

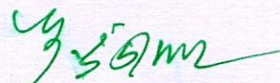


VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009

IQAC Minutes of meeting during last 1 year (2023-24)

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Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
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Ref No 04/NAAC/IQAC/2023

Date: 01.08.2023

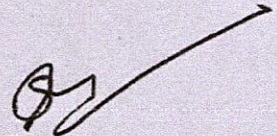
CIRCULAR

To,

IQAC Members

There will be a meeting of Internal Quality Assurance Cell (IQAC) for NAAC Accreditation on 09-08-2023 (Wednesday) at 2 pm in the Hospital Board Room. You are requested to attend the meeting without fail.




IQAC Coordinator

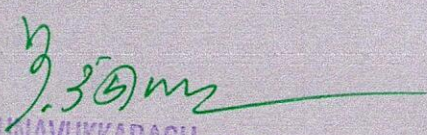
Coordinator
Internal Quality Assurance Cell

Copy submitted to:

Honorable Chairman

Copy to:

- Dean
- Medical Superintendent
- Chief Administrative Officer
- Vice Principal


Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
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**Velammal Medical College Hospital & Research Institute
Internal Quality Assurance Cell (IQAC)**

IQAC meeting

The minutes of the meeting of IQAC conducted on 09.08.2023 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Velammal Medical College Hospital & Research Institute, Madurai		
Internal Quality Assurance Cell (IQAC)		
S.NO		Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu Dean
2.	Member - Teaching Faculty	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.	Representative	Dr. John Raipathy Professor, Physiology
4.		Dr K. Yegumuthu Professor, Pathology
5.		Dr S. B. Rena Rosalind Associate Professor, Psychiatry
6.		Dr. A Hariharan Assistant Professor, Biochemistry
7.		Dr Agalya Angelina Assistant Professor, Obstetrics and Gynaecology

T. Thirunavukkarasu
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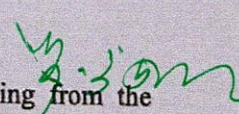
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8.	Member from the Management	Mr. Manivannan Chief Administrative Officer
9.	Senior administrative officers	Dr. Ganesh Prabhu Medical Superintendent
10.		Dr. B.G. Mahesh Krishna Vice-Principal
11.	Local Society	Mrs Usha Rani Patnaik
12.	Student representatives	Mr. V S Vaan Mukilan Ms Harini E
13.	Parent Representative	Mr. Rama Murthi
14.	Alumni representatives	Dr Dhivya Thiyagarajan,
15.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele Professor and HOD. Community Medicine

Dr. T Thirunavukkarasu, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the IQAC AND Steering committee members to the meeting. Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the purpose of the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine


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and IQAC Coordinator. He also said that Institutional Information on Quality Assessment (IIQA) submitted on 28.05 2023. IIQA clearance got on 22.6.2023. SSR submitted on 04.08.2023. Data verification & validation started on 07.08.2023.

Action taken:

1. Dr. Samir Bele provided information on the workshop on research for evidence-based medicine that was successfully organised and in which all first-year postgraduate students from different departments participated.
2. A circular has been issued to all the heads of the department to provide number of grievances received after each IA and University Exam. Most of the department provided the numbers.
3. A circular has been issued to all the heads of the department to submit proposal for any new equipment required in the laboratory/classroom/seminar hall to the accounts section and also any reference books/textbooks/journals to be purchased. Many departments have submitted the proposal and allocation of fund and procurement of resources is on process.

The Dean of Velammal Medical College Hospital & Research Institute, Dr. T Thirunavukkarasu, emphasised the need to encourage more alumni to participate actively in institutional programmes and to concentrate more on promoting research and publishing among faculty and students. In addition, he asked about the updated plan to speed up data gathering.

Agenda 2: NAAC preparedness

There will be a peer team Visit - everyone must be alert, responsible and involve themselves in Institution peer team visit preparation. Peer team will also visit RHTC.

Department wise PPTs are given to HODs, CRT wise PPT given to CRT Heads, committee PPTs given to committee Chairpersons. Respective heads to go through the PPTs make necessary corrections as per their Department CRT and Committee

Present PPTs in front of their department, faculties, committee members and question in charges in the CRT. After presenting as per the point at SL. No. 4, HODs and CRT heads have to present their department PPT in front of Dean. Dean will allot date and timings to each of these activities.

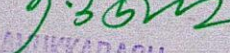
Dr. Mahesh Krishna, Vice-Principal interacted with students.

CAO sir and Dr. Samir Bele interacted with alumni.

Dean and vice principal interacted with parents and faculties respectively.

Agenda 3: Committee Review

It has been decided to instruct (dates with targets) all the committee in charges and coordinators to reconstitute their committee members if required and organize the regular meeting either


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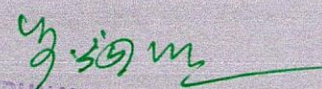
quarterly or every six months depending upon the need and requirement. Committee in charges to be instated to conduct the various programme to sensitize the stakeholders regarding their committee functions, roles and responsibilities.

CRT-5 in charge briefed about the activities conducted till date which are as follows: -

- Number of student's applications submitted by different Govt. departments to claim scholarships/free ships.
- Capability enhancement and development schemes conducted by institution till date and activities planned to conduct before end of 2022-23.
- career counselling and competitive examinations conducted and number of students are benefited.
- Briefed about the activities undertaken on awareness of prevention sexual harassment and prevention of ragging and informed the committee till date no complaints received from any of the students.
- IQAC Chairman informed the IT person to create online facility for submission of grievances by students.
- IQAC chairman informed 5th CRT head regarding submission of No. of students qualified in different competitive examinations, No. of students joined in higher education, No. of students placed and self-employed etc. by next meeting and also to keep track of all out going students.
- Till date number of students of the institution have received awards for sports and cultural activities and sports & cultural activities are conducted by the institution till date.
- Number of Alumni meetings conducted during the year and Alumni's donated books.

IQAC chairman informed the members present regarding the following

- To have a greater number of alumni engagement activities and to keep track of alumni for their valuable contributions for the growth of institution as well as for the welfare of students.
- To conduct a greater number of training programs for students on competitive examinations and career guidance.
- Create awareness among students regarding scholarships/free ships available in different Govt. Departments.


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Agenda 4: Preparation for NIRF Ranking

As per the instructions of Dean sir, it has been decided to opt for NIRF Ranking. The information required for the academic years 2022 -2023 will be collected and submitted. Mr Haribalaganesh from the research department has been assigned the responsibility to coordinate with all other department to collect and submit data.

Agenda 5: Quality initiatives at the departmental level for the academic year 2023-2024

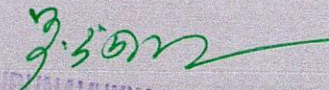
It has been decided to insist the department to adhere to the academic calendar and plan and implement one value added course, one add on/ certificate course to enrich the knowledge and skills of the students in the subject and organize one extension activity in the nearby community to provide a real life experience to the students. In order to ensure the overall development of the student, practice innovative teaching and learning and teach beyond the curriculum to gain the requisite skills, it has been decided to instruct the departmental HoDs to organise Value added courses, add on certificate courses, extension activities, and co curricular activities actively involving students.

Agenda 6: Proposed quality initiatives

It has been emphasized to establish international collaboration with other institution and faculties working in reputed international institutions. In this regard, Dr Samir Bele stated that IQAC has planned to deliver a guest lecture by Dr. Dilip Mahapatra on Celiac Disease to final year MBBS students and faculties in the month of September and also planned to hold a workshop on Quality Initiative IQAC in the month of September for the faculties.

Agenda 7: Reconstitution of IQAC, Steering committee, file in charges and departmental coordinators

It has been proposed to reconstitute IQAC, Steering committee, file in charges and departmental coordinators


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The vice-principal, Dr. B.G. Mahesh Krishna, asked the faculty members of the IQAC to offer their full support. The Institute's Dean, Dr. T Thirunavukkarasu, thanked everyone for attending the meeting and emphasized that everyone sticks to the schedule.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.




IQAC Coordinator

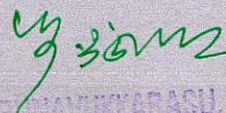
Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu

Copy submitted to: -

- The Honorable Chairman

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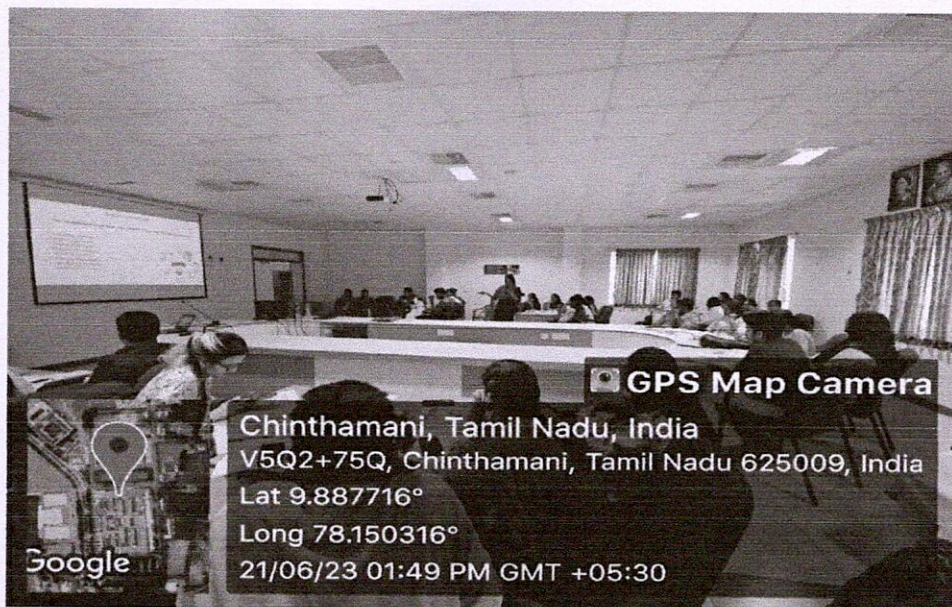
- The Dean
- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Members


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ACTION TAKEN: Successful organization of workshop on “Research for evidence-based medicine”.



T. Thirunavukkarasu
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MADURAI - 625009**

OFFICE OF DEAN

CIRCULAR

Ref.No. VMCH/NAAC/2023/035

Date: 15.05.2023

To

All Heads of Departments

It is hereby requested that each department compile and submit the total number of grievances received from students after each Internal Assessment (IA) and University Examination. This information is crucial for maintaining transparency and improving our academic processes.

The details should include:

1. Number of grievances received after each IA.
2. Number of grievances received after the recent University Examinations.

Your cooperation in this regard will help us address concerns more effectively and ensure a smooth academic environment.

Copy submitted to: -

The Hon. Chairman

The Director

Copy to: -

Medical Superintendent

Chief Administrative Officer

Vice Principal

IQAC Coordinator

Dean

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OFFICE OF DEAN

CIRCULAR

Ref.No. VMCH/NAAC/2023/040

Date: 19.05.2023

To

All Heads of Departments

This is to inform all departments that proposals for the procurement of new equipment and learning resources are being invited. Kindly submit your requirements for the following:

1. Laboratory/Classroom/Seminar Hall Equipment

- o Any new equipment or tools required to enhance teaching, research, or practical sessions.

2. Reference Books, Textbooks, and Journals

- o Include specific titles, authors, editions, and publishers for books.
- o Clearly mention any journals or e-resources necessary for academic purposes.

Please ensure the requirements are detailed and include justifications for procurement.

Your prompt and comprehensive submission will assist in the timely allocation of funds and procurement of resources.

Copy submitted to: -

The Hon. Chairman

The Director

Copy to: -

Medical Superintendent

Chief Administrative Officer

Vice Principal

IQAC Coordinator

Dean

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Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
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**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting

Date: 09.08.2023

Venue: Hospital Board

List of the participants

S. No	Name	Designation	Signature
1.	Dr. T. Thirunavukkarasu	Dean	
2.	Er. R. Manivannan	CAO	
3.	Dr. Ganesh Prabhu	MS	
4.	Dr. Mahesh Krishna	VP, Prof + HoD - FMT	
5.	Dr. Sathya Raju	Prof. Physio	
6.	Dr. Rena Rosalind	Associate, Psychiatry	
7.	Dr. Samir Bhanu	Prof. and Head, Community	
8.	Dr. A. Haricharan	AP - Biochem	
9.	Mrs. USHA RANI PATNAIK	LOCAL SOCIETY	
10.	Dr. ANAPARAJA PATHINAM	Prof. - Paediatrics	
11.	MR. V. S. Vaan Muthian	(Student Representatives)	
12.	Dr. K. YEGUMUTHU	PROFESSOR - PATHOLOGY	
13.	Dr. Agalya Angelina	Assistant Professor - OBG	
14.	DR DHIVYA	ALUMNI	
15.	MR. K. VIJAY ANAND	INDUSTRIALIST	
16.	HARINI. E	STUDENT	
17.			
18.			

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MADURAI - 625009**

INTERNAL QUALITY ASSUANCE CELL

IQAC MEETING

DATE: 09.08.2023



Handwritten signature in green ink
**Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean**
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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MADURAI - 625009**

Ref No 07/NAAC/IQAC/2023

Date: 27.11.2023

CIRCULAR

To,

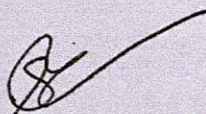
IQAC Members
Steering Committee Members
Departmental coordinator

There will be a meeting of Internal Quality Assurance Cell (IQAC) for NAAC Accreditation on 30.11.2023 at 12 pm in the Hospital Board Room.

Following IQAC meeting there will be a meeting of departmental coordinators and steering committee members for NAAC accreditation on 30.11.2023 in Hospital Boardroom.

You are requested to attend the meeting without fail.




IQAC Coordinator

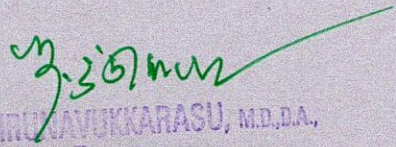
Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute

Copy submitted to:

Honorable Chairman

Copy to:

- Dean
- Medical Superintendent
- Chief Administrative Officer
- Vice Principal


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
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Velammal Medical College Hospital & Research Institute
Internal Quality Assurance Cell (IQAC)

IQAC meeting

The minutes of the meeting of IQAC, Steering Committee and Departmental coordinator meeting conducted on 30.11.2023 at noon in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Velammal Medical College Hospital & Research Institute, Madurai		
Internal Quality Assurance Cell (IQAC)		
S.NO		Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu Dean
2.	Member - Teaching Faculty	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.	Representative	Dr. John Raipathy Professor, Physiology
4.		Dr K. Yegumuthu Professor, Pathology
5.		Dr S. B. Rena Rosalind, Professor, Psychiatry
6.		Dr. A Hariharan Associate Professor, Biochemistry
7.		Dr Agalya Angelina Assistant Professor, Obstetrics and Gynaecology

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8.	Member from the Management	Mr. Manivannan Chief Administrative Officer
9.	Senior administrative officers	Dr. Ganesh Prabhu Medical Superintendent
10.		Dr. B.G. Mahesh Krishna Vice-Principal
11.	Local Society	Mrs Usha Rani Patnaik
12.	Student representatives	Mr. Hari Prashanna R
13.		Ms Sahaana R
14.	Parents representative	Mr. H. Rama Murthi
15.	Alumni representatives	Dr Asifa Kani
16.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
17.	Coordinator	Dr. Samir Bele Professor and HOD. Community Medicine

The Dean, Dr. T Thirunavukkarasu, Velammal Medical College Hospital & Research Institute, addressed the meeting with a welcome speech. This was followed by Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the details of the meeting.

