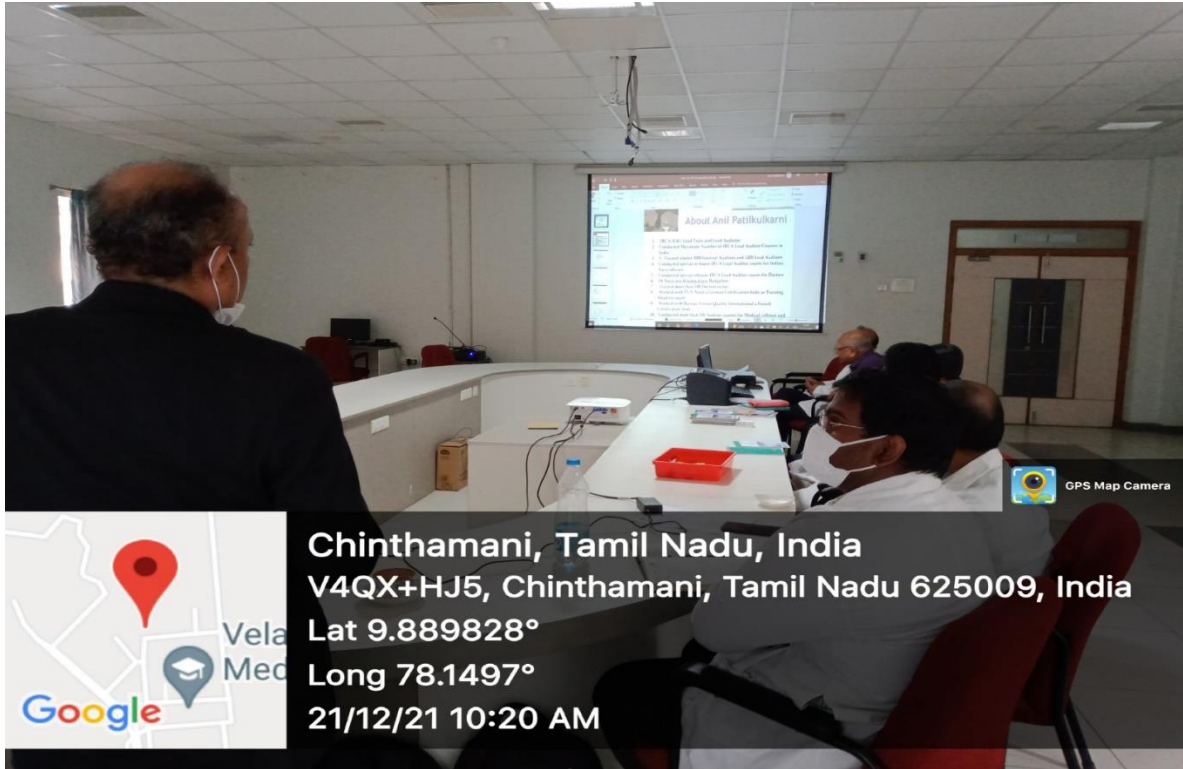


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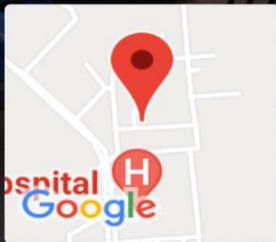




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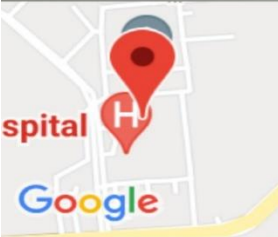
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