Agenda 1: Business arising from previous meeting

IQAC Coordinator and Professor/HOD of Community Medicine Dr. Samir Bele read the minutes of the previous IQAC meeting and then addressed the matters raised in those minutes. He said

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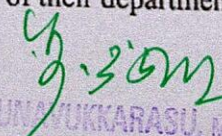
that DVV was submitted on 18.8.2023. Verification is under process. There is no Clarification from NAAC, Email Sent to NAAC to know the status. Next steps and timeline were discussed. Once got clearance, then 45 days –pay the fee and get the dates of the peer team visit from NAAC office.

Action taken:

1. Dr. Samir Bele also provided information about the well-run guest lecture by Dr. Dilip Mahapatra on celiac disease to final-year MBBS students on September 11, 2023, and
2. A workshop that included the faculties from various departments on the topic, “Quality Initiative IQAC” on September 15, 2023.
3. Two FDPs has been organized by the medical education unit on, “Telemedicine and telehealth training”, and “Cultural competency and diversity training”, on 06.09.2023, and 08.11.2023 respectively.
4. Two Value added course has been conducted-
Department of ophthalmology conducted a VAC on, “Intraocular pressure testing and comparing with applanation tonometry and Icare”, on 20.09.2023 and Department of General Medicine conducted a VAC on, “Electrocardiogram”, on 06.10.2023
5. HODs and CRT heads have prepared the presentations and submitted to IQAC, interaction with students, alumni, and a few parents and faculties respectively has been done.
6. Reconstitution of IQAC, Steering committee, file in charges and departmental coordinators is done. Dr Samir informed that IQAC has been restructured and introduced and welcomed Student representatives Mr. Hari Prashanna R and Ms Sahaana R and Dr Asifa Kani as an alumni representative.

Agenda 2: NAAC preparedness

NAAC preparedness for the Peer Team Visit was decided to be assessed systematically. It has been decided that during organizing the institution's peer team visit, everyone must be cognizant, responsible, and actively participate. It has been informed to HoD Community Medicine and in charge that the RHTC will also be visited by the peer team. All the HoDs were asked to prepare the PowerPoint presentation highlighting the major achievements of their department


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Agenda 3: Committee Review

It has been decided to instruct all the committee in charge to update their documents and prepare a PowerPoint presentation.

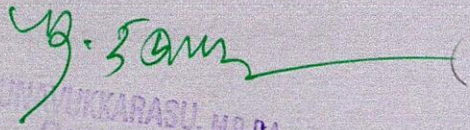
CRT-6 in charge briefed about the activities conducted to date which are as follows

- Committee reviewed the committees formed under IQAC and activities conducted by these committees. No. of teacher's/student members nominated in these committees brought to the notice of the committees.
- IT person brought to the notice of the committee expenditure incurred on e-governance related activities.
- The committee also reviewed a received by suggestions by HR dept. regarding welfare measures for teaching and non-teaching staff.
- The number of professional development and administrative training programs are conducted till date and plan of the dept. to conduct a few more activities till the end of the academic year.
- IQAC chairman informed all the faculty members to join for Faculty Development Training programs (Online & Offline).
- IQAC coordinator informed various initiatives are under taken by the IQAC including FDP programs.

Agenda 4: Examination Reforms

It has been proposed that Uniform criteria should have been established to identify both slow learners and advanced learners across the entire institution. The responsibility with the deadline was given to the examination committee.

The Dean of the Institute, Dr. T Thirunavukkarasu, commended everyone for attending the meeting actively and underlined the need to follow the schedule. The Vice Principal, Dr. B.G. Mahesh Krishna, requested the complete cooperation of the faculty members of IQAC, steering committee and Departmental Coordinators.


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MADURAI - 625009**

Meeting was concluded with vote of thanks delivered by IQAC coordinator.

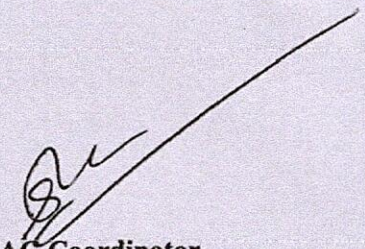
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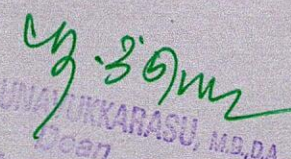
- The Honorable Chairman

Copy to:

- The Dean
- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Members




IQAC Coordinator
Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu

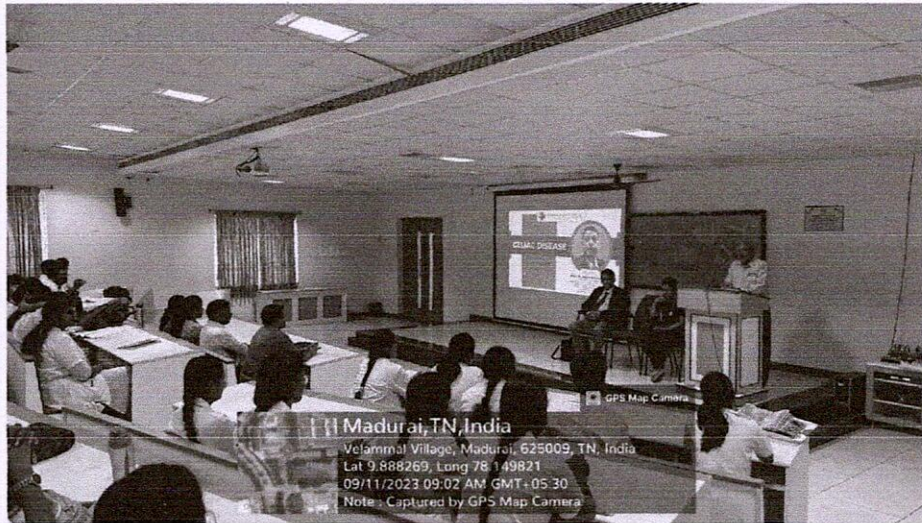

Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



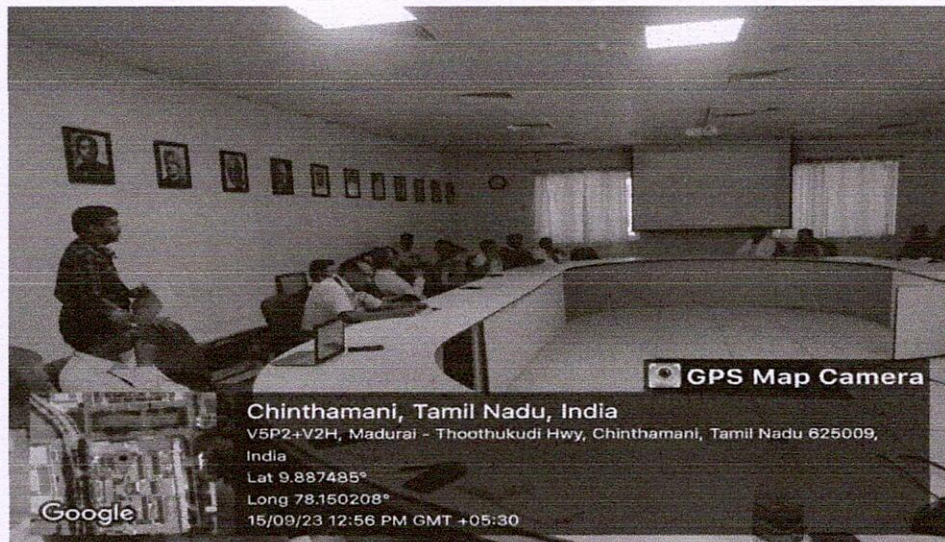
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MADURAI - 625009**

ACTION TAKEN:

Well-run guest lecture by Dr. Dilip Mahapatra on celiac disease.



Successful organisation of, "Quality Initiative IQAC"



Handwritten signature in green ink
Prof. T. THIRUNAVUKKARASU, M.D., P.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.

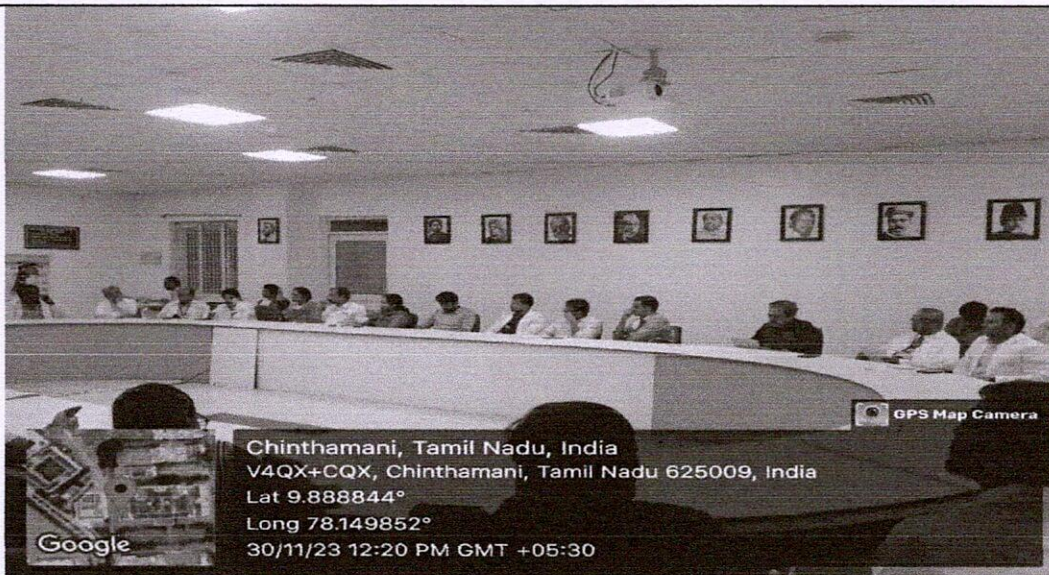
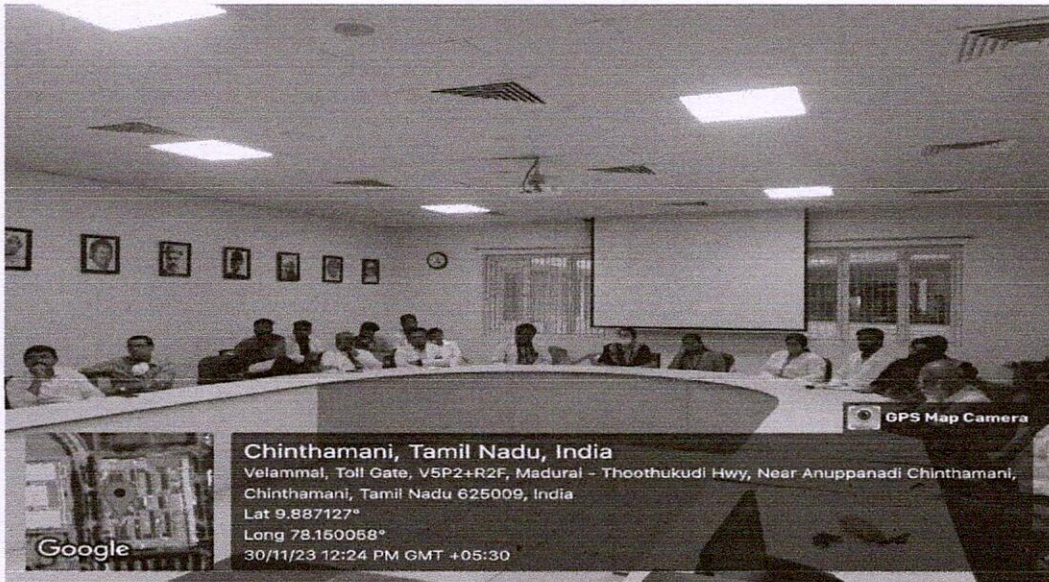


**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

INTERNAL QUALITY ASSUANCE CELL

IQAC MEETING

DATE: 30.11.2023



T. Thirunavukkarasu
**Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean**
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tulicorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting

Date: 30.11.2023

Venue: Hospital Board Room

List of the participants

S.No	Name	Designation	Signature
1.	P. Thirunavukkarasu	Chair person	[Signature]
2.	En. Manivannan	CAO	[Signature]
3.	Dr. Jagan Nath	Member teaching faculty	[Signature]
4.	Dr. Ganesh Prasad	MS	[Signature]
5.	Dr. Mahesh Krishna	Vice Principal	[Signature]
6.	Dr. Rena Reshma	Member, Teaching faculty	[Signature]
7.	Dr. K. Yegumuthu	Member, Teaching faculty	[Signature]
8.	Dr. A. Harisharan	Member, Teaching faculty	[Signature]
9.	Dr. Nibharaja Raghavan	Member, teaching faculty	[Signature]
10.	DR. AGALYA ARGELINA	MEMBER, TEACHING FACULTY	[Signature]
11.	Vishu Rani	Coed society	[Signature]
12.	Shari Parama	student	[Signature]
13.	Sahanna R	student	[Signature]
14.	Dr. Smita Kelle	hope coordinator	[Signature]
15.	Dr. K. Arifa kazi	Student representative	[Signature]
16.	Mr. K. VIJAYARAVAN	Industrialist	[Signature]
17.	It. Ramamurthi	Parent Representative	[Signature]
18.			

[Signature]

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and Research Institute
"Velammal Village"
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Anuppannai, Madurai-625 009, T.N.

NAAC - Steering Committee and Department Coordinators Meeting
30.11.2023 - 12:00noon - Hospital Board Room

S.No	Name	Designation	Department	Sign
1				
2	Dr. S.C. Ganesh Prabh	MS	Admin	
3	Dr. Mahesh Krishna	VP	Admin	
4	Dr. Somiv Bera	Prof. coord. JACAC	Coord. med	
5	Dr. S. A. DHANOTHARAN	HOD Gen Surg.	Gen Surg.	
6	Dr. Shrinu. S	AP Gen surgery	Gen. Surg	
7	Dr. Hari Sudehan	AP Orthopaedics	Orthopaedics	
8	Dr. Caroline C. Rem	Asst. Prof.	Physio	
9	Dr. Mohd Azamdeen	AP. Paediatrics	Paediatrics	
10	Dr. M. Saravanan	Assoc. Professor	Paediatric	
11	Dr. M. NARAYANAN	Prof. Radiology	Radiology	
12	Dr. RAJU KUMARAN T	ASSISTANT PROFESSOR	ANATOMY	
13	Dr. Suresh . C . K	Assistant Prof.	DVL	
14	C.P. Rameshram	Prof. Pathology		
15	Dr. K.S. Chitra	HOD O&L	OBG	
16	Dr. Jyoti Anand	Asst. Prof.	OBG	
17	Dr. Pavithra . R	Senior resident	Radiology	
18	Dr. Praneena . P	Associate Professor	Commun. Med	
19	Dr. S. Anu	prof / HOD	physiology	
20	Dr. Ajit Kumar	Assistant Professor	Physiology	
21	Dr. P. Josephine Latha	Prof. HOD Biochem	Biochemistry	
22	Dr. Sidharth. S (Dr. Janani)	Asst. Prof, FMT	Forensic Medicine	
23	Dr. Gokila Rathi	Senior resident	Psychiatry	
24	Dr. A. Sulaiman	Prof. H.O.D.	Otorhinolaryngology	
25	Dr. J. Sureshwarani	Senior Resident	Ophthalmology	
26	Dr. K. Yegu.	Prof / HOD	Pathology	
27	Dr. Rena	Associate, I	Psychiatry	
28	Dr. Sudhu Ben	Asso. Professor	Community Med	



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MADURAI - 625009**

Ref No 08/NAAC/IQAC/2023
Date: 30.11.2023

RE-CONSTITUTION OF IQAC MEMBERS

To,
IQAC Members

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the available faculties, in order to facilitate the process of NAAC assessment and accreditation. The new IQAC members will be responsible for developing and implementing quality benchmark and will act as a nodal agency of the Institution in coordinating quality-related activities to NAAC.

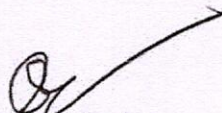
(Enclosed the list of Re-constituted IQAC members)



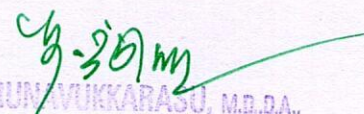
Copy submitted to:
Honorable Chairman

Copy to:

- Dean
- Medical Superintendent
- Chief Administrative Officer
- Vice Principal


IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
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**VELAMMAL MEDICAL COLLEGE
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Composition of IQAC Members

Velammal Medical College Hospital & Research Institute, Madurai		
Internal Quality Assurance Cell (IQAC)		
S.NO		Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu, Dean
2.	Member - Teaching Faculty	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.	Representative	Dr. John Raipathy Professor, Physiology
4.		Dr K. Yegumuthu
5.		Professor, Pathology
6.		Dr S. B. Rena Rosalind
7.		Associate Professor, Psychiatry
8.		Dr. A Hariharan Associate Professor, Biochemistry
9.		Dr Agalya Angelina Assistant Professor, Obstetrics and Gynaecology
10.	Member from the Management	Mr. Manivannan Chief Administrative Officer
11.	Senior administrative	Dr Ganesh Prabhu Medical Superintendent
12.	officers	Dr. B.G. Mahesh Krishna Vice-Principal
13.	Local Society	Mrs Usha Rani Patnaik
14.	Student representatives	Mr. Hari Prashanna R Ms Sahaana R
15.	Parent Representative	Mr. H Rama Murthi
16.	Alumni representatives	Dr. Asifa Kani
17.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
18.	Coordinator	Dr. Samir Bele Professor and HOD. Community Medicine

*Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean*
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Ref No 09/NAAC/IQAC/2023

Date: 30.11.2023

CIRCULAR

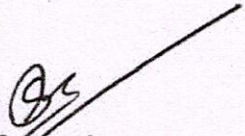
To,

Steering Committee Members
File In-charge Members
Departmental Coordinators

The members of steering committee, file incharge committee and departmental coordinators were reconstituted with available HOD's and faculties. HODs and faculties of all departments are requested to extend their support to IQAC to make this venture successful.

(Enclosed the list of Re-constituted -Steering Committee members, File In-charge members and Departmental Coordinators.)



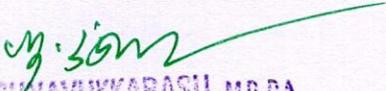

IQAC Coordinator
Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu

Copy submitted to:

Honorable Chairman

Copy to:

- Dean
- Medical Superintendent
- Chief Administrative Officer
- Vice Principal


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Dean
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Anuppanadi, Madurai-625 009, T.N.



Composition of Steering Committee Members -30.11.2023

Criterion	Name of the criteria	Name of the faculty	Professor and HOD
I	Curricular Aspect	Dr R Sumana Dr K S Chitra	Anatomy Obstetrics and Gynaecology
II	Teaching – Learning and Evaluation	Dr S Anu Dr Joena	Physiology General Medicine
III	Research, Consultancy and Extension	Dr T Rajendran Dr. Rabindranath	Microbiology Psychiatry
IV	Infrastructure and Learning Resources	Dr. P. Mageswari Dr S C Ganesh Prabhu	Anaesthesiology Anaesthesiology
V	Students Support and Progression	Dr Rajkishore Mahato Dr G Mathevan	Pharmacology Paediatrics
VI	Governance, Leadership and Management	Dr B G Mahesh Krishna Dr S R Dhamotharan	Forensic Medicine General Surgery
VII	Innovation and Best Practices	Dr Yegumuthu Dr S B Rena Rosalind	Pathology Psychiatry
VIII	Medical College	Dr Ganesan G Ram Dr P Rajasekaran	Orthopaedics Ear Nose & Throat

(Signature)
Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
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Velammal Medical College Hospital
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Composition of Departmental Coordinators - 30.11.2023

S. No	Department	Department Coordinators
1	Anatomy	Dr. Parineeta
2	Physiology	Dr. Renu meena
3	Biochemistry	Dr. Hariharan
4	Pathology	Dr. Jegan
5	Microbiology	Dr. Sathesini Priya
6	Pharmacology	Dr. S. Sindhu
7	Forensic Medicine	Dr. Janani
8	Community Medicine	Dr. Sudhir
9	General Medicine	Dr. Vijay Kumar
10	Paediatrics	Dr. Azhar
11	Psychiatry	Dr. Kokila
12	Dermatology	Dr. Sriram
13	Respiratory Medicine	Dr. Baskaran
14	General Surgery	Dr. Shruthi S
15	Orthopaedics	Dr. Harisudhan
16	Radiology	Dr. Pavithra
17	Anaesthesiology	Dr. Ramadevi
18	ENT	Dr. Sindhu
19	Ophthalmology	Dr. Sundareshwari
20	OBG	Dr. Aghalya
21	Dentistry	Dr.C.Divagar

g.36122
Prof. T. THIRUNAVUKKARASU, M.D.,B.A.,
Dean

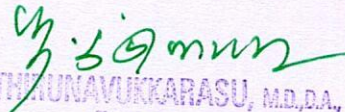
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MADURAI - 625009**

CTR-1				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-1				
1.1.1-500-10 Effective curriculum	Dr. Radhika	Pathology	9486077958 & 7010990596	radhikaradix89@g mail.com
1.1.2- T-5YR-5 Teachers participating in BOS	Dr. James Rajesh	Forensic Medicine	9443790021	james rajesh143@ yahoo.com
1.2.1- T-5YR-10 Inter-disciplinary inter-departmental courses /training	Dr. Veenalakshmi	Anatomy	9940752103	veenacares@gmail .com
1.2.2- T-5YR-10 Students enrolled in subject- related certificate/Diploma programs Add-on courses	Dr. Raju Kumaran	Anatomy	9994125771	trkumaran@gmail. com
1.3.1-500-5 Integrates cross-cutting issues	Dr. Siddhartha	Forensic Medicine	9645323541	sidharthsy911@g mail.com
1.3.2-T-5YR-5 Value-added courses	Dr. J. Jamuna	Pathology	8098019023	jamuna.drpatho@ gmail.com
1.3.3- T-5YR-5 Value-added courses Students enrolled in the value-added courses	Dr. J. Jamuna	Pathology	8098019023	jamuna.drpatho@ gmail.com
1.3.4- T-PY-10 Field visits/internship/research projects/industry visit/community postings by students	Dr. Sudhir	Community Medicine	7708281440	sudhirben@gmail.c om
1.4.1- T-10 feedback on curricula/syllabi from various stakeholders	Dr. John Rajpathy	Physiology	9894391012	johnrajpathy49@g mail.com
1.4.2- T-10 feedback Processed	Dr. John Rajpathy	Physiology	9894391012	johnrajpathy49@g mail.com


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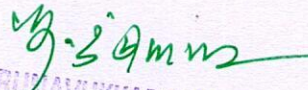
CTR-2				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-2				
2.1.1-T-5YR-5 Seats reservation	Mr. Vijay Anto	Community Medicine	8072174609	antovijavja@gmail.com
2.1.2- T-5YR-10 Seats filled in of the various programs as against the approved intake	Mr. Vijay Anto	Community Medicine	8072174609	antovijavja@gmail.com
2.1.3- T-5YR-5 Students from other states	Mr. Vijay Anto	Community Medicine	8072174609	antovijavja@gmail.com
2.2.1- T-10 Low performers advanced learners	Dr. Vasumathi	Community Medicine	8489201688	vasu5491@gmail.com
2.2.2- T-PY-5 Student-full time teacher ratio	Mr. Vijay Anto	Community Medicine	8072174609	antovijavja@gmail.com
2.2.3-500-10 Facilitates for students talent	Dr. Jegan	Pathology	9968325294	jaganchandramohan@live.com
2.3.1-500-10 Student-centric methods	Dr. Raju Kumaran	Anatomy	9994125771	trkumaran@gmail.com
2.3.2- T-5YR-10 Use of clinical skills laboratory and simulation based learning	Dr. K. Abirami	Pathology	9597073470	abirami20078@gmail.com
2.3.3-500-10 Use ICT-enabled e-resources	Dr. Himana Nishara	Pathology	7418522880	
2.3.4- T-PY-10 Students: mentor ratio	Dr. Sumana R	Anatomy	7598475757	sumsdr@rediffmail.com
2.3.5-500-5 T-L process nurtures creativity, analytical skills and innovation in students	Dr. Himana Nishara	Pathology	7418522880	
2.4.1- T-5YR-10 Teachers against sanctioned post	Dr. Jegan	Pathology	9968325294	jaganchandramohan@live.com
2.4.2 -T-5YR-10 teachers qualification	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicalcollege.edu.in & siva.gk@velammalmedicalcollege.edu.in
2.4.3- T-PY-10 Teaching experience of teachers	Dr. Jegan	Pathology	9968325294	jaganchandramohan@live.com
2.4.4- T-5YR-10 Teachers trained for development and delivery of e-content / e-courses	Dr. Myrtrayee	Anatomy	9443093166	mythumbbs07@gmail.com
2.4.5- T-5YR-10 Teachers awards	Dr. Myrtrayee	Anatomy	9443093166	mythumbbs07@gmail.com
2.5.1-500-10 Continuous evaluation	Dr .A. David	Anatomy	9047833883	davidebenezer@yahoo.com
2.5.2-500-5YR-15 Mechanism to deal Examination-related grievances	Dr .A. David	Anatomy	9047833883	davidebenezer@yahoo.com
2.5.3-500-10	Dr. Vasumathi	Community Medicine	8489201688	vasu5491@gmail.c

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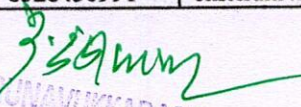
Reforms on the examination				om
2.5.4 -T-10 Midcourse improvement of performance	Dr. Vasumathi	Community Medicine	8489201688	vasu5491@gmail.com
2.6.1-500-10 Learning outcomes and graduate attributes	Dr. Praveena	Community Medicine	9941128592	pravicares@gmail.com
2.6.2- -T-5YR-15 Incremental performance in Pass percentage of final year students	Mr. Vijay Anto	Community Medicine	8072174609	antovijayia@gmail.com
2.6.3-500-10 Teaching learning and assessment process learning outcomes	Dr. Praveena	Community Medicine	9941128592	pravicares@gmail.com
2.6.4-500-5yr-10 Presence and periodicity of meetings of parent and teacher association, remedial measures undertaken and outcome analysis	Dr. Viveka.M	Biochemistry	9566518518	mvekharajju@gmail.com
2.7.1- T - CY-50 Student satisfaction survey	Dr. Viveka.M	Biochemistry	9566518518	mvekharajju@gmail.com


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MADURAI - 625009**

CTR-3				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-3				
3.1.1- T-5YR-6 Teachers recognized as PG/ Ph.D research guides	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicollege.edu.in & siva.gk@velammalmedicollege.edu.in
3.1.2- T-5YR-6 Teachers awarded national fellowships financial	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicollege.edu.in & siva.gk@velammalmedicollege.edu.in
3.1.3-T-5YR-5 research projects/ clinical trials funded by government,	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicollege.edu.in & siva.gk@velammalmedicollege.edu.in
3.2.1-500-5 Institution created eco system	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicollege.edu.in & siva.gk@velammalmedicollege.edu.in
3.2.2-T-5YR-5 IPR work shop conducted	Dr. Sudhir	Community Medicine	7708281440	sudhirben@gmail.com
3.3.1-T-5 Code of ethics for research	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicollege.edu.in & siva.gk@velammalmedicollege.edu.in
3.3.2-T-5YR-5 Ph.D awards under the guidance of teachers	Dr. Nirosha	Paediatrics	9486682329	nisha23niru@gmail.com
3.3.3- T-5YR-8 Paper published	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicollege.edu.in & siva.gk@velammalmedicollege.edu.in
3.3.4-T-5YR-5 Books and chapters published paper per teacher during	Dr. Siva Ganesa Karthikeyan & Dr. R. Haribalaganesh	R&D	9865419214 & 9942648945	hari.r@velammalmedicollege.edu.in & siva.gk@velammalmedicollege.edu.in
3.4.1- T-5YR-10 Extension activities – NSS/NCC	Dr. Sudharsan	Community Medicine	9952324627	skbsudharsan@gmail.com
3.4.2-T-5YR-15 Student participating in extension swatcha Bharath/ AIDS awareness/gender	Dr. Sudharsan	Community Medicine	9952324627	skbsudharsan@gmail.com
3.4.3-500-5YR-10 Awards for extension activities	Dr. Sudharsan	Community Medicine	9952324627	skbsudharsan@gmail.com
3.4.4-500-5YR-15 Institutional social responsibility activates	Dr. Sudharsan	Community Medicine	9952324627	skbsudharsan@gmail.com
3.5.1- T-5YR-10 Collaborative activities	Dr. CK. Sriram	Dermatology	8526450991	cksriram49@gmail.com
3.5.2- T-5YR-10 MoUs/linkages	Dr. CK. Sriram	Dermatology	8526450991	cksriram49@gmail.com


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
 Dean
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HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

CTR-4				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-4				
4.1.1-500-10 Adequate facilities TL – class room, lab, computing eqi.	Dr. Vidhya	Microbiology	9486312483	vidhya.md@gmail.com
4.1.2-500-5 Facilities to support sports and cultural activities	Dr. Vidhya	Microbiology	9486312483	vidhya.md@gmail.com
4.1.3-500-5 General campus facilities and overall ambience	Dr. Vidhya	Microbiology	9486312483	vidhya.md@gmail.com
4.1.4-T-5YR-5 Expenditure for infrastructure development and augmentation	Dr. Vidhya	Microbiology	9486312483	vidhya.md@gmail.com
4.2.1-500-7 Clinical teaching learning facilities as per respective regulatory bodies	Dr. Hariharan	Biochemistry	7200801840	ahariharan.in@gmail.com
4.2.2-T-5YR-7 Inpatients and outpatients in teaching hospital	Dr. Muthu meena	Pharmacology		
4.2.3 No. of students exposed learning resources – animal house	Dr. Muthu meena	Pharmacology		
4.2.4-T-6 Infrastructure for community based learning	Dr. Sudhir	Community Medicine	7708281440	sudhirben@gmail.com
4.3.1-500-4 Library automated and integrated library management system	Dr. Noel	Physiology		
4.3.2-500-3 Collection of rare books, textbooks, reference volumes	Dr. Noel	Physiology		
4.3.3-T-3 E-library with membership	Dr. Noel	Physiology		
4.3.4-T-5YR-5 Expenditure on book purchase	Dr. Noel	Physiology		
4.3.5-500-PY-2 Usage of library programs for the teachers and students PAY	Dr Jegadish	Biochemistry	8015597917	iamjagankmr@gmail.com
4.3.6-T-3 e-content resources used by teachers	Dr Jegadish	Biochemistry	8015597917	iamjagankmr@gmail.com
4.4.1-T-PY-5 Classrooms and seminar hall with ICT-enabled PAY	Dr. Hariharan	Biochemistry	7200801840	ahariharan.in@gmail.com
4.4.2-500-5 IT Updates its IT facilities	Dr. Hariharan	Biochemistry	7200801840	ahariharan.in@gmail.com
4.4.3-T-5YR-5 Bandwidth of internet connections	Dr. Hariharan	Biochemistry	7200801840	ahariharan.in@gmail.com
4.5.1 T-5YR-10 Expenditure on physical facilities and academic facilities	Dr. Ranganathan	Anesthesiology	9500025879	renganathansockalingam@gmail.com
4.5.2-500-10 Policy -Systems and procedures for maintaining -laboratory- library, spots ETC	Dr. Rajasankar	Anatomy	99994545434	anatomysrs@yahoo.com

DR. T. THIRU NAVUKKARASU, M.D., D.A.,
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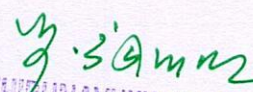
CTR-5				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-5				
5.1.1-T-5YR-10 Scholarship government and NGO	Dr. Radhika	Pathology	9486077958 & 7010990596	radhikaradix89@gmail.com
5.1.2-T-5YR-15 Capability enhancement and development schemes	Dr. M. Pinky	Pathology	7598609900	pinky.mdu93@gmail.com
5.1.3-T-5YR-5 students provided training and guidance for competitive for competitive examinations and career counselling	Dr. J.T. Ajit Kumar	Physiology	9629523123	ajit.madurai@live.com
5.1.4-500- 2 Active international student cell	Dr. Lavanya	Pathology	8754131339	drlavan@yahoo.co.in
5.1.5-T-13 Student grievances sexual harassment and ragging	Dr. Janani / Dr. Jyotismita Rajbongshi	Microbiology	9585781378/ 9560108179	adiamanjanani@gmail.com
5.2.1- T-5YR-10 students qualifying in state/ national/ international level examinations	Dr. Radhika	Pathology	9486077958 & 7010990596	radhikaradix89@gmail.com
5.2.2- T-5YR-15 Placement/ self-employment	Dr. Radhika	Pathology	9486077958 & 7010990596	radhikaradix89@gmail.com
5.2.3- T-15 Higher education	Dr. Lavanya	Pathology	8754131339	drlavan@yahoo.co.in
5.3.1- T-5YR-10 Awards for sports/cultural activities at State/Regional (zonal)/ National / International levels	Dr.S.Nataraja Rathinam	Pediatrics	9843074064	natarajarathinams@gmail.com
5.3.2-500-5 Student council	Dr. Janani / Dr. Jyotismita Rajbongshi	Microbiology	9585781378/ 9560108179	adiamanjanani@gmail.com
5.3.3- T-5YR-10 Spots and cultural activities /competitions by institution	Dr.S.Nataraja Rathinam	Pediatrics	9843074064	natarajarathinams@gmail.com
5.4.1-500-5YR-5 Alumni contributed	Dr. Alamelu K	Community Medicine	9047833854	alamu18@gmail.com
5.4.2-T-5YR-5 contribution by the Alumni Association / chapters	Dr. Alamelu K	Community Medicine	9047833854	alamu18@gmail.com

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CTR-6				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-6				-
6.1.1-500-5 Vision and mission	Dr.James Rajesh	Forensic Medicine	9443790021	james rajesh143@ya hoo.com
6.1.2-500-5 Effective leadership	Dr.James Rajesh	Forensic Medicine	9443790021	james rajesh143@ya hoo.com
6.2.1-500-5 Strategic plan is effectively deployed	Dr. U. Divya	Anatomy	9159665995	
6.2.2-T-5 Implementation of e-governance	Dr. Himana Nishara	Pathology	7418522880	
6.3.1-500-5 Welfare measures for teaching and non-teaching staff	Dr.James Rajesh	Forensic Medicine	9443790021	james rajesh143@ya hoo.com
6.3.2- T-5YR-7 Financial support to teachers	Dr. Siddhartha	Forensic Medicine	9645323541	sidharthsy911@gmai l.com
6.3.3-T-5YR-6 Professional development/ training programs institution for teaching and non-teaching staff	Dr.Durai Arasan	Physiology	9626208231	-
6.3.4- T-5YR-6 Teachers undergoing faculty development/ online programs	Dr. John Rajpathy	Physiology	9894391012	johnrajpathy49@gma il.com
6.3.5-500-5YR-6 Performance appraisal system	Dr. U. Divya	Anatomy	9159665995	
6.4.1-500-7 Mobilization of funds and utilization	Dr.Durai Arasan	Physiology	9626208231	-
6.4.2-500-5YR-8 Internal and external audits	Dr. Siddhartha	Forensic Medicine	9645323541	sidharthsy911@gmai l.com
6.4.3- T-5YR-7 Funds/ grants received from government/ non-government	Dr. Siddhartha	Forensic Medicine	9645323541	sidharthsy911@gmai l.com
6.5.1-500-10 Internal quality assurance mechanism	Dr. Samir	Community Medicine	9966843380	drsamirbele@yahoo.c om
6.5.2-T-5YR-10 Teachers attending programs/ workshops/ to quality improvement	Dr. Samir	Community Medicine	9966843380	drsamirbele@yahoo.c om
6.5.3- T-10 Quality assurance initiatives	Dr. Samir	Community Medicine	9966843380	drsamirbele@yahoo.c om


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CTR-7				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-7				
7.1.1-T-5YR-5 Gender equality sensitization programs	Dr. Anupama Sekhar	OBG	8903232061	anusekh07@gmail.com
7.1.2-500-5YR-5 Measures initiated -Promotion of gender equality	Dr. Anupama Sekhar	OBG	8903232061	anusekh07@gmail.com
7.1.3-T-3 Facilities for alternate sources of energy and energy conservation devices	Dr. V. Sriandaal	Community Medicine	9677158752	drsriandaalspm@gmail.com
7.1.4-500-3 Facilities for waste management	Dr. V. Sriandaal	Community Medicine	9677158752	drsriandaalspm@gmail.com
7.1.5-T-2 Water conservation facilities.	Dr. V. Sriandaal	Community Medicine	9677158752	drsriandaalspm@gmail.com
7.1.6-T-2 Green campus initiatives	Dr. V. Sriandaal	Community Medicine	9677158752	drsriandaalspm@gmail.com
7.1.7- T-10 Institution has disabled-friendly, barrier-free environment	Dr. V. Sriandaal	Community Medicine	9677158752	drsriandaalspm@gmail.com
7.1.8-500-10 Providing on inclusive environment	Dr. R. Anand	Respiratory Medicine	9524108802	dranandrajendran1994@gmail.com
7.1.9-T-6 Code of conduct for students, teachers	Dr. R. Anand	Respiratory Medicine	9524108802	dranandrajendran1994@gmail.com
7.1.10-500-4 Celebration of national and international commemorative days events and festivals	Dr. R. Anand	Respiratory Medicine	9524108802	dranandrajendran1994@gmail.com
7.2.1-500-30 Best practices as per the NAAC	Dr. U. Divya	Anatomy	9159665995	
7.3.1-500-20 Performance in one area distinctive to its priority and trust	Dr. U. Divya	Anatomy	9159665995	


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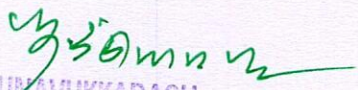
CTR-8				
Qns. No	Name	Department	Mobile No.	Email ID
CRT-8				
8.1.1-T -5 NEET percentile scores of students enrolled for the BDS programme for the preceding academic year	Mr. Vijay Anto	Community Medicine	8072174609	antovijayia@gmail.com
8.1.2-D-500-5- Students are exposed to quality of care and patient safety procedures including infection prevention and control practices as practiced by the teaching hospital in didactic and practical sessions during their clinical postings.	Dr. Vidhya	Microbiology	9486312483	vidhya.md@gmail.com
8.1.3-T-10 Average percentage of fulltime teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships beyond the eligibility requirements from recognized centers/universities in India or abroad. (Eg: AB, FRCS, MRCP, FAMS, FAIMER & IFME Fellowships, Ph D in Medical Education etc.)	Dr. Nirosha	Paediatrics	9486682329	nisha23niru@gmail.com
8.1.4-D-500-5- The Institution has introduced objective methods to measure and certify attainment of specific clinical competencies by MBBS students/interns as stated in the undergraduate curriculum by the Medical Council of India	Dr. Mani Priya	Dermatology	9488720500	privasoundar1993@gmail.com
8.1.5-T-10 Instructional sessions for students introduced by the College on the Medical, Legal, Ethical and Social Issues involved in organ transplantation.	Dr. Clinton	General Surgery	9791400910	clintonjoe92@gmail.com
8.1.6-D-10 Students are exposed to the organization and operational features of the Immunization Clinic functioning in the hospital as per WHO guidelines for childhood immunization.	Dr Sindhu	ENT	7373773379	drmsindu@gmail.com

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8.1.7- D-5 The College has adopted methods to define and implement Medical graduate attributes with a system of evaluation of attainment of the same.	Dr. Fathima Fahima	Ophthalmology	9442050444	fahimahakkim10@gmail.com
8.1.8-D-500-10 Activities of the Medical Education Unit of the College in conducting a range of Faculty Development Programmes in emerging trends in Medical Educational Technology.	Dr. John Rajpathy	Physiology	9894391012	johnrajpathy49@gmail.com
8.1.9-T-10 Is the teaching hospital / clinical laboratory accredited by any National Accrediting Agency?	Dr Jegadish	Biochemistry	8015597917	iamjagankmr@gmail.com
8.1.10-D-10 Average percentage of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work in the last five years.	Dr. Thenmurugan	Pediatrics	9789126443	thenmuruganpmt@gmail.com
8.1.11- T-10 Steps/procedures adopted by the College to expose students to contemporary medico-legal practices and third-party payers/insurance mechanisms, indemnity insurance protection etc. relevant to the clinician/provider as well as the patient/recipient.	Dr. Janani / Dr. Jyotisma Rajbongshi	Microbiology	9585781378/ 9560108179	


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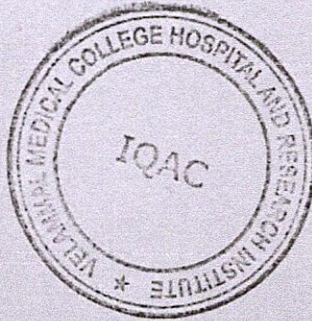
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CIRCULAR

To,

IQAC Members
Steering Committee Members

There will be a meeting of Internal Quality Assurance Cell (IQAC) for NAAC Accreditation on 24-01-2024 (Wednesday) at 2 pm in the Hospital Board Room. Followed by a meeting of steering committee members for NAAC accreditation on 24.01.2024 in Hospital Boardroom. You are requested to attend the meeting without fail.



IQAC Coordinator
Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu

Copy submitted to:

Honorable Chairman

Copy to:

Dean
Medical Superintendent
Chief Administrative Officer
Vice Principal

Prof. T. THIRUVANNUKARASU, M.D., D.A.,
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**Velammal Medical College Hospital & Research Institute
Internal Quality Assurance Cell (IQAC)**

IQAC meeting

The minutes of the meeting of IQAC & Steering Committee meeting conducted on 24.01.2024 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Velammal Medical College Hospital & Research Institute, Madurai		
Internal Quality Assurance Cell (IQAC)		
S.NO		Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu Dean
2.	Member - Teaching Faculty	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.	Representative	Dr. John Raipathy Professor, Physiology
4.		Dr K. Yegumuthu Professor, Pathology
5.		Dr S. B. Rena Rosalind Professor, Psychiatry
6.		Dr. A Hariharan Associate Professor, Biochemistry
7.		Dr Agalya Angelina Assistant Professor, Obstetrics and Gynaecology

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Dr. T. Thirunavukkarasu, M.D., D.A.
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8.	Member from the Management	Mr. Manivannan Chief Administrative Officer
9.	Senior administrative officers	Dr. Ganesh Prabhu Medical Superintendent
10.		Dr. B.G. Mahesh Krishna Vice-Principal
11.	Local Society	Mrs Usha Rani Patnaik
12.	Student representatives	Mr. Hari Prashanna R
13.		Ms Sahaana R
14.	Parents representative	Mr. H. Rama Murthi
15.	Alumni representatives	Dr Asifa Kani
16.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
17.	Coordinator	Dr. Samir Bele Professor and HOD. Community Medicine

Dr. T Thirunavukkarasu, the Dean of Velammal Medical College Hospital & Research Institute, welcomed everyone to the meeting. The details of the meeting were then discussed by Dr. Samir Bele, IQAC Coordinator, Head of Community Medicine, and Professor.

Agenda 1: Business arising from previous meeting

Following a reading of the last IQAC meeting minutes, Dr. Samir Bele, the Coordinator of the IQAC, spoke on the issues brought up in those minutes.

Cy. Samir
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Action Taken:

1. Medical education unit organized a FDP on, "Personalized learning and adaptive learning technologies", on 18.01.2024.
2. Two Value added course has been organised-
Department of ophthalmology conducted a VAC on, "MECHANISM OF PHACOEMULSIFICATION", on 05.01.2024 and Department of Physiology conducted a VAC on, "AETCOM", on 06.01.2024.
3. Majority of the committee in charge prepared and submitted a PowerPoint presentation to IQAC.

Agenda 2: NAAC preparedness

IQAC coordinator insisted all the members to get acclimatized with Quality Indicators and Metrics used to measure the performance of the institution across different parameters. He also insisted to be ready with quantitative and qualitative data to support claims and demonstrate compliance with NAAC criteria.

Mock Peer Review: IQAC Chairperson proposed to conduct mock peer review exercises to simulate the accreditation visit experience. He also proposed to invite external experts or colleagues from other institutions to evaluate the institution's readiness for accreditation and provide feedback for improvement.

Agenda 3: Review of Institutional Values and Best Practices

CRT-7 in charge briefed about the activities conducted till date which are as follows

- The numbers of Gender equity sensitization programs are Organized by the institution.
- Programs are Organized for providing inclusive environment in the institution.
- professional ethics program for students, teachers, academic and administrative staff are to be planned and conducted.
- Awareness program on code of conduct organized for students and faculties.
- Following are the festivals/events/commemorative days organized by the institution
 - ❖ Freshers Day,
 - ❖ Independence Day,
 - ❖ Navaratri,
 - ❖ Christmas,

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- ❖ Arthritis and Osteoporosis Day
- ❖ Bioethics Day
- ❖ World Breastfeeding Week
- ❖ Diabetes Day Programme
- ❖ World Hepatitis Day Celebration

IQAC coordinator brought to the notice of the committee following are 2 best practices adopted for the academic year

1. Best Practice – Velammal Community Service
2. Best Practice – Clinical Audit

Agenda 4: Review of Action taken in CRT 8

CRT-8 in charge briefed about the activities conducted till date which are as follows

- ❖ Faculty development programs in emerging trends in Medical Educational Technology were conducted till date and planning to conduct more FDPs by end of academic year.
- ❖ Programs scheduled for exposing students to contemporary medico-legal practices and third-party payer's/insurance mechanisms, indemnity insurance protection etc. was reviewed.
- ❖ During the year number of students and teachers and non-teaching staff are provided with Hepatitis-B vaccination.

Agenda 5: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct a workshop on, "Quality Assurance in Medical Education in February, 2024.

Dr. T Thirunavukkarasu, the Institute's Dean, emphasised the importance of adhering to the timetable while praising everyone for their active participation in the meeting. IQAC faculty members and the steering committee were asked to cooperate fully, as directed by Vice Principal Dr. B.G. Mahesh Krishna.

T. Thirunavukkarasu
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Meeting was concluded with vote of thanks delivered by IQAC coordinator.

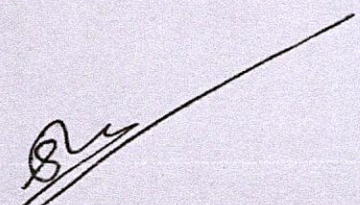


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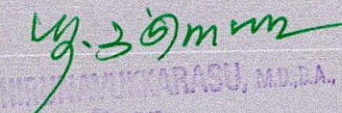
- The Honorable Chairman

Copy to:

- The Dean
- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Members


IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu


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**VELAMMAL MEDICAL COLLEGE
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INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting

Date: 24.01.2024

Venue: Hospital Board Room

List of the participants

S. No	Name	Designation	Signature
1.	Dr. J. S. Srinivasan	Dean	[Signature]
2.	En. Manivannan	CAO	[Signature]
3.	Dr. Jeyanarasimhan	Academic In-charge	[Signature]
4.	Dr. Ganesh Prasad	MS	[Signature]
5.	Dr. Rena Resalind	Member	[Signature]
6.	Dr. K. Yegumuthu	Member, Teaching faculty	[Signature]
7.	Dr. Mahesh Krishna	Vice Principal	[Signature]
8.	Dr. A. Hariharan	Member, Teaching faculty	[Signature]
9.	Dr. Narayana Raghavan	Member, teaching faculty	[Signature]
10.	DR. AGALYA ANJELINA	MEMBER, TEACHING FACULTY	[Signature]
11.	Usha Rani	local society	[Signature]
12.	Shruti Prasad	student	[Signature]
13.	Sahana R	student	[Signature]
14.	Dr. K. Asifa Kari	Alumni Representative	[Signature]
15.	Dr. Samir Behl	QAAC Coordinator	[Signature]
16.	Mr. K. VITAYANAND	Industrialist	[Signature]
17.	H. Ramamurthy	Parent Representative	[Signature]
18.			

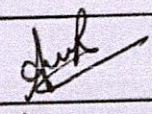
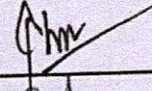
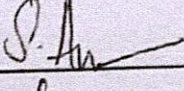
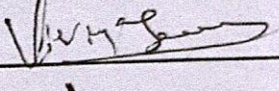
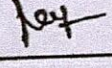
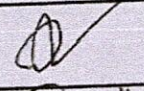
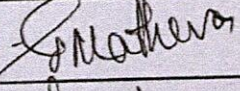
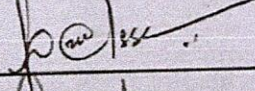
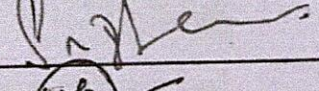
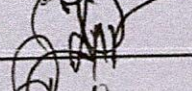
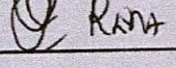
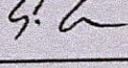
Dr. J. S. Srinivasan
Prof. T. THEJANUKARASU, M.D., D.A.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 "Velammal Village"
 Medical Postoffice Ring Road
 Madurai-625 009, T.N.

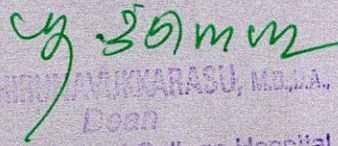
INTERNAL QUALITY ASSURANCE CELL-SREERING MEETING

DATE: 24.01.2024

VENUE: HOSPITAL BOARD ROOM

Steering Committee

S.No	Name	Department	Sign
1	Dr.R.Sumana	Anatomy	
2	Dr.K.S.Chitra	OBG	
3	Dr.S.Anu	Physiology	
4	Dr.M. Virgin Joena	General Medicine	
5	Dr.Rajendran	Microbiology	
6	Dr.S.C.Ganesh Prabhu	Anaesthesiology	
7	Dr.Mageswari	Anaesthesiology	
8	Dr.Rajkishore Mahato	Pharmacology	
9	Dr.G.Mathevan	Paediatrics	
10	Dr.B.G.Mahesh Krishna	Forensic Medicine	
11	Dr.S.R.Dhamotharan	General Surgery	
12	Dr.Yegumuthu	Pathology	
13	Dr.Rena Rosalind	Psychiatry	
14	Dr.P.Rajasekaran	ENT	
15	Dr.Ganesan G Ram	Orthopaedics	


 Prof. T. THIRUVALLUVARASU, M.D., M.A.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 "Velammal Village"
 Madurai-Tilluorin Ring Road
 Anappanadi, Madurai-625 001, T.N.



**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

Ref No 03/NAAC/IQAC/2024

Date:23.03.2024

CIRCULAR

To,

IQAC Members

There will be a meeting of Internal Quality Assurance Cell (IQAC) for NAAC Accreditation on 29-03-2024 (Friday) at 2 pm in the Hospital Board Room. You are requested to attend the meeting without fail.



IQAC Coordinator

Coordinator

Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu

Copy submitted to:

Honorable Chairman

Copy to:

- Dean
- Medical Superintendent
- Chief Administrative Officer
- Vice Principal

Prof. T. THIRUVAVUKKARASU, M.D., D.A.,
Dean

Velammal Medical College Hospital
and Research Institute
"Velammal Village"
15/2, Anicorin Ring Road
Anicorin, Madurai-625 009, T.N.



**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

**Velammal Medical College Hospital & Research Institute
Internal Quality Assurance Cell (IQAC)**

IQAC meeting

The minutes of the meeting of IQAC conducted on 29.03.2024 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Velammal Medical College Hospital & Research Institute, Madurai		
Internal Quality Assurance Cell (IQAC)		
S.NO		Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu Dean
2.	Member - Teaching Faculty	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.	Representative	Dr. John Raipathy Professor, Physiology
4.		Dr K. Yegumuthu Professor, Pathology
5.		Dr S. B. Rena Rosalind Professor, Psychiatry
6.		Dr. A Hariharan Associate Professor, Biochemistry
7.		Dr Agalya Angelina Assistant Professor, Obstetrics and Gynaecology

Dr. T. THIRUNAVUKKARASU, M.B.B.S.,
Dean

Velammal Medical College Hospital
and Research Institute

"Velammal Village"

Madurai - Tellicherry Ring Road
Madurai - 625 009, T.N.



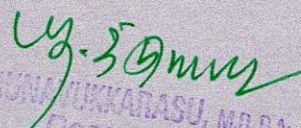
VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009

8.	Member from the Management	Mr. Manivannan Chief Administrative Officer
9.	Senior administrative officers	Dr. Ganesh Prabhu Medical Superintendent
10.		Dr. B.G. Mahesh Krishna Vice-Principal
11.	Local Society	Mrs Usha Rani Patnaik
12.	Student representatives	Mr. Hari Prashanna R
13.		Ms Sahaana R
14.	Parents representative	Mr. H. Rama Murthi
15.	Alumni representatives	Dr Asifa Kani
16.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
17.	Coordinator	Dr. Samir Bele Professor and HOD. Community Medicine

Dr. T Thirunavukkarasu, the Dean of Velammal Medical College Hospital & Research Institute, welcomed everyone to the meeting. The details of the meeting were then discussed by Dr. Samir Bele, IQAC Coordinator, Head of Community Medicine, and Professor.

Agenda 1: Business arising from previous meeting

Following a reading of the last IQAC meeting minutes, Dr. Samir Bele, the Coordinator of the IQAC, spoke on the issues brought up in those minutes.


Prof. T. THIRUNAVUKKARASU, M.B.D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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Anupandadi, Madurai-625 009, N.



**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

Agenda 3: Committee Review – concerned faculties were asked to keep the information ready till date on as well as

- Teachers participating in BoS /Academic Council of Universities.
 - Interdisciplinary/interdepartmental courses/training programs conducted.
 - Certificate/Diploma programs/Add-on programs conducted and students enrolled in these programs.
 - Value-added courses conducted and the students enrolled in these courses.
 - Students undertaking field visits, students Clinical / industry internships, students research projects, students' industry visits and students in community postings.
 - Student - full-time teacher ratio
 - Student: Mentor ratio
 - Teachers working and teachers with PG.
 - Teachers trained for the development and delivery of e-contents/e-courses.
 - Pass percentage of students in formative assessments
 - Workshops/seminars conducted on IPR, Research methodology, Good Clinical, Laboratory, Pharmacy and Collection Practices, Research Grant-writing and Industry-Academia Collaborations.
 - Research papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed.
- 1) Extension and outreach activities carried out and students participated.
 - 2) Collaborative activities conducted for research, faculty exchange, student exchange and industry-internship.
 - 3) MoUs signed.
 - 4) Expenditure for infrastructure development and augmentation.
 - 5) Expenditure for the purchase of books and journals.
 - 6) Expenditure incurred on maintenance of physical facilities and academic support facilities.
 - 7) Outpatients and in patients are treated in the hospital.
 - 8) Students benefited by scholarships /freeships/fee waivers by Government and Institution.
 - 9) Students provided training and guidance for competitive examinations and career advancement.
 - 10) Students qualified in state/ national/ international level examinations.
 - 11) Students progressed to higher education.
 - 12) Awards/medals received for sports and cultural activities.
 - 13) Sports and cultural activities/competitions organized by the Institution.
 - 14) Faculties received financial support to attend conferences / workshops.
 - 15) Professional development and administrative training programmes organized by the Institution for teaching and non- teaching staff /technical staff respectively.

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Dr. T. THIRU
MADURAI, M.D.,
Dean
Velammal Medical College Hospital
and Research Institute
"Villuvil Village"
Mullerur Ring Road
Madurai-625 009, T.N.



**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

- 16) Faculty Development Programmes conducted.
- 17) Grants received.
- 18) Teachers attended programs/workshops/seminars specific to quality improvement.
- 19) Gender sensitization programmes organized by the Institution.
- 20) FDP programs are conducted by MEU in recent medical technology.
- 21) No. of students, & non-teaching staff are provided Hepatitis-B vaccination.

IQAC Chairman informed R&C Cell to conduct a greater number of activities in the ensuing years and strengthen the cell.

Agenda 4: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct a three days' workshop on, "Research for Evidence based medicine" in the month of May, 2024 for 1st year PGs (2023-24 batch). He also proposed "Sensitization workshop for preparation of AQAR guidelines" in the month of April 2024 so that yearly data can be collected in a systematic manner.

Agenda 5: Because of the relieving of certain faculties from the institution, Dr Samir Bele proposed the amendment of members of IQAC, Steering Committee, Committee Coordinators, File In-charges and departmental co-ordinators.

The meeting was summarised by Dr.Samir Bele. Feedback was obtained from all the participants. The meeting was closed with a note of gratitude towards the participants. Meeting was concluded with vote of thanks delivered by IQAC coordinator.

Copy submitted to: -

- The Honorable Chairman

Copy to:

- The Dean
- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Members



IQAC Coordinator

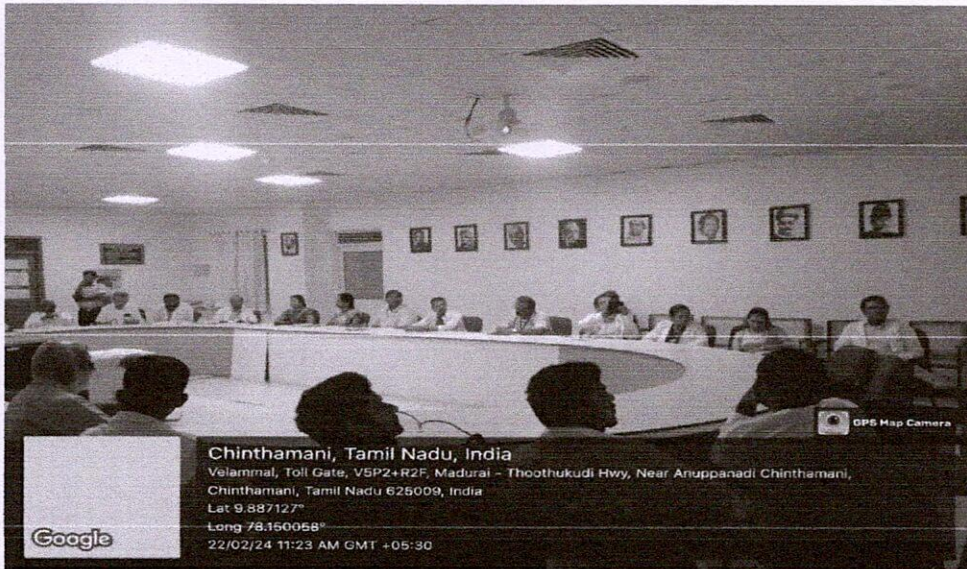
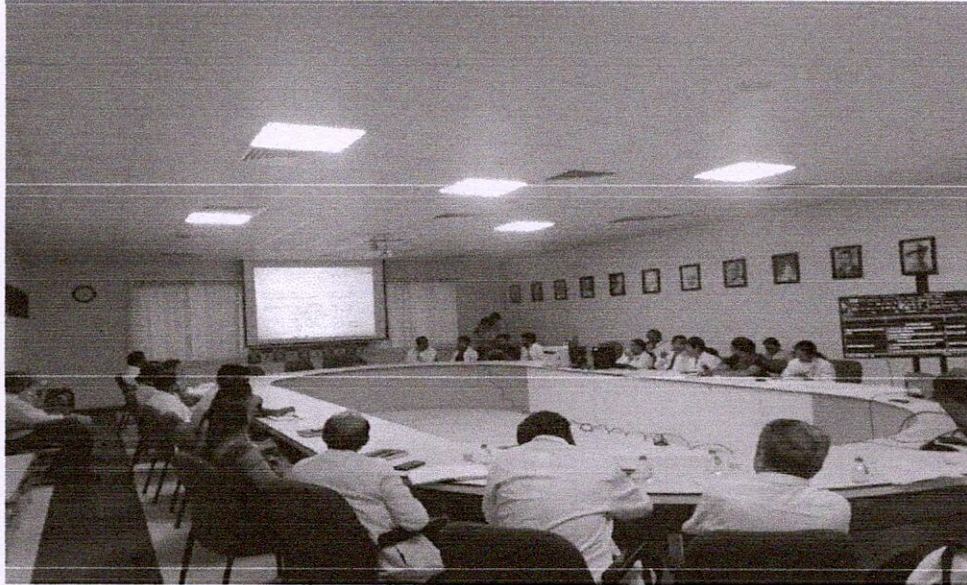
Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu

Dr. S. Samir Bele
Dr. S. THEJAN KANAKARASU, M.D.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Medical-Tulloorin Ring Road
Madurai-625 009, T.N.



**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

ACTION TAKEN: Successful organization of a workshop on “Quality assurance in medical education”



Chinthamani, Tamil Nadu, India
Velammal, Toll Gate, V5P2+R2F, Madurai - Thoothukudi Hwy, Near Anuppanadi Chinthamani,
Chinthamani, Tamil Nadu 625009, India
Lat 9.887127°
Long 78.150058°
22/02/24 11:23 AM GMT +05:30

Google

GPS Map Camera

T. Thirunavukkarasu
**Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean**
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tutloorin Ring Road
Anuppanadi, Madurai-625 009, T.N.

**Velammal Medical College Hospital & Research Institute
& Speciality Wing**

OFFICE OF DEAN
CIRCULAR

Ref.No. VMCH/NAAC/2024/

Date:12.02.2024

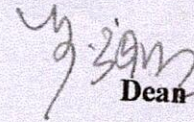
To

All Department Coordinators

In accordance with the *Slow Learners and Advanced Performers Policy Document*, it is imperative to maintain a standardized approach for identifying slow learners and advanced performers across all departments. This ensures consistent and equitable implementation of interventions and support mechanisms.

All department coordinators are hereby instructed to adopt and implement the uniform criteria outlined in the policy document with immediate effect. The criteria must be applied to evaluate students' academic performance and learning progress to:

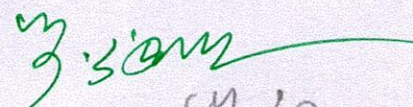
1. Identify slow learners who require additional academic support and mentoring.
2. Recognize advanced performers for advanced learning opportunities and enrichment programs.


Dean

Copy submitted to:-
The Hon.Chairman

Copy to:-
Medical Superintendent
Chief Administrative Officer
Vice Principal
IQAC Coordinator

Encl: Slow learners and Advanced learners policy document


Prof. T. THIRUMANICKARAJ, M.D., D.A.,
Dean
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and Research Institute
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**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting

Date: 29.03.2024

Venue: Hospital Board Room

List of the participants

S. No	Name	Designation	Signature
1.	P. Thirumalaiah	Chair person	[Signature]
2.	DR. JOTA RAJAM	Member Teaching faculty	[Signature]
3.	En. Manivannan	CAO	[Signature]
4.	Dr. S.C. Ganesh Prasad	MS	[Signature]
5.	Dr. Mahesh Krishna	Vice Principal	[Signature]
6.	Dr. Rena Rosalind	Member, Teaching faculty	[Signature]
7.	Dr. K. Yegumathu.	Member, Teaching faculty	[Signature]
8.	Dr. A. Harithasan	Member, Teaching faculty	[Signature]
9.	Dr. Natarajan Rathinam	Member, teaching faculty.	[Signature]
10.	DR. AGALYA ANGELINA	MEMBER, TEACHING FACULTY	[Signature]
11.	Usha Rani	Local Society.	[Signature]
12.	Jelani Ramesh	Student	[Signature]
13.	Sahana R	Student	[Signature]
14.	Dr. Samir Bala	IQAC. Coordinator.	[Signature]
15.	Dr. K. Aya Kali	Alumni representative	[Signature]
16.	MR. K. VIJAYANAND	Industrialist	[Signature]
17.	H. Ramamurthi	Parent Representative	[Signature]
18.			[Signature]

Prof. P. THIRUMALAIKARASU, MD, D.A.
Dean

Velammal Medical College Hospital
and Research Institute
"Internal Village"
Sulthanulibaqur Ring Road
Madurai-625 009, T.N.

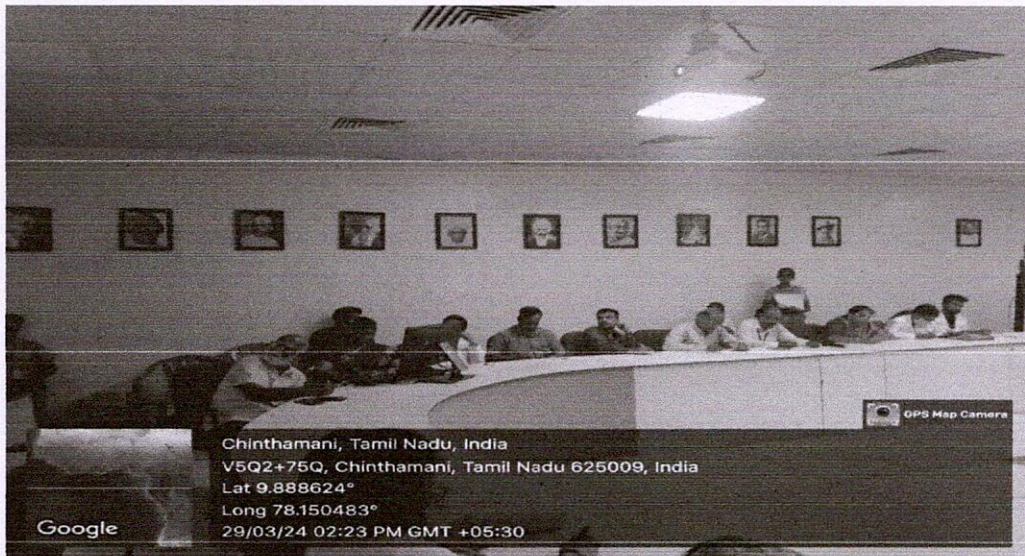


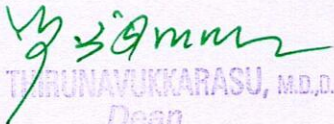
**VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

INTERNAL QUALITY ASSUANCE CELL

IQAC MEETING

DATE: 29.03.2024




Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
A. S. Panadi, Madurai-625 009, T.N.



The Healing Touch

**Velammal Medical College Hospital & Research Institute
& Speciality Wing**

OFFICE OF DEAN

CIRCULAR

Ref.No. VMCH/NAAC/2024/026

Date: 26.04.2024

To

All Concerned (as in the enclosed list)

The IQAC, steering committee members / criteria heads, committee coordinators, file incharges and department coordinators composition has been restructured at a core committee meeting conducted on 16/4/24 and 23/4/24. This is for your kind information and necessary action.

Enclosed: The revised list of IQAC, steering committee members / criteria heads, committee coordinators, file incharges and department coordinators

[Handwritten Signature]
Dean

Copy submitted to:-

The Hon.Chairman

The Director

Copy to:-

Medical Superintendent

Chief Administrative Officer


Vice Principal

IQAC Coordinator

[Handwritten Signature]
Prof. T. THIRUNAYUKKARASU, M.D.,D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 000, T.N.

VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE, MADURAI**Composition Of Internal Quality Assurance Cell (IQAC)**

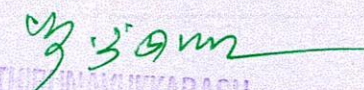
S.NO	Designation	Name of the Members
1.	Chair Person	Dr T Thirunavukkarasu
2.	Member Teaching Faculty Representative	Dr.R.Lavanya
		Dr John Rajpathy
		Dr Sudhir Ben Nelson
		Dr Jagadish
		Dr Dhamodharan
		Dr Jegan
		Dr Anand
		Dr Karthik Raj
3.	Member from the Management	Er R Manivannan
4.	Senior Administrative Officers	Dr S C Ganesh Prabhu
		DR B G Mahesh Krishna
5.	Local Society	Mrs Usha Rani Patnaik
6.	Student Representatives	Mr Hari Prashanna R
		Ms Sahaana R
7.	Parent Representative	Mr H Rama Murthi
8.	Alumni Representative	Dr Asifa Kani
9.	Industrialist	Mr K Vijayanand
10.	Coordinator	Dr. Samir Bele


Dr. T. THIRUNAVUKKARASU, M.D., D.A.
Dean

Velammal Medical College Hospital
and Research Institute
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Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 003, T.N.

STEERING COMMITTEE MEMBERS / CRITERIA HEADS

CRITERIA NO	CRITERION INDICATOR	CRITERIA INCHARGE
1	Curricular Aspects	Dr R Sumana Dr K S Chitra Dr Rajasekaran
2	Teaching – Learning And Evaluation	Dr S Anu Dr Yegumuthu Dr Josephine Latha Dr Hariharan
3	Research, Consultancy & Extension	Dr Virgin Joena Dr Raj Kishore Mahato Dr Ganesh G Ram Dr Sudhir Ben Nelson
4	Infrastructure And Learning Resources	Dr S C Ganesh Prabhu Dr Natarajarathinam Dr Jagadish
5	Students Support And Progression	Dr Dhamodharan Dr Jegan
6	Governance, Leadership And Management	Dr B G Mahesh Krishna
7	Innovation And Best Practices	Dr S B Rena Rosalind Dr Sriandaal
8	Medical College	Dr Rajendran Dr Karthik Raj Dr James Rajesh


 Prof. T. THEIVANTHARAJ, M.D., D.A.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 "Velammal Village"
 Madurai-Tuticorin Ring Road
 A. S. Road, Madurai-625 009, T.N.

COMMITTEE COORDINATORS

CRITERIA 1

S.No	COMMITTEE	COORDINATOR
1.	Academic Council	Dr. Thirunavukkarasu (Chairperson)
2.	Curriculum Committee	Dr. John Rajpathy
3.	Feedback Analysis (Curriculum) Committee	Mr. Ramji

CRITERIA 2

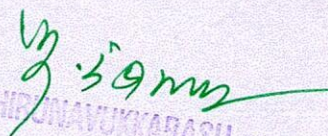
S.No	COMMITTEE	COORDINATOR
4.	Internal Assessment – Result Analysis & Remedial Measures Committee	Dr Shantha
5.	Slow & Advance Learners Committee	Dr Shantha
6.	Mentor – Mentee Committee	Dr David
7.	Parent Teacher Meeting	Dr Sathesini Priya
8.	Examination Grievance Redressal Committee	Dr Shantha
9.	Medical Education Unit	Dr John Rajpathy
10.	Academic & Administrative Audit Committee	Dr Lavanya (Pathology) Mrs Gowri

CRITERIA 3

S.No.	COMMITTEE	COORDINATOR
11.	Institutional Ethics Committee	Dr Raj Kishore Mahato
12.	Research Advisory Committee	Dr Mohanty
13.	MoUs, Linkages & Collaborations Committee	Dr Sidhartha
14.	Extension, NSS & ISR Activities Committee	Dr Balakumaran

CRITERIA 4

S.No.	COMMITTEE	COORDINATOR
15.	Library Advisory Committee	Dr Natarajarathinam Dr Noel
16.	Infrastructure & ICT Committee	Dr Anitha
17.	Extra-Curricular Activities (Sports & Cultural) Committee	Dr Rajashankar Dr James Rajesh


Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Medurai-Tuticorin Ring Road
Medurai, Madurai-625 001, Tamil Nadu.

CRITERIA 5

S.No.	COMMITTEE	COORDINATOR
18.	Placement and Competitive Exams Cell	Dr Radhika
19.	Student Council Cell	Dr Rajashankar
20.	International Student Cell	Dr Jegan
21.	Alumni Association	Dr Alamelu
22.	Anti-Ragging Committee	Dr Mahesh Krishna
23.	Student welfare committee	Dr Dhamodharan
24.	Student Grievance Redressal Committee	Dr Radhika

CRITERIA 6

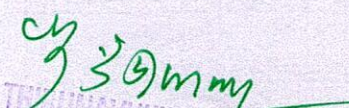
S.No	COMMITTEE	COORDINATOR
25.	Annual Report Committee	Dr Vidhya Dr Rahul Raj
26.	Finance Committee	Mrs Nithya
27.	Recruitment Committee	Mrs Gowri
28.	Staff Welfare Committee	Dr Ramesh Mrs Gowri
29.	Faculty / Staff Grievance Redressal Committee	Dr Vishnu Priya Mrs Gowri

CRITERIA 7

S.No.	COMMITTEE	COORDINATOR
30.	Institutional Code of Conduct Committee (Behavioural Monitoring & counselling)	Dr Nithin Ragav
31.	Environment Consciousness & Best Practices Committee	Dr Sriandaal
32.	Gender Equity, Women empowerment Committee	Dr Anupama Sekar

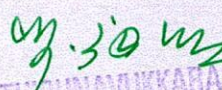
CRITERIA 8

S.No.	COMMITTEE	COORDINATOR
33.	Hospital Infection Control Committee	Dr Rajendran

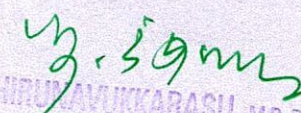

 Prof. T. THIRUNAVUKARASU, M.D., D.A.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 "Velammal Village"
 Madurai-Tulicorin Ring Road
 Madurai-625 009, T.N.

LIST OF FILE INCHARGES

S.No	METRIC No.	FILE INCHARGE	FACULTY INCHARGE
1.	1.1.1 (QOL)	Effective curriculum	Criteria Heads
	1.1.2 (QAN)	Teachers participating in BOS	Quality Coordinator
	1.2.1 (QAN)	Inter-disciplinary inter-departmental courses /training	Dr. Raju Kumaran
	1.2.2 (QAN)	Students enrolled in subject- related certificate/Diploma programs Add-on courses	Dr. Raju Kumaran
	1.3.1 (QOL)	Integrates cross-cutting issues	Criteria Heads
	1.3.2 (QAN)	Value-added courses	Dr. J. Jamuna
	1.3.3 (QAN)	Value-added courses Students enrolled in the value-added courses	Dr. J. Jamuna
	1.3.4 (QAN)	Field visits/internship/research projects/industry visit/community postings by students	Quality coordinator
	1.4.1 (QAN)	Feedback on curricula/syllabi from various stakeholders	Mr. Ramji
	1.4.2 (QAN)	Feedback Processed	Mr. Ramji
2	2.1.1 (QAN)	Seats reservation	Mr. Thirukumaran
	2.1.2 (QAN)	Seats filled in of the various programs as against the approved intake	Mr. Thirukumaran
	2.1.3 (QAN)	Students from other states	Mr. Thirukumaran
	2.2.1 (QAN)	Low performers advanced learners	Dr. Santha
	2.2.2 (QAN)	Student-full time teacher ratio	Quality Coordinator
	2.2.3 (QOL)	Facilitation of student talents	Criteria Heads
	2.3.1 (QOL)	Student-centric methods	Criteria Heads
	2.3.2 (QAN)	Use of clinical skills laboratory and simulation-based learning	Skill lab coordinator
2	2.3.3 (QOL)	Use ICT-enabled e-resources	Criteria Heads Dr Mytrayee
	2.3.4 (QAN)	Students: mentor ratio	Dr. David
	2.3.5 (QOL)	T-L process nurtures creativity, analytical skills and innovation in students	Criteria Heads
	2.4.1 (QAN)	Teachers against sanctioned post	Mrs. Deepa Quality Coordinator
	2.4.2 (QAN)	Teacher's qualification	Mrs. Deepa Quality Coordinator
	2.4.3 (QAN)	Teaching experience of teachers	Mrs. Deepa Quality Coordinator
	2.4.4 (QAN)	Teachers trained for development and delivery of e-content / e-courses	Dr.Mytrayee
	2.4.5 (QAN)	Teachers' awards	Academic & Administrative Audit
	2.5.1 (QOL)	Continuous evaluation	Criteria Heads Mr. Karthikeyan
	2	2.5.2 (QOL)	Mechanism to deal with Examination – related grievances
2.5.3 (QOL)		Reforms on the examination	Criteria Heads


 Prof. T. THIRUNAVUKARASU, M.D.,D.A.,
 Dean
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 Pudukottai, Madurai-625 009, T.N.

			Dr. Santha
	2.5.4 (QAN)	Midcourse improvement of performance	Dr. Santha
	2.6.1 (QOL)	Learning outcomes and graduate attributes	Criteria Heads Dr. Divya
	2.6.2 (QAN)	Incremental performance in Pass percentage of final year students	Mr. Ramji Mr. Karthikeyan
	2.6.3 (QOL)	Teaching learning and assessment process learning outcomes	Criteria Heads Dr. Divya
	2.6.4 (QOL)	Presence and periodicity of meetings of parent and teacher association, remedial measures undertaken and outcome analysis	Criteria Heads Dr.Sathesini Priya
3	3.1.1 (QAN)	Teachers recognized as PG/ Ph.D research guides	Mrs. Deepa
	3.1.2 (QAN)	Teachers awarded national fellowships financial	Mr. Siva Ganesa karthikeyan Mr. R.Haribalaganesh
	3.1.3 (QAN)	Research projects / clinical trials funded by external agencies	Mr. Siva Ganesa karthikeyan Mr. R.Haribalaganesh
	3.2.1 (QOL)	Institution created eco system	Criteria Heads
	3.2.2 (QAN)	IPR work shop conducted	Dr. Siddhartha
	3.3.1 (QAN)	Code of ethics for research	Mr. Siva Ganesa karthikeyan Mr. R.Haribalaganesh
	3.3.2 (QAN)	PG / Ph.D awards under the guidance of teachers	Mr. Thirukumaran
	3.3.3 (QAN)	Paper published	Mr. Siva Ganesa karthikeyan Mr. R. Haribalaganesh
3	3.3.4 (QAN)	Books and chapters published paper per teacher	Mr. Siva Ganesa karthikeyan Mr. R. Haribalaganesh
	3.4.1 (QAN)	Extension activities –NSS/NCC	Dr. Balakumaran
	3.4.2 (QAN)	Student participating in extension activities	Dr. Balakumaran
	3.4.3 (QOL)	Awards for extension activities	Criteria Heads Dr. Balakumaran
	3.4.4 (QOL)	Institutional social responsibility activities	Criteria Heads
	3.5.1 (QAN)	Collaborative activities	Dr. Sidhartha
	3.5.2 (QAN)	MoUs / Linkages	Dr. Sidhartha
4	4.1.1 (QOL)	Adequate facilities TL – class room, lab, computing equipment	Criteria Heads Dr. Anitha

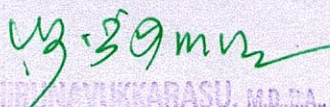

 Prof. T. THIRUVAVUKARASU, M.D.,D.A.,
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	4.1.2 (QOL)	Facilities to support sports and cultural activities	Criteria Heads Dr. Anitha
	4.1.3 (QOL)	General campus facilities and overall ambience	Criteria Heads Dr. Anitha
	4.1.4 (QAN)	Expenditure for infrastructure development and augmentation	Mrs. Nithya
	4.2.1 (QOL)	Clinical teaching learning facilities as per respective regulatory bodies	Criteria Heads
	4.2.2 (QAN)	Inpatients and outpatients in teaching hospital	MRD & Quality Coordinator
	4.2.3 (QAN)	No. of students exposed learning resources – Animal house & Herbal Garden	Dr. Anitha
	4.2.4 (QAN)	Infrastructure for community – based learning	Dr. Anitha
4	4.3.1 (QOL)	Library automated and integrated library management system	Criteria Heads Dr. Noel
	4.3.2 (QOL)	Collection of rare books, textbooks, reference volumes	Criteria Heads Dr. Noel
	4.3.3 (QAN)	E-library with membership	Dr. Noel
	4.3.4 (QAN)	Expenditure on book purchase	Dr. Noel Mrs. Nithya
	4.3.5 (QOL)	Usage of library and library usage programs for the teachers and students	Criteria Heads Dr. Noel
	4.3.6 (QAN)	E-content resources used by teachers	Dr. Noel
	4.4.1 (QAN)	Classrooms and seminar hall with ICT facilities	Dr. Anitha
4	4.4.2 (QOL)	Updation of IT facilities	Criteria Heads Mr. Arul
	4.4.3 (QAN)	Bandwidth of internet connections	Mr. Arul Quality Coordinator
	4.5.1 (QAN)	Expenditure on physical facilities and academic facilities	Mrs. Nithya
	4.5.2 (QOL)	Systems and procedures for maintaining – laboratory, library, sports etc.,	Criteria Heads
5	5.1.1 (QAN)	Student Scholarship / fee waivers (government and others)	Mr. Thirukumaran
	5.1.2 (QAN)	Capability enhancement and development schemes for students	Dr Durai Arasan
	5.1.3 (QAN)	Students provided training and guidance for competitive for competitive examinations and career counselling	Dr Durai Arasan
	5.1.4 (QOL)	Active international student cell	Criteria Heads
	5.1.5 (QAN)	Student grievances, sexual harassment & ragging	Dr. Radhika
	5.2.1 (QAN)	Students qualifying in state/ national/ international level examinations	Dr. Radhika Mr. Thirukumaran
	5.2.2 (QAN)	Placement / self-employment	Dr. Radhika
	5.2.3 (QAN)	Higher education	Dr. Radhika

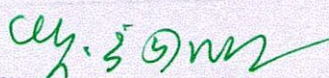
Prof. T. THIRUKUMARAN, M.D., D.A.,
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Velammal Medical College Hospital
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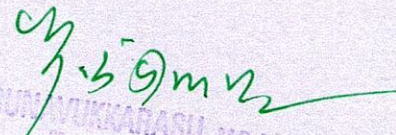
	5.3.1 (QAN)	Awards for sports/cultural activities at State / Regional (zonal) / National / International level	Dr.Rajashankar
	5.3.2 (QOL)	Student council	Criteria Heads Dr.Rajashankar
	5.3.3 (QAN)	Sports and cultural activities /competitions by institution	Dr.Rajashankar
	5.4.1 (QOL)	Alumni Association	Criteria Heads Dr. Alamelu K
	5.4.2 (QAN)	Contribution by the Alumni Association	Dr. Alamelu K
6	6.1.1 (QOL)	Vision and mission	Criteria Head Dr. Himana Nishara
	6.1.2 (QOL)	Effective leadership	Criteria Head Dr. Himana Nishara
	6.2.1 (QOL)	Organisational structure and strategic plan	Criteria Head Dr. Himana Nishara
	6.2.2 (QAN)	Implementation of e-governance	Dr. Himana Nishara
	6.3.1 (QOL)	Welfare measures for teaching and non-teaching staff	Criteria Head Ms. Gowri
	6.3.2 (QAN)	Financial support to teachers	Mrs. Nithya
6	6.3.3 (QAN)	Professional development/ training programs by institution for teaching and non-teaching staff	Dr Vishnu Priya Ms. Gowri
	6.3.4 (QAN)	Teachers undergoing faculty development/ online programs	Dr Vishnu Priya
	6.3.5 (QOL)	Performance appraisal system	Criteria Head Mrs. Gowri
	6.4.1 (QOL)	Mobilization of funds and utilization	Criteria Head Mrs. Nithya
	6.4.2 (QOL)	Internal and external audits	Criteria Head Mrs. Nithya
	6.4.3 (QAN)	Funds / grants received from government and others	Mrs. Nithya
	6.5.1 (QOL)	Internal quality assurance mechanism	Criteria Head Dr. Samir Bele


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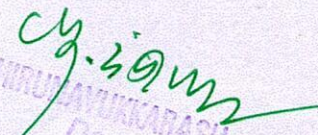
	6.5.2 (QAN)	Teachers attending programs/ workshops/ to quality improvement	Dr. Samir Bele
	6.5.3 (QAN)	Quality assurance initiatives	Dr. Samir Bele
7	7.1.1 (QAN)	Gender equity sensitization programs	Dr. Anupama Sekhar
	7.1.2 (QOL)	Promotion of gender equality	Criteria Heads Dr. Anupama Sekhar
	7.1.3 (QAN)	Facilities for alternate sources of energy and energy conservation devices	Mr. Zenith
	7.1.4 (QOL)	Facilities for waste management	Criteria Heads Mr. Vijayakumar
	7.1.5 (QAN)	Water conservation facilities	Mr. Athishankar
	7.1.6 (QAN)	Green campus initiatives	Mr. Inbarasan
7	7.1.7 (QAN)	Institution has disabled - friendly, barrier-free environment	Mr. Zenith
	7.1.8 (QOL)	Inclusive environment	Criteria Heads
	7.1.9 (QAN)	Code of conduct for students, teachers and staff	Dr. Nithin Raghav
	7.1.10 (QOL)	Celebration of national and international commemorative days, events and festivals.	Criteria Heads Dr. Naveen
	7.2.1 (QOL)	Institutional Best practices	Criteria Heads
	7.3.1 (QOL)	Institutional Distinctiveness	Criteria Heads
8	8.1.1 (QAN)	NEET percentile scores of students enrolled for the MBBS programme	Mr. Ramji Mr. Thirukumaran
	8.1.2 (QOL)	Students exposure to quality of care and patient safety procedures	Criteria heads
	8.1.3 (QAN)	Average percentage of full-time teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships	Academic & Administrative Audit Mrs. Deepa
	8.1.4 (QOL)	Introduction of objective methods to measure and certify attainment of specific clinical competencies	Criteria Heads
	8.1.5 (QOL)	Instructional sessions for students on the Medical, Legal, Ethical and Social Issues involved in organ transplantation.	Dr. Thenmurugan


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8.1.6 (QOL)	Students exposure to Immunization Clinic	Dr Thenmurugan
8.1.7 (QOL)	Methods to define and implement medical graduate attributes	Criteria Heads
8.1.8(QOL)	Activities of the Medical Education Unit	Dr. John Rajpathy
8.1.9 (QAN)	Teaching hospital / clinical laboratory accredited by National Accrediting Agencies	Quality Coordinator
8.1.10(QAN)	Average percentage of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B.	Dr. Ramesh
8.1.11(QOL)	Exposure of students to contemporary medico-legal practices and third-party payers/insurance mechanisms, indemnity insurance protection etc.	Dr. Raveena


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COMPOSITION OF DEPARTMENTAL COORDINATORS		
S. No	DEPARTMENT	DEPARTMENT COORDINATORS
1.	Anatomy	Dr Parineeta
2.	Physiology	Dr Ajith
3.	Biochemistry	Dr Viveka
4.	Pathology	Dr Ragavi
5.	Microbiology	Dr Srividhya
6.	Pharmacology	Dr Muthumeera
7.	Forensic Medicine	Dr Janani
8.	Community Medicine	Dr Sriandaal
9.	General Medicine	Dr Vijay Kumar
10.	Paediatrics	Dr Azhar
11.	Psychiatry	Dr Kokila
12.	Dermatology	Dr Sriram
13.	Respiratory Medicine	Dr Anand
14.	General Surgery	Dr Shruthi
15.	Orthopaedics	Dr Harisudan
16.	Radiology	Dr Pavithra
17.	Anaesthesiology	Dr Ramadevi
18.	ENT	Dr Sindhu
19.	Ophthalmology	Dr Sundareshwari
20.	OBG	Dr Aghalya
21.	Dentistry	Dr Divagar


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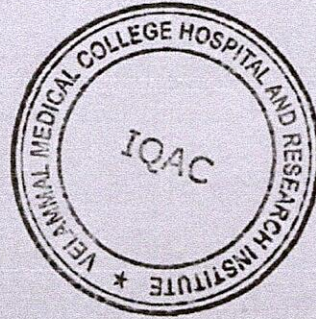
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To,

IQAC Members

The Internal Quality Assurance Cell (IQAC) will have a meeting on 10th May, 2024, in the Hospital Board Room at 2:30 PM to discuss the NAAC Annual Quality Assurance Report. You are requested to attend the meeting without fail.



IQAC Coordinator

**Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu**

Copy submitted to:

Honorable Chairman

Copy to:

- Dean
- Medical Superintendent
- Chief Administrative Officer
- Vice Principal

**Prof. T. THEERTHAVUKKARASU, M.D.D.A.,
Dean**

**Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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Velammal Medical College Hospital & Research Institute

Internal Quality Assurance Cell (IQAC)

IQAC meeting

The minutes of the meeting of IQAC conducted on 10.05.2024 at 2.30 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Velammal Medical College Hospital & Research Institute, Madurai		
Internal Quality Assurance Cell (IQAC)		
S.NO		Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu
2.	Member -	Dr. R. Lavanya
3.	Teaching Faculty	Dr. John Raipathy
4.	Representative	Dr. Sudhir Ben Nelson
5.		Dr Jagadish
6.		Dr. Dhamodharan
		Dr Jegan
		Dr. Anand
7.		Dr. Karthik Raj
8.	Member from the Management	Mr. Manivannan Chief Administrative Officer
9.	Senior administrative officers	Dr. Ganesh Prabhu Medical Superintendent
10.		Dr. B.G. Mahesh Krishna Vice-Principal

[Handwritten Signature]
Prof. T. THIRUNAVUKKARASU, M.B.B.S.,
Dean
Velammal Medical College Hospital
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"Velammal Village"
Rajiv Gandhi Ring Road
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11.	Local Society	Mrs Usha Rani Patnaik
12.	Student representatives	Mr. Hari Prashanna R
13.		Ms Sahaana R
14.	Parents representative	Mr. H. Rama Murthi
15.	Alumni representatives	Dr Asifa Kani
16.	Industrialists	Mr. K. Vijayanand
		Managing Partner
		Hayakriva Associates and Builders
17.	Coordinator	Dr. Samir Bele Professor and HOD, Department of Community Medicine Community Medicine

Dr. T Thirunavukkarasu, the Dean of Velammal Medical College Hospital & Research Institute, greeted everyone to the meeting. He congratulated the members regarding the NAAC results.

Dr. Samir Bele, IQAC Coordinator, then spoke on the meeting's specifics.

Agenda 1: Business arising from previous meeting

Following the reading of the last IQAC meeting minutes, Dr. Samir Bele, the Coordinator of the IQAC, spoke on the issues brought up in those minutes.

7.39m
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
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Madurai, Madurai-625 009



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Action Taken Report

1. He mentioned that IQAC has successfully organised a workshop on, "Sensitization to NAAC AQAR guidelines", on 23rd April 2024.
2. He also mentioned that unfortunately Research methodology workshop for 1st year PGs has not been conducted and assured that it will be conducted in the future.
3. Dr. Samir Bele stated that there was an Amendment of members of IQAC, Steering Committee, Committee Coordinators, File In-charges and departmental co-ordinators on 26.04.2024 based on availability of the faculties. The revised list of IQAC members, Steering Committee, Committee Coordinators, File In-charges and departmental co-ordinators was circulated to the respective members. He also welcomed the new members of IQAC.
4. A circular has been issued to all department HODs to submit the SWOC analysis of their department to IQAC. Most of the department have submitted.
5. Department of Biochemistry organized a Value added course on, "DNA EXTRACTION AND PCR" on 31.03.2024.

Agenda 2: Deadline for Annual Quality Assurance Report

NAAC Result was discussed and IQAC co-ordinator informed about plan for Reaccreditation.

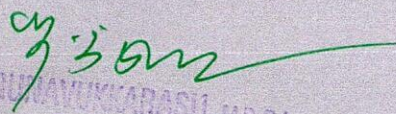
He Remained about Annual Quality Assurance Report for the academic year June 1st 2023 to May 31st 2024. Last date for submission is 31st December 2024.

Dr Samir Bele informed that IQAC is planning to compile all the data and going to submit the same in upcoming month. He also segregated and displayed all the activities that has to be done by various departments and Committees. He informed that criteria heads have to collect all the data from the respective file incharges and submit the consolidated data to IQAC.

Agenda 3: Preparation of AQAR

Regarding Essential documents to be maintained by each committee:

- Re-constitution of committee every 2 yrs.


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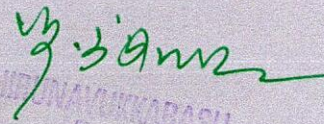
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- Short CV of Committee members
- SOPs of the committee.
- Minutes of the meeting consisting of agenda, discussion and approval of minutes by all members.
- There can be cross-over with other committees if committees have common interest and can synchronize activities accordingly.
- Maintain documents related to any activity /training pertaining to the committee.
- Organize the activity like gender champions.
- Geo-tagged Photographs of all the activities and meetings has to be documented.
- Meeting can be conducted at Board room of college or Hospital or at committee office
- Frequency of Meeting: Three months once.
- All documents: SOPs of the committee and activity documents to be submitted by end of July.

Agenda 4: Proposed quality initiatives

Dr Samir Bele informed the following proposals of IQAC as a quality initiative.

- Maintaining a clean, safe, and aesthetically pleasing environment is essential for the well-being of patients, visitors, and staff at VMCH&RI. Hence "**Velammal Clean Campus**," to be held on every second Saturday, with focus on fostering a culture of cleanliness and environmental awareness. This initiative will align with the hospital's commitment to providing top-quality healthcare in a hygienic environment.
- With the growing adoption of **electric vehicles (EVs)** and the global emphasis on sustainability, installing EV charging ports at our institution, aligns with our vision of innovation and environmental stewardship. EV charging infrastructure will cater to the increasing number of EV users among patients, visitors, and staff while promoting an eco-friendly image for the hospital.
- The establishment of a **Learning Management System (LMS)** and a Skill Lab is pivotal in enhancing the professional development of healthcare providers. Dr. Jagadish to coordinate the activities of LMS and Skill Lab in a phased approach to ensures smooth implementation, optimal resource utilization, and the development of a sustainable education.

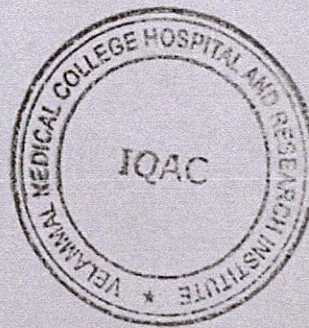

Dr. E. THIRUVANUKARASU, M.D., M.A.
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- An e-journal provides a dynamic platform for publishing high-quality academic and research work, promoting the institution's intellectual contributions globally. This proposal is to increase the number of e-journal which will reflect the institution's commitment to fostering innovation, collaboration, and academic excellence
- IQAC in-coordination with Department of Community Medicine has planned to conduct a three days' workshop on, "Research and Publication- A Primer for young researchers in the month of August, 2024 for UGs, PGs JRs and faculties. He also requested the HODs from various departments to relieve those Post Graduate since Research methodology workshop is mandatory to them.
- It is proposed to organize Academic and Administrative Audits by external agency in the month of June 2024

The Dean of the institute, Dr. T Thirunavukkarasu, thanked everyone for participating actively in the meeting. The Vice Principal, Dr. B.G. Mahesh Krishna directed the IQAC faculties to collaborate wholeheartedly strict to the deadline given to them.



IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Velammal Medical College Hospital
& Research Institute
Madurai, Tamil Nadu

Copy submitted to: -

- The Honorable Chairman

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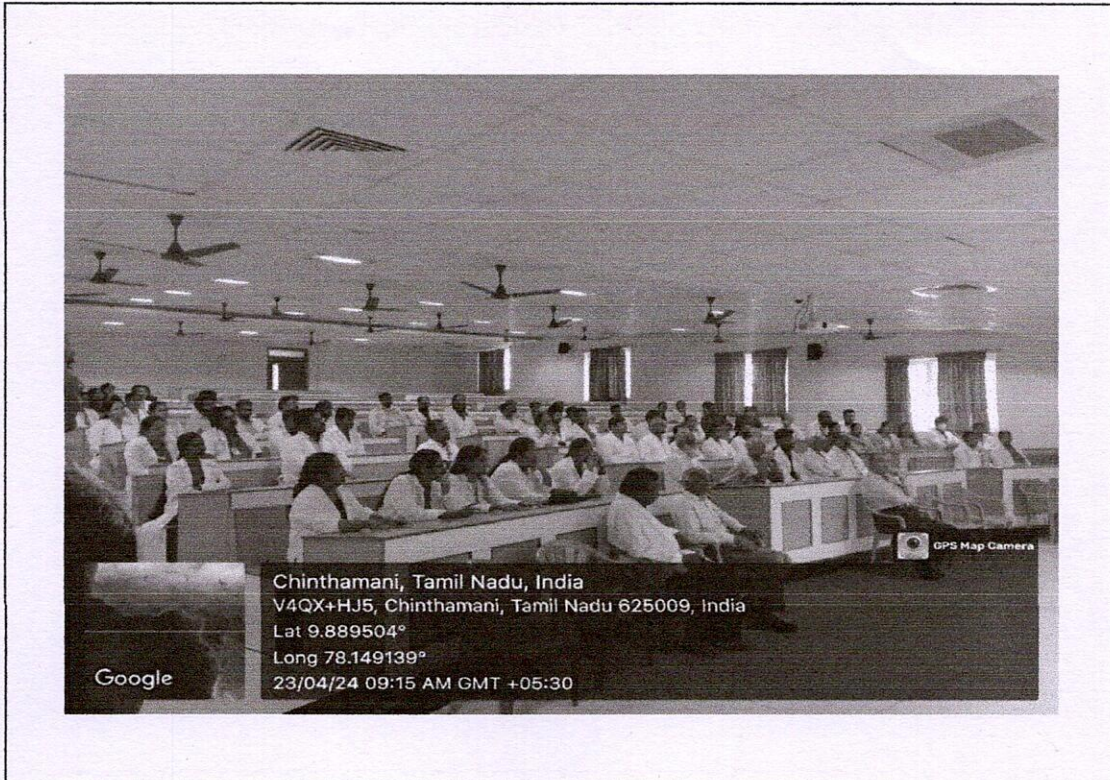
- The Dean
- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Members

Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
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MADURAI - 625009

ACTION TAKEN: Successful organisation of workshop on, "Sensitization to NAAC AQAR guidelines"



T. Thirumanavukarasu
Prof. T. THIRUMANAVUKARASU, M.D.,D.A.,
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OFFICE OF DEAN

CIRCULAR

Ref.No. VMCH/NAAC/2024/025

Date: 08.04.2024

To

All Heads of Departments

As part of our continuous quality improvement process and in compliance with Institutional requirements, all departments are requested to prepare and submit a **SWOC Analysis** (Strengths, Weaknesses, Opportunities, and Challenges) to the **Internal Quality Assurance Cell (IQAC)**.

The SWOC analysis should comprehensively reflect the current state of your department and include:

1. **Strengths:** Key areas where your department excels.
2. **Weaknesses:** Areas needing improvement.
3. **Opportunities:** Potential areas for growth or collaboration.
4. **Challenges:** External or internal factors that hinder the department's progress.

This analysis will serve as a critical input for strategic planning and accreditation processes, ensuring the holistic development of our institution.

Copy submitted to: -

The Hon. Chairman

The Director

Copy to: -

Medical Superintendent

Chief Administrative Officer

Vice Principal

IQAC Coordinator

Dean

Prof. T. THIRUNAVUKKARASU, M.D.,D.A.
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MADURAI - 625009**

INTERNAL QUALITY ASSURANCE CELL

IQAC MEETING

DATE: 10.05.2024

VENUE: HOSPITAL BOARD ROOM

TIME: 2.30 PM

LIST OF PARTICIPANTS

S.NO	NAME	DESIGNAION & DEPARTMENT	SIGNATURE
1.	T. Thirunavukku	Dean	
2.	Dr. MAHESH KRISHNA	VP	
3.	Dr. R. LAVANYA.	Associate Professor, Department Anaesthesiology.	
4.	Dr. JAGADISH R	Assistant professor, Department Biochemistry	
5.	Dr. JOHN RAJAPATHY	Professor of Physiology	
6.	Dr. J.R. Dhamotharan.	HOD DEPARTMENT OF SURGERY	
7.	Dr. Samir Bera.	Prof. Com.med, IQAC coordinator	
8.	Dr. Sudhir Bera	Prof. Com. Medici	
9.	Er. Manivannan	Member of Management (AO)	
10.	Dr. C. Jagan	Professor, Department of pathology	
11.	Dr. R. Anand	Assistant Professor, Department of Respiratory medicine	
12.	Mr. Hari Prashanna	Student representative	
13.	Ms. Sakeena.R	Student Representative	
14.	Dr. K. Anifa Kani	Alumni Representative	
15.	MR. K. VIJAY ANAND	INDUSTRIALIST	
16.	Mrs. Usha Rasi	Local Society.	
17.	Mr. H. Rama Narasimhan	Parents Representative	
18.	Dr. T. Karthik Raj	ASSO. Professor	
19.	Dr. S.C. Gnanesh Babu	MS	
20.			

T. THIRUNAVUKKASU, M.D.M.S.,
Dean
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Velammal Village,
Madurai - 625009



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HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009**

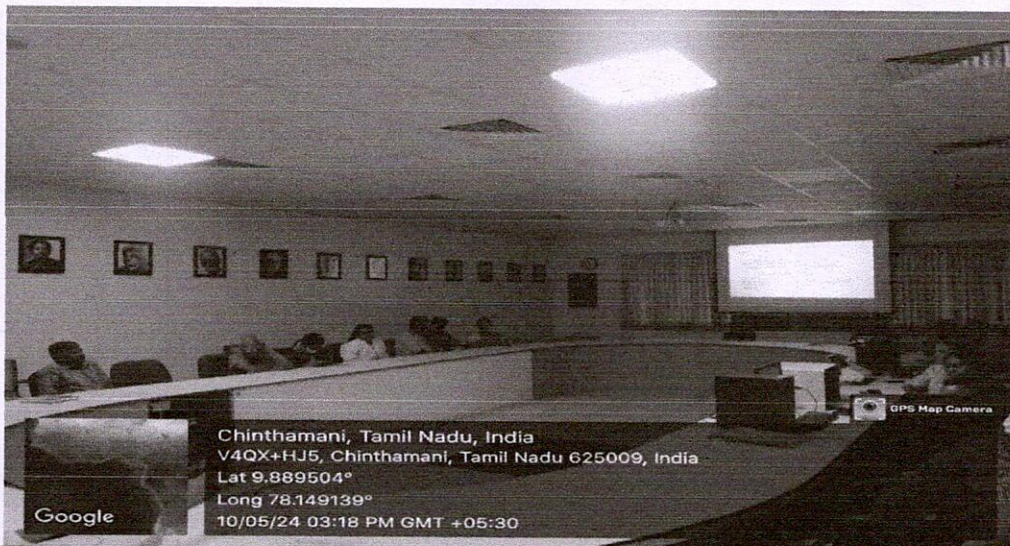
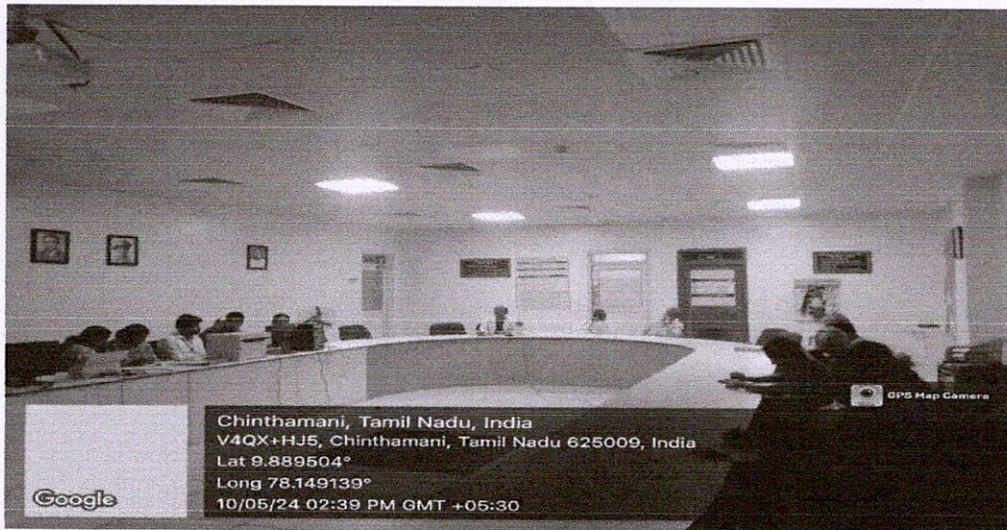
INTERNAL QUALITY ASSUANCE CELL

IQAC meeting – 5

Date: 10.05.2024

Venue: Hospital Board Room

Time: 2.30 PM



T. Thirunavukkarasu
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Dean**
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